



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305
www.kingsville.ca
planning@kingsville.ca

Notice of Public Meeting: Committee of Adjustment & Appeals

A change is proposed for:

3695 County Road 31 (Albuna Townline)

The Purpose of the Meeting is to review a request for relief from Section 4.35.1 of the Town of Kingsville Comprehensive Zoning By-law 1-2014

The Proposal is to construct an Additional Dwelling Unit (ADU) with a floor area exceeding 100 square metres, a separation distance greater than 30 metres from the main dwelling, and a separate driveway access – each of which requires relief from the provisions of the Town of Kingsville Comprehensive Zoning By-law 1-2014

The Effect of the proposal, if approved, will permit the applicants to construct an ADU on the subject property as a secondary residential use

Application: A-2025-06

Applicant: Timothy Flood

Zoning Designation: General Agriculture (A1)

Official Plan Designation: Agriculture

If you would like to know more about this application or to tell us what you think
you can attend the Public Meeting of the Committee of Adjustment & Appeals

When: August 19, 2025 - 6:00 p.m.

Where: Virtual meeting on Zoom – Please see the “Electronic Participation” document for instruction, attached to this notice

OR

In-person by attending the public meeting at:

Unico Hall Community Centre, 37 Beech Street, Kingsville, ON N9Y 1A9



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Your comments on these matters are important. The Committee and Administration encourage your input on this application.

Comments may be submitted until 4:00 p.m. on August 19, 2025 by email planning@kingsville.ca, or by regular mail or hand delivery to:

Town of Kingsville, Planning & Development
2021 Division Road North
Kingsville, ON N9Y 2Y9

Comments and opinions submitted on these matters, including your name and address, may form part of the public record, be viewed by the general public, and be published in a Planning report, The Committee agenda, and minutes of the meeting.

If you wish to be notified of the decision in respect of the proposed Zoning By-law Amendment, you must make a written request by email planning@kingsville.ca, or mail to the attention of:

Town of Kingsville, Planning & Development
2021 Division Road North
Kingsville, ON N9Y 2Y9

This will also entitle you to be advised of an appeal, if one is submitted.

If you are the owner of any building or lands containing seven or more residential units, you are requested to post this notice in a location that is visible to all residents.

Right to Appeal to the Ontario Land Tribunal (“OLT”)

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Clerk before a decision is made, the person or public body is not entitled to appeal the decision of The Committee to the OLT or be added as a party to an appeal of the decision of the OLT.

If a person or public body would otherwise have an ability to appeal the decision of the Town of Kingsville to the OLT but the person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Kingsville before the By-law is passed, the person or public body is not entitled to appeal the decision.

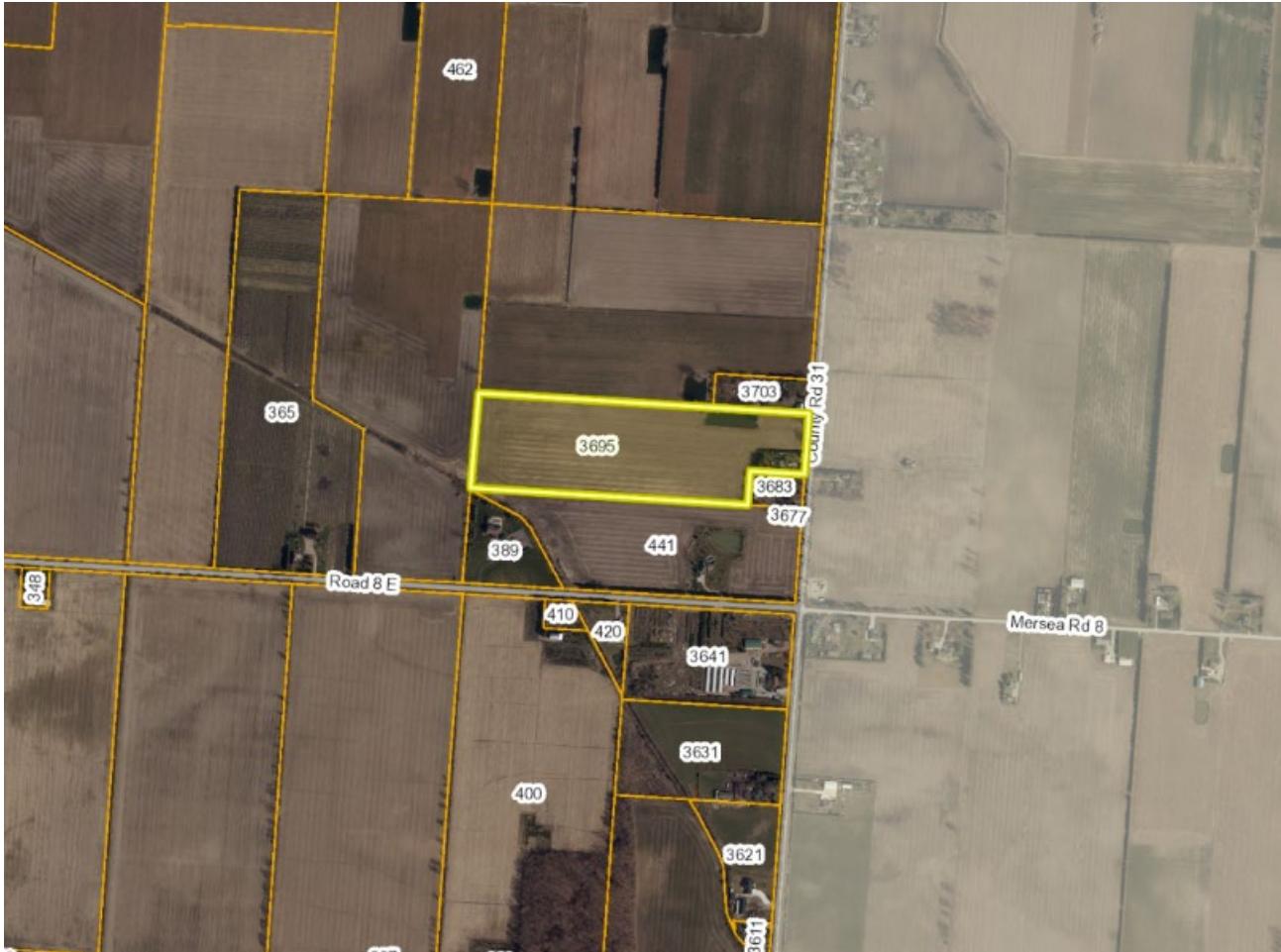
If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Town of Kingsville before the By-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the OLT unless, in the opinion of the OLT, there are reasonable grounds to do so.

Notwithstanding the above, Subsections 53(19) and 34(19) of the *Planning Act* define the parties that are eligible to appeal the decision to the OLT.

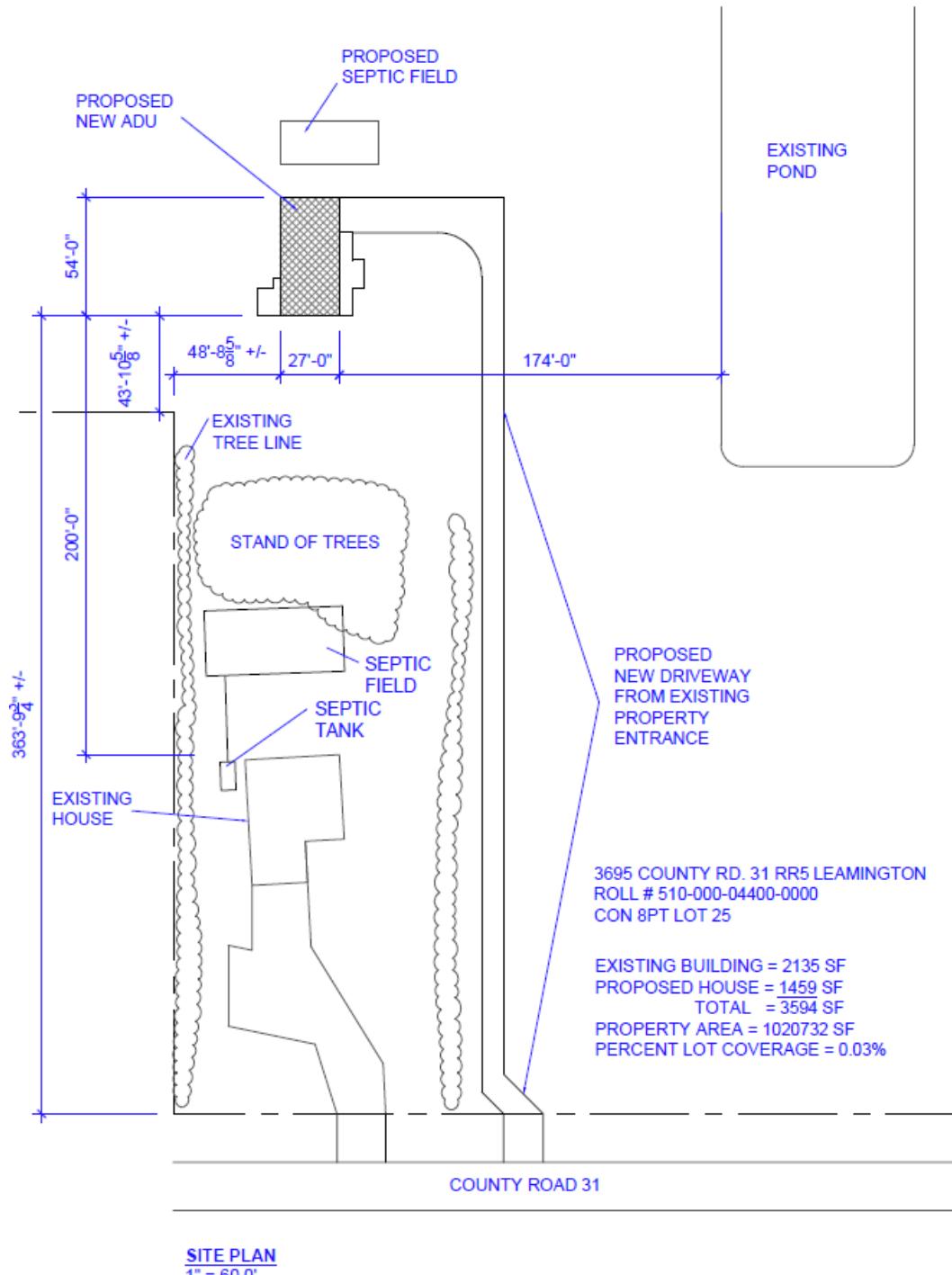
For more information about this matter, contact The Town of Kingsville, Planning Services, at planning@kingsville.ca, 519-733-2305 ext. 244, or visit www.kingsville.ca

Dated this 8th day of August, 2025

Location Map



Site Plan





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Electronic Participation

This meeting will be held in person, with an electronic element, in accordance with Procedural By-law 77-2021. Delegates and presenters will be provided with the option to attend in-person or electronically and spectators will be allowed into the building to watch or can continue to use the livestream option.

If you wish to participate via zoom, please read the instructions below:

Delegates, participants, and members of the public wishing to participate electronically **must request Zoom details by 11:00 am on the date of the public meeting**, as per By-Law 77-2021. Please refer to the contact information provided with this notice.

Please note that neither a computer, nor a video sharing device, is required to participate in the meeting via Zoom. You may also opt to call in from a cell or landline.

Persons who intend to participate electronically during the meeting may wish to register/sign up in Zoom, if they have not already done so. The following information is provided for your consideration and guidance during remote participation in the meeting:

- **Please join the meeting by 5:55 PM in order to avoid any delays.** If you have not joined the public meeting while your Agenda Item is up for public comment you will have forfeited your request.
- When you join the meeting, either by phone or online, you will be admitted in as an attendee. You will not be greeted upon joining the call. You will be able to hear the meeting and see the active speaker (if you have video capability), but your mic will be muted until it is your turn to speak.
- If you join the Zoom meeting through your phone, please **Do not put the phone on hold at any time**, as this will result in broadcasting “hold music” online once your mic function is unmuted.
- To optimize call quality when using a laptop, a headset with microphone is recommended. If you are using your laptop microphone or cell phone, please speak directly into the receiver and do not use speaker phone
- **Please do not forward the Zoom meeting details with anyone or post through social media.** Only registered participants will be admitted to the Zoom meeting.
- **Participants should keep comments directly related to the matter to which they are speaking to.** Questions are to be directed to the Chairperson. Committee Members may choose to ask you follow-up questions following your remarks, comment, or ask staff to respond to your comments.
- After providing your comments and answering any questions that may be directed to you, the Meeting Coordinator will disconnect you from the Zoom meeting.

For more information, please contact:

Town of Kingsville, Planning Services

Phone: 519-733-2305 Ext. 244

Email: planning@kingsville.ca

The Corporation of the Town of Kingsville

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