

Ministry of the Environment,  
Conservation and Parks

Ministère de l'Environnement, de la  
Protection de la nature et des Parks

Southwestern Region

Direction régionale du Sud-Ouest

620 – 4510 Rhodes Drive  
Windsor ON N8W 5K5

Tel.: 519 948-1464

Fax.: 519 948-2396

TTY: 416 456-1234

620 – 4510, chemin Rhodes  
Windsor ON N8W 5K5

Tél. : 519 948-1464

Télééc. : 519 948-2396

ATS : 416 456-1234

File# SI-ES-KI-540

October 27, 2022

Town of Kingsville  
2021 Division Road North  
Kingsville, ON  
N9Y 2Y9

Attention: John Norton, CAO  
jnorton@kingsville.ca

Re: Kingsville Distribution System  
O.Reg. 170/03 Drinking Water Inspection Report

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Please find enclosed the Drinking Water System Inspection Report for the Kingsville Distribution System (DWS#220003403). The review period for this unannounced inspection was from September 1, 2021 to August 31, 2022. There were no Non-Compliance/Non-Conformance Items identified during this review period.

Section 19 of the Safe Drinking Water Act (Standard of Care) creates a number of obligations for individuals who exercise decision-making authority over municipal drinking water systems. Please be aware that the Ministry has encouraged such individuals, particularly municipal councillors, to take steps to be better informed about the drinking water systems over which they have decision-making authority. These steps could include asking for a copy of this inspection report and a review of its findings. Further information about Section 19 can be found in *“Taking Care of Your Drinking Water: A guide for members of municipal council”* found on the Drinking Water Ontario website at [www.ontario.ca/drinkingwater](http://www.ontario.ca/drinkingwater).

In order to measure individual inspection results, the Ministry has established an inspection compliance risk framework based on the principles of the Inspection, Investigation & Enforcement (II&E) Secretariat and advice of internal/external risk experts. The Inspection Summary Rating Record (IRR) provides the Ministry, the system owner and the local Public Health Units with a summarized quantitative measure of the drinking water system’s annual inspection and regulated water quality testing performance.

Please note, the IRR will be sent separately and prior to any public release (typically within 1-2 month of the completion of the inspection).

IRR ratings are published (for the previous inspection year) in the Ministry's Chief Drinking Water Inspectors' Annual Report. If you have any questions or concerns regarding the rating, please contact Marc Bechard, Water Compliance Supervisor, at (519) 490-0761.

Likewise, if you have any questions or concerns regarding this report, please call me at (226) 280-1556.

Yours truly,



Neil Gilbert, P.Eng.  
Provincial Officer – Water Inspector  
Southwestern Region  
Ministry of the Environment, Conservation and Parks  
Sarnia District – Windsor Area Office

Encl.

cc: Dr. Shanker Nesathurai, Medical Officer of Health, Windsor-Essex County HU, [snesathurai@wechu.org](mailto:snesathurai@wechu.org)  
Kristy McBeth, Director of Health Protection, Windsor-Essex County HU, [kmcbeth@wechu.org](mailto:kmcbeth@wechu.org)  
Victoria Peczulis, Manager, Environmental Health, Windsor-Essex County HU, [vpeczulis@wechu.org](mailto:vpeczulis@wechu.org)  
Elaine Bennett, Manager, Environmental Health, Windsor-Essex County HU, [ebennett@wechu.org](mailto:ebennett@wechu.org)  
Andrew Plancke, Director of Infrastructure & Engineering, Town of Kingsville, [aplancke@kingsville.ca](mailto:aplancke@kingsville.ca)  
Shaun Martinho, Manager of Public Works & Env. Services, Town of Kingsville, [smartinho@kingsville.ca](mailto:smartinho@kingsville.ca)  
Steve Branch, Supervisor of Environmental Services, Town of Kingsville, [sbranch@kingsville.ca](mailto:sbranch@kingsville.ca)  
Rodney Bouchard, Manager, Union AWSS, [rbouchard@unionwater.ca](mailto:rbouchard@unionwater.ca)  
Dale Dillen, Operations Manager – Union AWSS, OCWA, [ddillen@ocwa.com](mailto:ddillen@ocwa.com)  
Dave Jubenville, Essex Regional Manager, OCWA, [djubenville@ocwa.com](mailto:djubenville@ocwa.com)  
Samuel Wen, Process & Compliance Technician, OCWA, [swen@ocwa.com](mailto:swen@ocwa.com)  
Marc Bechard, Water Compliance Supervisor, MECP Sarnia District, [marc.bechard@ontario.ca](mailto:marc.bechard@ontario.ca)

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KINGSVILLE DISTRIBUTION SYSTEM

**Inspection Report**

System Number: 220003403  
Entity: THE CORPORATION OF THE  
TOWN OF KINGSVILLE  
Inspection Start Date: 09/27/2022  
Inspection End Date: 10/27/2022  
Inspected By: Neil Gilbert  
Badge #: 1072

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(signature)

### **NON-COMPLIANCE/NON-CONFORMANCE ITEMS**

This should not be construed as a confirmation of full compliance with all potential applicable legal requirement and BMPs. These inspection findings are limited to the components and/or activities that were assessed, and the legislative framework(s) that were applied. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

If you have any questions related to this inspection, please contact the signed Provincial Officer.

### INSPECTION DETAILS

This section includes all questions that were assessed during the inspection.

**Ministry Program:** DRINKING WATER | **Regulated Activity:** DW Municipal Residential

Question ID	MRDW1001001	Question Type	Information
<b>Question:</b> What was the scope of this inspection?			
<b>Legislative Requirement</b>	Not Applicable		
<b>Observation</b>			
<p>The primary focus of this inspection is to confirm compliance with Ministry of the Environment, Conservation and Parks (MECP) legislation as well as evaluating conformance with ministry drinking water policies and guidelines during the inspection period. The ministry utilizes a comprehensive, multi-barrier approach in the inspection of water systems that focuses on the source, treatment, and distribution components as well as management practices.</p> <p>This drinking water system is subject to the legislative requirements of the Safe Drinking Water Act, 2002 (SDWA) and regulations made therein, including Ontario Regulation 170/03, "Drinking Water Systems" (O. Reg. 170/03). This inspection has been conducted pursuant to Section 81 of the SDWA.</p> <p>This inspection report does not suggest that all applicable legislation and regulations were evaluated. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements. The review period for this unannounced inspection was from September 1, 2021 to August 31, 2022.</p>			

Question ID	MRDW1000001	Question Type	Information
<b>Question:</b> Does this drinking water system provide primary disinfection?			
<b>Legislative Requirement</b>	Not Applicable		
<b>Observation</b>			
<p>This Drinking Water System provides for only secondary disinfection and distribution of water. Primary disinfection is undertaken by another regulated Drinking Water System which provides treated water to this Drinking Water System.</p>			

<b>Question ID</b>	MRDW1020001	<b>Question Type</b>	Legislative
<b>Question:</b> Is the owner/operating authority able to demonstrate that, when required during the inspection period, Form 1 documents were prepared in accordance with their Drinking Water Works Permit?			
<b>Legislative Requirement</b>	SDWA   31   (1);		
<b>Observation</b>			
The owner/operating authority was in compliance with the requirement to prepare Form 1 documents as required by their Drinking Water Works Permit during the inspection period.			

<b>Question ID</b>	MRDW1025001	<b>Question Type</b>	Legislative
<b>Question:</b> Were all parts of the drinking water system that came in contact with drinking water (added, modified, replaced or extended) disinfected in accordance with a procedure listed in Schedule B of the Drinking Water Works Permit?			
<b>Legislative Requirement</b>	SDWA   31   (1);		
<b>Observation</b>			
All parts of the drinking water system were disinfected in accordance with a procedure listed in Schedule B of the Drinking Water Works Permit.			

<b>Question ID</b>	MRDW1033001	<b>Question Type</b>	Legislative
<b>Question:</b> Is the secondary disinfectant residual measured as required for the large municipal residential distribution system?			
<b>Legislative Requirement</b>	SDWA   O. Reg. 170/03   7-2   (3); SDWA   O. Reg. 170/03   7-2   (4);		
<b>Observation</b>			
<p>The secondary disinfectant residual was measured as required for the large municipal residential distribution system. As per O.Reg. 170/03 s 7-2 (3), the owner/operating authority of a system that provides secondary disinfection shall ensure that at least seven distribution samples are taken each week and are tested immediately for, (a) free chlorine residual, if the system provides chlorination and does not provide chloramination; or (b) combined chlorine residual, if the system provides chloramination.</p> <p>The following rules apply to the distribution samples referred above unless at least one sample is taken on each day of the week: At least four of the samples must be taken on one day of the week, at least 48 hours after the last sample was taken in the previous</p>			



week. Then, at least three of the samples must be taken on a second day of the week, at least 48 hours after the last sample was taken on the first day of the sampling week. When more than one sample is taken on the same day of the week then each sample must be taken from a different location.

During the inspection review period (Sept. 1, 21 to Aug. 31, 2022) at least seven distribution samples were collected each week using the 4/3 rule and tested for free and total chlorine residuals.

<b>Question ID</b>	MRDW1099001	<b>Question Type</b>	Information
<b>Question:</b>			
Do records show that all water sample results taken during the inspection review period did not exceed the values of tables 1, 2 and 3 of the Ontario Drinking Water Quality Standards (O. Reg. 169/03)?			
<b>Legislative Requirement</b>	Not Applicable		
<b>Observation</b>			
Records showed that all water sample results taken during the inspection review period did not exceed the values of tables 1, 2 and 3 of the Ontario Drinking Water Quality Standards (O. Reg. 169/03).			

<b>Question ID</b>	MRDW1081001	<b>Question Type</b>	Legislative
<b>Question:</b>			
For LMR systems, are all microbiological water quality monitoring requirements for distribution samples being met?			
<b>Legislative Requirement</b>	SDWA   O. Reg. 170/03   10-2   (1); SDWA   O. Reg. 170/03   10-2   (2); SDWA   O. Reg. 170/03   10-2   (3);		
<b>Observation</b>			
All microbiological water quality monitoring requirements prescribed by legislation for distribution samples in a large municipal residential system were being met. As per O.Reg. 170/03 s10-2, the owner/operating authority for the system shall ensure that if a system serves 100,000 people or less, at least eight distribution samples, plus one additional sample for every 1,000 people served, are taken every month, with at least one sample being taken each week. Each of the distribution samples collected must be tested for E. coli and total coliforms and at least 25 percent of these samples must be tested for general bacteria population expressed as colony counts on a heterotrophic plate count (HPC). During the inspection review period (Sept. 1, 2021 to Aug. 31, 2022) all microbiological water monitoring requirements for distribution water samples were performed.			

<b>Question ID</b>	MRDW1096001	<b>Question Type</b>	Legislative
<b>Question:</b> Do records confirm that chlorine residual tests are being conducted at the same time and at the same location that microbiological samples are obtained?			
<b>Legislative Requirement</b>	SDWA   O. Reg. 170/03   6-3   (1);		
<b>Observation</b> Records confirmed that chlorine residual tests were being conducted at the same time and at the same location that microbiological samples were obtained.			

<b>Question ID</b>	MRDW1086001	<b>Question Type</b>	Legislative
<b>Question:</b> Are all haloacetic acid water quality monitoring requirements prescribed by legislation conducted within the required frequency and at the required location?			
<b>Legislative Requirement</b>	SDWA   O. Reg. 170/03   13-6.1   (1); SDWA   O. Reg. 170/03   13-6.1   (2); SDWA   O. Reg. 170/03   13-6.1   (3); SDWA   O. Reg. 170/03   13-6.1   (4); SDWA   O. Reg. 170/03   13-6.1   (5); SDWA   O. Reg. 170/03   13-6.1   (6);		
<b>Observation</b> All haloacetic acid water quality monitoring requirements prescribed by legislation were conducted within the required frequency and at the required location. As per O.Reg 170/03 s13-6.1, the owner/operating authority shall ensure that a minimum of one sample is collected and tested for haloacetic acid (HAA) per calendar quarter. On January 1, 2020, the O.Reg. 169/03 standard for HAA (80ug/L) came into effect and is expressed as a RAA, where RAA is defined as "the running annual average of quarterly results" for HAA for a drinking water system. During the inspection review period (Sept. 1, 2021 to Aug. 31, 2022), these HAA samples were collected on Oct. 7, 2021 (HAA result = 8.7ug/L), Jan. 5, 2022 (HAA result = 5.3 ug/L<MDL), Apr. 5, 2022 (HAA result = 12.4ug/L) and July 6, 2022 (HAA result = 9.1ug/L). All of these HAA results were below 80ug/L and the average for the inspection review period was 9.0ug/L.			

<b>Question ID</b>	MRDW1087001	<b>Question Type</b>	Legislative
<b>Question:</b> Have all trihalomethane water quality monitoring requirements prescribed by legislation been conducted within the required frequency and at the required location?			
<b>Legislative Requirement</b>	SDWA   O. Reg. 170/03   13-6   (1); SDWA   O. Reg. 170/03   13-6   (2); SDWA   O. Reg. 170/03   13-6   (3); SDWA   O.		

	Reg. 170/03   13-6   (4); SDWA   O. Reg. 170/03   13-6   (5); SDWA   O. Reg. 170/03   13-6   (6);
<b>Observation</b>	
<p>All trihalomethane water quality monitoring requirements prescribed by legislation were conducted within the required frequency and at the required location. As per O.Reg 170/03 s13-6, the owner/operating authority shall ensure that a minimum of one sample is collected and tested for trihalomethanes (THM) per calendar quarter.</p> <p>During the inspection review period (Sept. 1, 2021 to Aug. 31, 2022) these quarterly THM samples were collected on Oct. 7, 2021 (THM result = 44ug/L), Jan. 5, 2022 (THM result = 21ug/L), Apr. 5, 2022 (THM result = 19ug/L) and July 6, 2022 (THM result = 29ug/L). The Ontario Drinking Water Quality Standard (ODWQS) for THM is 100 ug/L (expressed as a running annual average of quarterly results). All of the THM results were below 100ug/L and the average for the inspection review period was 28ug/L.</p>	

<b>Question ID</b>	MRDW1059000	<b>Question Type</b>	Legislative
<b>Question:</b>			
Do the operations and maintenance manuals contain plans, drawings and process descriptions sufficient for the safe and efficient operation of the system?			
<b>Legislative Requirement</b>	SDWA   O. Reg. 128/04   28;		
<b>Observation</b>			
The operations and maintenance manuals contained plans, drawings and process descriptions sufficient for the safe and efficient operation of the system.			

<b>Question ID</b>	MRDW1060000	<b>Question Type</b>	Legislative
<b>Question:</b>			
Do the operations and maintenance manuals meet the requirements of the DWWP and MDWL issued under Part V of the SDWA?			
<b>Legislative Requirement</b>	SDWA   31   (1);		
<b>Observation</b>			
The operations and maintenance manuals met the requirements of the Drinking Water Works Permit and Municipal Drinking Water Licence issued under Part V of the SDWA.			

<b>Question ID</b>	MRDW1061001	<b>Question Type</b>	Legislative
<b>Question:</b>			
Are logbooks properly maintained and contain the required information?			

<b>Legislative Requirement</b>	SDWA   O. Reg. 128/04   27   (1); SDWA   O. Reg. 128/04   27   (2); SDWA   O. Reg. 128/04   27   (3); SDWA   O. Reg. 128/04   27   (4); SDWA   O. Reg. 128/04   27   (5); SDWA   O. Reg. 128/04   27   (6); SDWA   O. Reg. 128/04   27   (7);
<b>Observation</b>	Logbooks were properly maintained and contained the required information.

<b>Question ID</b>	MRDW1062001	<b>Question Type</b>	Legislative
<b>Question:</b> Do records or other record keeping mechanisms confirm that operational testing not performed by continuous monitoring equipment is being done by a certified operator, water quality analyst, or person who meets the requirements of O. Reg. 170/03 7-5?			
<b>Legislative Requirement</b>	SDWA   O. Reg. 170/03   7-5;		
<b>Observation</b>	Records or other record keeping mechanisms confirmed that operational testing not performed by continuous monitoring equipment was being done by a certified operator, water quality analyst, or person who suffices the requirements of O. Reg. 170/03 7-5.		

<b>Question ID</b>	MRDW1071000	<b>Question Type</b>	BMP
<b>Question:</b> Has the owner provided security measures to protect components of the drinking water system?			
<b>Legislative Requirement</b>	Not Applicable		
<b>Observation</b>	The owner had provided security measures to protect components of the drinking water system.		

<b>Question ID</b>	MRDW1073001	<b>Question Type</b>	Legislative
<b>Question:</b> Has the overall responsible operator been designated for all subsystems which comprise the drinking water system?			
<b>Legislative Requirement</b>	SDWA   O. Reg. 128/04   23   (1);		
<b>Observation</b>			

The overall responsible operator had been designated for each subsystem.

<b>Question ID</b>	MRDW1074001	<b>Question Type</b>	Legislative
<b>Question:</b> Have operators-in-charge been designated for all subsystems for which comprise the drinking water system?			
<b>Legislative Requirement</b>	SDWA   O. Reg. 128/04   25   (1);		
<b>Observation</b> Operators-in-charge had been designated for all subsystems which comprise the drinking water system.			

<b>Question ID</b>	MRDW1075001	<b>Question Type</b>	Legislative
<b>Question:</b> Do all operators possess the required certification?			
<b>Legislative Requirement</b>	SDWA   O. Reg. 128/04   22;		
<b>Observation</b> All operators possessed the required certification.			



**Stakeholder Appendix**

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# Key Reference and Guidance Material for Municipal Residential Drinking Water Systems

Many useful materials are available to help you operate your drinking water system. Below is a list of key materials owners and operators of municipal residential drinking water systems frequently use.

To access these materials online click on their titles in the table below or use your web browser to search for their titles. Contact the Ministry if you need assistance or have questions at 1-866-793-2588 or [waterforms@ontario.ca](mailto:waterforms@ontario.ca).

For more information on Ontario's drinking water visit [www.ontario.ca/drinkingwater](http://www.ontario.ca/drinkingwater)



PUBLICATION TITLE	PUBLICATION NUMBER
<b>FORMS:</b> Drinking Water System Profile Information Laboratory Services Notification Adverse Test Result Notification	012-2149E 012-2148E 012-4444E
Taking Care of Your Drinking Water: A Guide for Members of Municipal Councils	Website
Procedure for Disinfection of Drinking Water in Ontario	Website
Strategies for Minimizing the Disinfection Products Trihalomethanes and Haloacetic Acids	Website
Filtration Processes Technical Bulletin	Website
Ultraviolet Disinfection Technical Bulletin	Website
Guide for Applying for Drinking Water Works Permit Amendments, & License Amendments	Website
Certification Guide for Operators and Water Quality Analysts	Website
Guide to Drinking Water Operator Training Requirements	9802E
Community Sampling and Testing for Lead: Standard and Reduced Sampling and Eligibility for Exemption	Website
Drinking Water System Contact List	7128E01
Ontario's Drinking Water Quality Management Standard - Pocket Guide	Website
Watermain Disinfection Procedure	Website
List of Licensed Laboratories	Website

# Principaux guides et documents de référence sur les réseaux résidentiels municipaux d'eau potable

De nombreux documents utiles peuvent vous aider à exploiter votre réseau d'eau potable. Vous trouverez ci-après une liste de documents que les propriétaires et exploitants de réseaux résidentiels municipaux d'eau potable utilisent fréquemment. Pour accéder à ces documents en ligne, cliquez sur leur titre dans le tableau ci-dessous ou faites une recherche à l'aide de votre navigateur Web. Communiquez avec le ministère au 1-866-793-2588, ou encore à [waterforms@ontario.ca](mailto:waterforms@ontario.ca) si vous avez des questions ou besoin d'aide.



Pour plus de renseignements sur l'eau potable en Ontario, consultez le site [www.ontario.ca/eaupotable](http://www.ontario.ca/eaupotable)

TITRE DE LA PUBLICATION	NUMÉRO DE PUBLICATION
Renseignements sur le profil du réseau d'eau potable	012-2149F
Avis de demande de services de laboratoire	012-2148F
Avis de résultats d'analyse insatisfaisants et de règlement des problèmes	012-4444F
Prendre soin de votre eau potable - Un guide destiné aux membres des conseils municipaux	Site Web
Marche à suivre pour désinfecter l'eau potable en Ontario	Site Web
Stratégies pour minimiser les trihalométhanes et les acides haloacétiques de sous-produits de désinfection	Site Web
Filtration Processes Technical Bulletin (en anglais seulement)	Site Web
Ultraviolet Disinfection Technical Bulletin (en anglais seulement)	Site Web
Guide de présentation d'une demande de modification du permis d'aménagement de station de production d'eau potable	Site Web
Guide sur l'accréditation des exploitants de réseaux d'eau potable et des analystes de la qualité de l'eau de réseaux d'eau potable	Site Web
Guide sur les exigences relatives à la formation des exploitants de réseaux d'eau potable	9802F
Échantillonnage et analyse du plomb dans les collectivités : échantillonnage normalisé ou réduit et admissibilité à l'exemption	Site Web
Liste des personnes-ressources du réseau d'eau potable	Site Web
L'eau potable en Ontario - Norme de gestion de la qualité - Guide de poche	Site Web
Procédure de désinfection des conduites principales	Site Web
Laboratoires autorisés	Site Web



Ministry of the Environment, Conservation and Parks - Inspection Summary Rating Record (Reporting Year - 2022-2023)

**DWS Name:** KINGSVILLE DISTRIBUTION SYSTEM  
**DWS Number:** 220003403  
**DWS Owner:** THE CORPORATION OF THE TOWN OF KINGSVILLE  
**Municipal Location:** KINGSVILLE

**Regulation:** O.REG. 170/03  
**DWS Category:** DW Municipal Residential  
**Type of Inspection:** Focused  
**Inspection Date:** Sep-27-2022  
**Ministry Office:** Windsor Area Office

**Maximum Risk Rating:** 171

Inspection Module	Non Compliance Rating
Operations Manuals	0 / 28
Other Inspection Findings	0 / 143
<b>Overall - Calculated</b>	<b>0 / 171</b>

**Inspection Risk Rating:** 0.00%

**Final Inspection Rating:** 100.00%

Ministry of the Environment, Conservation and Parks - Detailed Inspection Rating Record (Reporting Year - 2022-2023)

**DWS Name:** KINGSVILLE DISTRIBUTION SYSTEM  
**DWS Number:** 220003403  
**DWS Owner Name:** THE CORPORATION OF THE TOWN OF KINGSVILLE  
**Municipal Location:** KINGSVILLE

**Regulation:** O.REG. 170/03  
**DWS Category:** DW Municipal Residential  
**Type of Inspection:** Focused  
**Inspection Date:** Sep-27-2022  
**Ministry Office:** Windsor Area Office

*All legislative requirements were met. No detailed rating scores.*

Maximum Question Rating: 171

Inspection Risk Rating: 0.00%

FINAL INSPECTION RATING: 100.00%