



Mayoral Direction given under Part VI.1 of the *Municipal Act, 2001*

Decision Number: MD-2025-08

Date: September 4, 2025

Purpose: Direction to Staff to Prepare the 2026 Budget

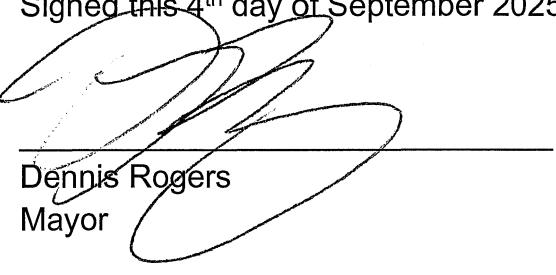
In accordance with Section 284.16 of the *Municipal Act, 2001* (the "Act") and Section 7 of Ontario Regulation 530/22, the Mayor shall, on or before February 1 of each year, prepare a proposed budget for the Town and provide the proposed budget to Council for its consideration.

In accordance with Section 284.3 of the Act, Dennis Rogers, Mayor of the Town of Kingsville, hereby direct the Chief Administrative Officer and Director of Finance and Corporate Services/Treasurer to:

1. Present the 2026 Operating and Capital Budget to Council on December 10, 2025, which is to be prepared based on the following:
 - a. "Priority 1: A Fiscally Sustainable Community" as defined in the Town's Strategic Plan – a 2040 Vision for Kingsville.
 - b. Adherence to Council-approved financial policies and directives.
 - c. The delineation of municipal operating and capital budget requirements to:
 - Maintain current service levels and minimize risk;
 - Deliver service levels in accordance with legislative changes; and,
 - Keep service levels aligned with the pace of growth;
 - d. Any administrative recommendations to improve or enhance service levels from what is currently being delivered will be identified for Council's consideration.
 - e. That the Town will budget for local board and shared service transfers as submitted by respective governance bodies.
 - f. The costs to maintain current service delivery are based on validated inflationary estimates consistent with contractual agreements and the appropriate commodity/price indices.
 - g. User fee revenue will reflect the fees and charges approved by Council, based on historical and / or anticipated volumes.
 - h. Lifecycle reserve contributions will reflect the Asset Management Plan Financial Strategy as approved by Council.

- i. The operational budget impacts that result from proposed capital projects are clearly presented.
- j. That staff will disclose all deferred and/or deprioritized budget investments that were not recommended to Council on the basis of affordability.

Signed this 4th day of September 2025.


Dennis Rogers
Mayor


Angela Toole
Acting Clerk