



TOWN OF KINGSVILLE

2025

BUDGET



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Strategic Plan: A 2040 Vision for Kingsville



Our Vision

Kingsville: A friendly and safe community – Proud of our past; excited about our future.

Our Mission

To make Kingsville a healthy, sustainable and prosperous community.

A Fiscally Sustainable Community

- A.** Ensure long-term fiscal sustainability through a 10-year capital Plan, 4 year operating budgets, and investments in reserves
- B.** Develop a clear financial plan for the School Properties, new Municipal Buildings, and Recreation Facilities

A Thriving Local Economy

- A.** Create an environment for existing businesses to Thrive
- B.** Focus on investment readiness
- C.** Promote increased supply of housing

Happy, Healthy Residents

- A.** Create a community of safe and healthy Residents
- B.** Provide Accessible, Inclusive Parks, Recreation Facilities and Public Spaces
- C.** Provide High-Quality Recreation, Programming, and Events
- D.** The Town provide excellence in Customer Service to its Residents
- E.** Waterfront

Resilient Infrastructure

- A.** Ensure existing infrastructure is maintained to an appropriate level of service
- B.** Ensure the Town is growing our infrastructure in a sustainable manner and that those who benefit from growth pay for it
- C.** Liaise and advocate for investments by third-party providers to improve existing infrastructure, growth infrastructure, and customer service levels



A message from the Chief Administrative Officer

As we look ahead, the 2025 budget has been carefully crafted with a focus on our key priorities outlined in our 2040 Strategic Plan: A Fiscally Sustainable Community; A Thriving Local Economy; Happy, Healthy Residents; and Resilient Infrastructure.

This budget reflects our commitment to balancing fiscal responsibility with the current and future needs and aspirations of our community, ensuring that we continue to thrive, and meet the challenges of a rapidly changing world.



We continue to take seriously the commitment to be fiscally responsible. The Town of Kingsville operates with less revenue per household than every other municipality in the region, based on property tax, water / wastewater revenue, and provincial transfer payments.

I commend and thank our finance and management teams for the significant effort in putting together this budget.

Thank you for your continued support and engagement as we work together to create a brighter future for residents.

Sincerely,

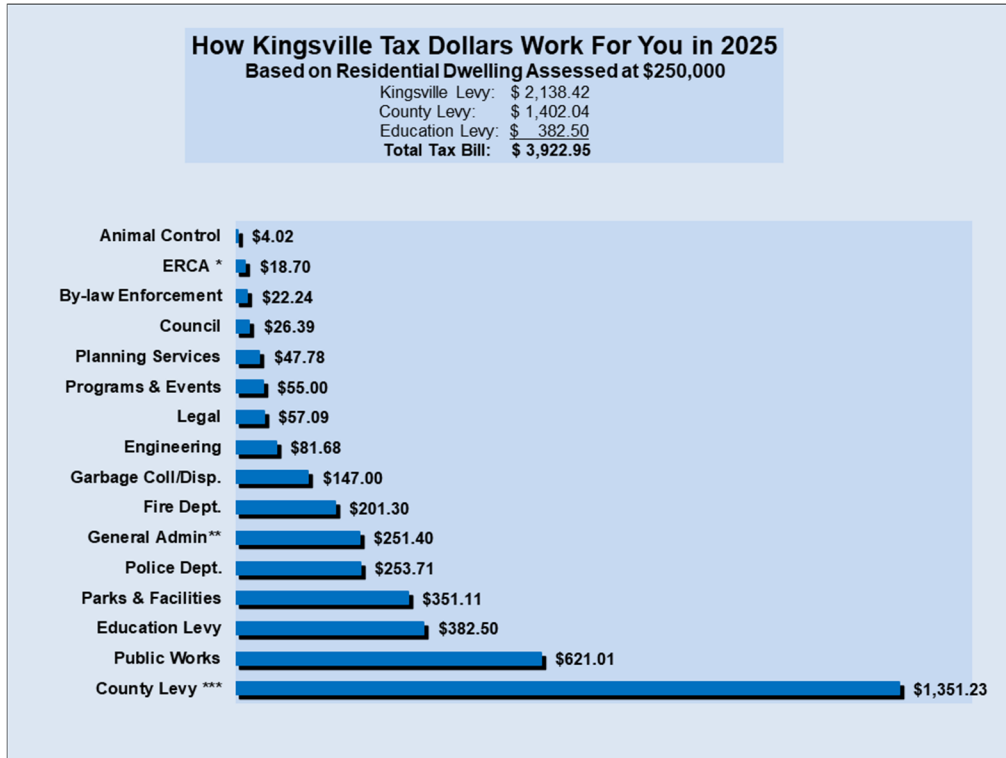
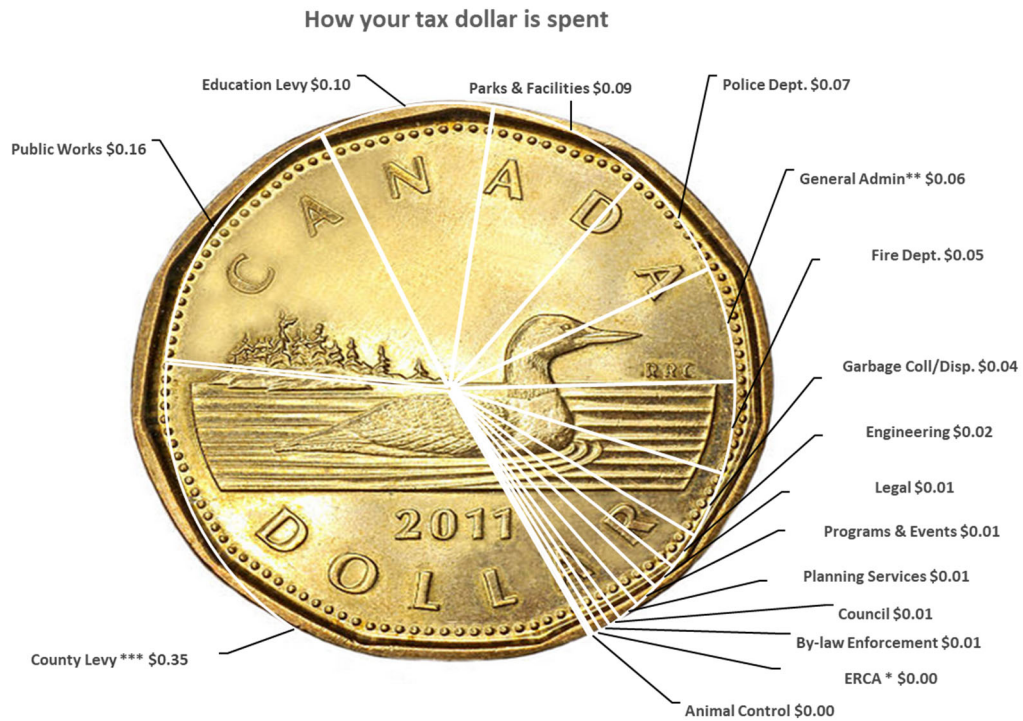
A handwritten signature in black ink, appearing to read "John Norton".

John Norton
Chief Administrative Officer

BUDGET SUMMARY - TAX SUPPORTED OPERATIONS

	2022	2023	2024	2025
	Actuals	Actuals	Budget	Budget
TAXATION:				
Taxation Levy	\$ 20,101,859	\$ 21,789,329	\$ 23,898,364	\$ 25,459,458
Supplemental & Other Taxes	\$ 691,853	\$ 525,307	\$ 390,000	\$ 390,000
TOTAL TAXATION:	\$ 20,793,712	\$ 22,314,636	\$ 24,288,364	\$ 25,849,458
OPERATING REVENUE:				
Council	\$ -	\$ -	\$ -	\$ -
Financial Services	\$ 1,979,115	\$ 2,282,629	\$ 1,749,000	\$ 1,901,900
CAO Dept	\$ 52,000	\$ -	\$ -	\$ -
Clerks	\$ 31,351	\$ 35,051	\$ 105,200	\$ 202,700
Legal	\$ 400	\$ 712	\$ 200	\$ 200
Information Technology	\$ 420	\$ 3,440	\$ -	\$ -
Animal Control	\$ 35,450	\$ 31,559	\$ 40,000	\$ 18,000
Fire	\$ -	\$ 215,748	\$ 158,850	\$ 223,400
Police	\$ 185,968	\$ 217,417	\$ 155,400	\$ 158,350
Building	\$ 1,174,335	\$ 722,079	\$ 893,350	\$ 1,105,445
By-Law	\$ -	\$ -	\$ -	\$ 10,000
Public Works	\$ 202,914	\$ 137,673	\$ 56,900	\$ 51,500
Engineering	\$ -	\$ 64,071	\$ 137,500	\$ 137,000
Garbage Collection and Disposal	\$ -	\$ -	\$ -	\$ -
Cemetery	\$ 139,972	\$ 127,636	\$ 101,900	\$ 99,200
Arena	\$ 281,332	\$ 263,227	\$ 259,900	\$ 296,900
Parks	\$ 22,274	\$ 20,083	\$ 10,000	\$ 5,000
Facilities	\$ 185,622	\$ 125,715	\$ 135,845	\$ 123,000
Marina	\$ 67,572	\$ 79,330	\$ 76,000	\$ 76,000
Programs & Events	\$ 35,249	\$ 47,852	\$ 49,700	\$ 65,100
Planning	\$ 131,170	\$ 173,445	\$ 179,750	\$ 241,250
BIA	\$ 137,285	\$ 152,276	\$ 156,600	\$ 155,392
TOTAL:	\$ 4,809,742	\$ 4,699,943	\$ 4,266,095	\$ 4,870,337
OPERATING EXPENDITURES:				
Council	\$ 252,252	\$ 287,678	\$ 295,810	\$ 318,961
Financial Services	\$ 1,695,125	\$ 1,494,213	\$ 1,595,467	\$ 1,595,693
CAO Dept	\$ 1,021,730	\$ 1,039,886	\$ 1,135,477	\$ 1,195,711
Clerks	\$ 581,095	\$ 411,498	\$ 575,388	\$ 589,051
Legal	\$ 338,202	\$ 652,143	\$ 701,897	\$ 690,291
Information Technology	\$ 653,376	\$ 583,922	\$ 753,664	\$ 865,223
Animal Control	\$ 74,402	\$ 50,971	\$ 62,300	\$ 66,550
Fire	\$ 1,742,537	\$ 1,961,524	\$ 2,153,014	\$ 2,231,740
Police	\$ 3,377,871	\$ 3,414,099	\$ 3,281,676	\$ 3,145,187
Building	\$ 1,059,027	\$ 1,219,496	\$ 1,159,025	\$ 1,375,351
By-Law	\$ -	\$ -	\$ 292,500	\$ 273,398
Public Works	\$ 3,316,493	\$ 2,748,797	\$ 2,885,166	\$ 3,070,110
Engineering	\$ -	\$ 722,437	\$ 894,009	\$ 1,054,809
Garbage Collection and Disposal	\$ 1,525,998	\$ 1,681,136	\$ 1,707,150	\$ 1,776,976
Cemetery	\$ 104,025	\$ 144,147	\$ 167,622	\$ 168,976
Arena	\$ 1,117,143	\$ 1,293,487	\$ 1,220,878	\$ 1,303,269
Parks	\$ 698,843	\$ 725,962	\$ 1,122,862	\$ 1,266,825
Facilities	\$ 417,228	\$ 433,293	\$ 417,003	\$ 453,473
Marina	\$ 98,852	\$ 99,322	\$ 110,008	\$ 114,099
Programs & Events	\$ 532,041	\$ 625,052	\$ 723,139	\$ 729,912
Planning	\$ 568,369	\$ 452,753	\$ 545,271	\$ 818,849
BIA	\$ 127,600	\$ 138,861	\$ 161,637	\$ 164,698
TOTAL:	\$ 19,302,208	\$ 20,180,678	\$ 21,960,961	\$ 23,269,151
TRANSFERS TO (FROM) OPERATING RESERVES:				
TOTAL:	\$ 350,555	\$ (209,447)	\$ (216,712)	\$ (284,797)
OPERATING SURPLUS/(DEFICIT):	\$ (14,843,021)	\$ (15,271,288)	\$ (17,478,154)	\$ (18,114,017)
CAPITAL REVENUE:				
TOTAL:	\$ 9,738,987	\$ 14,506,091	\$ 17,452,397	\$ 14,687,137
CAPITAL EXPENDITURES:				
Council	\$ -	\$ -	\$ -	\$ -
Financial Services	\$ 123,337	\$ 97,317	\$ -	\$ -
CAO Dept	\$ -	\$ -	\$ -	\$ -
Clerks	\$ -	\$ -	\$ -	\$ -
Legal	\$ -	\$ -	\$ -	\$ -
Information Technology	\$ 86,693	\$ 80,520	\$ 104,000	\$ 199,000
Animal Control	\$ -	\$ -	\$ -	\$ -
Fire	\$ 55,038	\$ 582,316	\$ 352,500	\$ 215,000
Police	\$ 10,685	\$ -	\$ -	\$ -
Building	\$ -	\$ 50,315	\$ 190,000	\$ 40,000
By-Law	\$ -	\$ -	\$ -	\$ -
Public Works	\$ 9,077,931	\$ 11,214,048	\$ 10,240,000	\$ 980,000
Engineering	\$ -	\$ -	\$ 2,759,000	\$ 8,948,500
Garbage Collection and Disposal	\$ -	\$ -	\$ -	\$ -
Cemetery	\$ -	\$ -	\$ -	\$ -
Arena	\$ 174,026	\$ 1,716,385	\$ 425,000	\$ -
Parks	\$ 274,838	\$ 1,636,606	\$ 670,000	\$ 253,000
Facilities	\$ 37,356	\$ 58,570	\$ 3,235,000	\$ 3,760,000
Marina	\$ 28,448	\$ 28,131	\$ -	\$ 45,000
Programs & Events	\$ 121,430	\$ 961	\$ -	\$ -
Planning	\$ 51,925	\$ 59,286	\$ -	\$ -
BIA	\$ 100,464	\$ -	\$ -	\$ -
TOTAL:	\$ 10,142,170	\$ 15,524,455	\$ 17,975,500	\$ 14,440,500
TRANSFERS TO CAPITAL RESERVES:				
TOTAL:	\$ 3,760,385	\$ 4,027,939	\$ 4,905,000	\$ 6,130,000
DEBT SERVICING COST:				
TOTAL:	\$ 1,044,547	\$ 1,063,851	\$ 1,382,106	\$ 1,852,078
CAPITAL SURPLUS/(DEFICIT):	\$ (5,208,116)	\$ (6,110,155)	\$ (6,810,209)	\$ (7,735,441)
NET SURPLUS/(DEFICIT):	\$ 742,575	\$ 933,193	\$ -	\$ -

Budget Highlights – The Municipality of Kingsville



*Essex Region Conservation Authority

**General Admin includes: CAO Office, Economic Development, Finance, Human Resources, Communications, Clerks & Information Technology

***County Levy spent on: County Roads, Libraries, Social Services, Ambulance, etc.

4 – Year Tax and Utility Projections

Kingsville’s 2040 Strategic Plan has identified *Fiscal Sustainability* as a top priority. This priority requires Council and Administration to look beyond the current year’s budget, to identify longer term financial challenges and opportunities. Administration has prepared a 4 year Operating and Capital budget which is summarized below.

Municipal Property Tax Financial Forecast	2026	2027	2028
Net Operating Budget	\$ 19,060,971	\$ 20,074,520	\$ 20,909,068
Net Capital Budget	\$ 8,764,355	\$ 9,620,276	\$ 10,787,188
Tax Levy	\$ 27,825,326	\$ 29,694,797	\$ 31,696,256
Estimated Annual Impact (Based on \$250k Residential Dwelling)			
Annual Municipal Property Taxes	\$ 2,249	\$ 2,345	\$ 2,445
Total Tax Dollar Increase	\$ 111	\$ 96	\$ 100
Tax Rate Increase	5.2%	4.3%	4.3%

Municipal Utility Financial Forecast	2026	2027	2028
Estimated Monthly on Residential Property (usage 15m3 with Water and Sanitary Sewers)			
Estimated Monthly Impact	\$ 60.94	\$ 64.65	\$ 68.44
Total Tax Dollar Increase	\$ 3.49	\$ 3.71	\$ 3.79
Tax Rate Increase	6.1%	6.1%	5.9%

KEY FORECAST ASSUMPTIONS

The 4-year forecast is based on existing services levels and approved operating and capital plans. If additional services or amenities are added, additional operating expenses will be incurred. The key assumptions included in this forecast are outlined below:

- **Salaries & Wages** – The forecast includes cost of living adjustments for Union and Non Union Staff. In 2025 Administration performed and recommended a Non Union Market Adjustment which is reflected in the forecasted Budgets. The full-time union agreement is slated for negotiation in 2025.
- **Staffing Levels** – The forecast includes staffing additions based on the 2040 Staffing Plan which determined the Town would need to add 3 -4 full time and 2- 3 part time or students annually to be “right-sized” by 2040.
- **Asset Management Planning** - The forecast reflects increased contributions to Facilities, Roads & Bridges life-cycle reserves based on the most recent Asset Management Plan. The forecast also includes necessary adjustments to the Town’s fleet replacement strategy to keep pace with inflationary pressures.
- **Operating Revenue & Expenses** – The forecast includes a 2% inflation factor for most operating revenue and expenses (non-salary), with more detailed adjustments for specific items such as; OPP contracts, software licenses, insurance, garbage collection & disposal, which are subject to prevailing market trends or other specific factors.
- **Assessment Growth** – The Town is expected to generate 2.5% of additional tax revenue annually from new assessment growth. Assessment values are determined by MPAC and can be difficult to estimate from year to year. It should be noted that growth in excess of the assessment projects may impact operating expenses.
- **Grants & Subsidies** – It is assumed that all Federal and Provincial funding such as the Canadian Community Benefit Fund (Gas Tax), OCIF and OMPF will remain consistent with 2025 levels.

These findings are provided for information purposes only. Every year, Administration and Council will perform a detailed review the annual budget, which will be adjusted for the best information available at the time.

TAX RATE CALCULATION TABLE

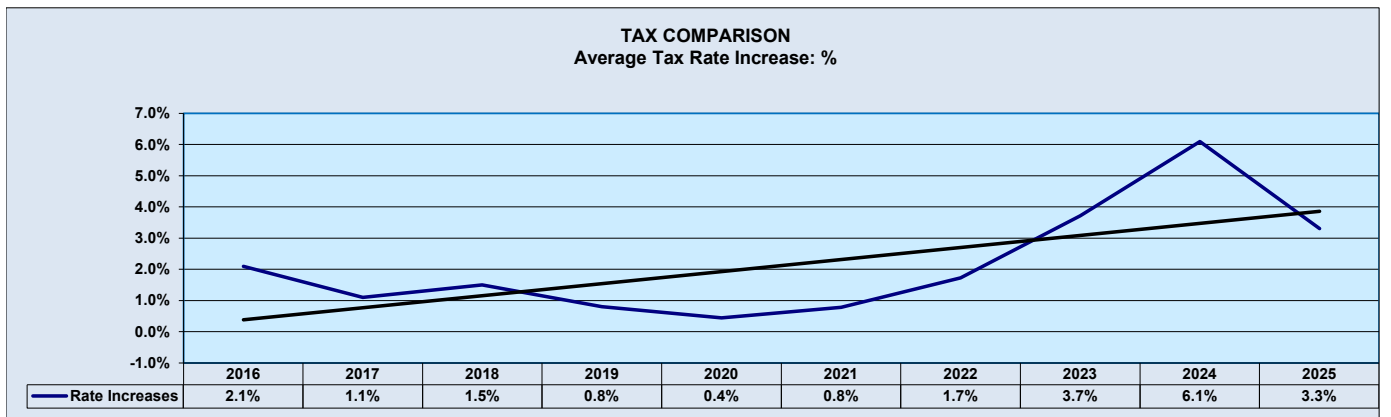
2025 TAX RATES

Tax Property Class	Class	Local	County	Education	Total	Assessment
		2025	2025 Rate	2025 Rate	Combined	
Residential	RT	0.00855367	0.00560815	0.00153000	0.01569182	\$ 2,358,281,842
Farmland	FT / R1	0.00213842	0.00140204	0.00038250	0.00392295	\$ 819,390,300
Commercial Occupied	CT	0.00925544	0.00606827	0.00880000	0.02412371	\$ 199,903,258
Office Building	DT	0.00925544	0.00606827	0.00880000	0.02412371	\$ 955,600
Commercial Excess Land	CU	0.00925544	0.00606827	0.00880000	0.02412371	\$ -
Commercial Vacant Land	CX	0.00925544	0.00326675	0.00633473	0.01885692	\$ 1,639,400
Commercial On-Farm Business	C7	0.00925544	0.00606827	0.00220000	0.01752371	\$ -
Parking Lot	GT	0.00498251	0.00326675	0.00633473	0.01458399	\$ 1,910,600
Multi-Residential	MT	0.00940903	0.00616897	0.00153000	0.01710800	\$ 23,716,900
Multi-Residential New Construction	NT	0.00940903	0.00616897	0.00153000	0.01710800	\$ 333,900
Pipelines	PT	0.01114543	0.00730742	0.00880000	0.02725285	\$ 25,598,000
Industrial Occupied	IT	0.01661550	0.01089384	0.00880000	0.03630933	\$ 41,488,200
Industrial Excess Land	IU	0.01661550	0.01089384	0.00880000	0.03630933	\$ 761,800
Industrial Vacant Land	IX	0.01661550	0.01089384	0.00880000	0.03630933	\$ 1,919,400
Industrial On-Farm Business	I7	0.01661550	0.01089384	0.00220000	0.02970933	\$ -
Large Industrial Occupied	LT	0.02297600	0.01506406	0.00880000	0.04684006	\$ 12,205,200
Large Industrial Excess Land	LU	0.02297600	0.01506406	0.00880000	0.04684006	\$ 53,700
Managed Forests	TT	0.00213842	0.00140204	0.00038250	0.00392295	\$ 1,003,700
Shopping Centres	ST	0.00925544	0.00606827	0.00880000	0.02412371	\$ 10,270,200
Shopping Centres Excess Land	SU	0.00925544	0.00606827	0.00880000	0.02412371	\$ 127,600
Aggregate Extraction	VT	0.01661550	0.01089384	0.00880000	0.03630933	\$ 1,567,000
Exempt	Ex	0.00000000	0.00000000	0.00000000	0.00000000	\$ 100,160,500
TOTAL:						\$ 3,601,287,100

2025 TAX LEVY

	Class	Municipal	County	Education	Total
		2025	2025	2025	
Residential	RT	\$ 20,171,957	\$ 13,225,605	\$ 3,608,171	\$ 37,005,734
Farmland	FT / R1	\$ 1,752,198	\$ 1,148,816	\$ 313,417	\$ 3,214,431
Commercial Occupied	CT	\$ 1,850,193	\$ 1,213,067	\$ 1,759,149	\$ 4,822,409
Office Building	DT	\$ 8,845	\$ 5,799	\$ 8,409	\$ 23,053
Commercial Excess Land	CU	\$ -	\$ -	\$ -	\$ -
Commercial Vacant Land	CX	\$ 15,173	\$ 5,356	\$ 10,385	\$ 30,914
Commercial On-Farm Business	C7	\$ -	\$ -	\$ -	\$ -
Parking Lot	GT	\$ 9,520	\$ 6,241	\$ 12,103	\$ 27,864
Multi-Residential	MT	\$ 223,153	\$ 146,309	\$ 36,287	\$ 405,749
Multi-Residential (New)	NT	\$ 3,142	\$ 2,060	\$ 511	\$ 5,712
Pipelines	PT	\$ 285,301	\$ 187,055	\$ 225,262	\$ 697,618
Industrial Occupied	IT	\$ 689,347	\$ 451,966	\$ 365,096	\$ 1,506,409
Industrial Excess Land	IU	\$ 12,658	\$ 8,299	\$ 6,704	\$ 27,660
Industrial Vacant Land	IX	\$ 31,892	\$ 20,910	\$ 16,891	\$ 69,692
Industrial On-Farm Business	I7	\$ -	\$ -	\$ -	\$ -
Large Industrial Occupied	LT	\$ 280,427	\$ 183,860	\$ 107,406	\$ 571,692
Large Industrial Land	LU	\$ 1,234	\$ 809	\$ 473	\$ 2,515
Managed Forests	TT	\$ 2,146	\$ 1,407	\$ 384	\$ 3,937
Shopping Centres	ST	\$ 95,055	\$ 62,322	\$ 90,378	\$ 247,755
Shopping Centres Excess Land	SU	\$ 1,181	\$ 774	\$ 1,123	\$ 3,078
Aggregate Extraction	VT	\$ 26,036	\$ 17,071	\$ 13,790	\$ 56,897
TOTAL:		\$ 25,459,458	\$ 16,687,725	\$ 6,575,938	\$ 48,723,121

TAX COMPARISON							
Based on Residential Dwelling Valued at \$250,000							
FINAL	Tax Rate		Dwelling Value		Total Tax	Increase (Decrease)	Percentage of Variance
LOCAL:							
2025 Tax Rate:	0.0085537	x	\$250,000	=	\$2,138.42	\$74.54	3.6%
2024 Tax Rate:	0.0082555	x	\$250,000	=	\$2,063.87	\$156.30	8.2%
2023 Tax Rate:	0.0076303	x	\$250,000	=	\$1,907.57	\$87.51	4.8%
2022 Tax Rate:	0.0072803	x	\$250,000	=	\$1,820.07	\$40.27	2.3%
2021 Tax Rate:	0.0071192	x	\$250,000	=	\$1,779.79	\$20.48	1.2%
2020 Tax Rate:	0.0070372	x	\$250,000	=	\$1,759.31	\$24.81	1.4%
2019 Tax Rate:	0.0069380	x	\$250,000	=	\$1,734.50	\$32.33	1.9%
2018 Tax Rate:	0.0068087	x	\$250,000	=	\$1,702.18	\$53.93	3.3%
2017 Tax Rate:	0.0065930	x	\$250,000	=	\$1,648.25	\$39.40	2.4%
2016 Tax Rate:	0.0064354	x	\$250,000	=	\$1,608.85	\$63.16	4.1%
2015 Tax Rate:	0.0061828	x	\$250,000	=	\$1,545.69	\$37.84	2.5%
COUNTY:							
2025 Tax Rate:	0.0056082	x	\$250,000	=	\$1,402.04	\$50.81	3.8%
2024 Tax Rate:	0.0054049	x	\$250,000	=	\$1,351.23	\$61.96	4.8%
2023 Tax Rate:	0.0051571	x	\$250,000	=	\$1,289.27	\$47.37	3.8%
2022 Tax Rate:	0.0049676	x	\$250,000	=	\$1,241.90	\$18.33	1.5%
2021 Tax Rate:	0.0048943	x	\$250,000	=	\$1,223.57	\$5.95	0.5%
2020 Tax Rate:	0.0048705	x	\$250,000	=	\$1,217.63	\$10.16	0.8%
2019 Tax Rate:	0.0048299	x	\$250,000	=	\$1,207.47	\$16.32	1.4%
2018 Tax Rate:	0.0047646	x	\$250,000	=	\$1,191.15	\$17.25	1.5%
2017 Tax Rate:	0.0046956	x	\$250,000	=	\$1,173.90	\$19.13	1.7%
2016 Tax Rate:	0.0046191	x	\$250,000	=	\$1,154.78	\$20.46	1.8%
2015 Tax Rate:	0.0045373	x	\$250,000	=	\$1,134.31	\$16.31	1.5%
EDUCATION:							
2025 Tax Rate:	0.0015300	x	\$250,000	=	\$382.50	\$0.00	0.0%
2024 Tax Rate:	0.0015300	x	\$250,000	=	\$382.50	\$0.00	0.0%
2023 Tax Rate:	0.0015300	x	\$250,000	=	\$382.50	\$0.00	0.0%
2022 Tax Rate:	0.0015300	x	\$250,000	=	\$382.50	\$0.00	0.0%
2021 Tax Rate:	0.0015300	x	\$250,000	=	\$382.50	\$0.00	-5.0%
2020 Tax Rate:	0.0015300	x	\$250,000	=	\$382.50	(\$20.00)	-5.3%
2019 Tax Rate:	0.0016100	x	\$250,000	=	\$402.50	(\$22.50)	-5.0%
2018 Tax Rate:	0.0017000	x	\$250,000	=	\$425.00	(\$22.50)	-4.8%
2017 Tax Rate:	0.0017900	x	\$250,000	=	\$447.50	(\$22.50)	-3.6%
2016 Tax Rate:	0.0018800	x	\$250,000	=	\$470.00	(\$17.50)	-3.9%
2015 Tax Rate:	0.0019500	x	\$250,000	=	\$487.50	(\$20.00)	-4.2%
TOTAL TAXES:							
2024 Tax Rate:	0.0156918	x	\$250,000	=	\$3,922.95	\$125.35	3.3%
2023 Tax Rate:	0.0151904	x	\$250,000	=	\$3,797.60	\$218.26	6.1%
2022 Tax Rate:	0.0143174	x	\$250,000	=	\$3,579.34	\$134.87	3.9%
2021 Tax Rate:	0.0137779	x	\$250,000	=	\$3,444.47	\$58.60	1.7%
2020 Tax Rate:	0.0135435	x	\$250,000	=	\$3,385.87	\$26.43	0.8%
2019 Tax Rate:	0.0134377	x	\$250,000	=	\$3,359.44	\$14.97	0.4%
2018 Tax Rate:	0.0133779	x	\$250,000	=	\$3,344.47	\$26.14	0.8%
2017 Tax Rate:	0.0132733	x	\$250,000	=	\$3,318.33	\$48.68	1.5%
2016 Tax Rate:	0.0130786	x	\$250,000	=	\$3,269.65	\$36.02	1.1%
2015 Tax Rate:	0.0129345	x	\$250,000	=	\$3,233.63	\$66.12	2.1%
2014 Tax Rate:	0.0126700	x	\$250,000	=	\$3,167.50	\$34.15	1.1%



2025 TAX CALCULATION

Total Assessment:	\$ 3,601,287,100
Weighted (CVA) Assessment:	\$ 2,976,437,831
2025 Budget Requirements:	\$ 25,459,458

Tax Property Class	Rate	Assessment	Proof of Taxes
Residential	0.0085537	\$ 2,358,140,542	\$ 20,170,749
Residential & Farm PIL	0.0085537	141,300	1,209
Farmland	0.0021384	819,390,300	1,752,198
Farmland Awaiting Development 1	0.0021384	-	-
Farmland PIL	0.0021384	-	-
Multi-Residential	0.0094090	23,716,900	223,153.11
Multi-Residential New Construction	0.0094090	333,900	3,141.68
Commercial Occupied	0.0092554	186,425,158	1,725,448
Office Building	0.0092554	955,600	8,845
Commercial Excess Land	0.0092554	-	-
Commercial Vacant Land	0.0092554	1,639,400	15,173
Commercial On-Farm Business	0.0092554	-	-
Parking Lot	0.0049825	1,910,600	9,520
Commercial Occupied PIL	0.0092554	13,478,100	124,746
Commercial Vacant Land PIL	0.0064788	-	-
Industrial Occupied	0.0166155	41,121,700	683,258
Industrial Excess Land	0.0166155	761,800	12,658
Industrial Vacant Land	0.0166155	1,861,500	30,930
Industrial On-Farm Business	0.0166155	-	-
Shopping Centres	0.0092554	10,270,200	95,055
Shopping Centre Excess Land	0.0092554	127,600	1,181
Industrial Occupied PIL	0.0166155	366,500	6,090
Industrial Vacant Land PIL	0.0166155	57,900	962
Industrial Excess Land PIL	0.0166155	-	-
Large Industrial Occupied	0.0229760	12,205,200	280,427
Large Industrial Excess Land	0.0229760	53,700	1,234
Pipelines	0.0111454	25,598,000	285,301
Managed Forests	0.0021384	1,003,700	2,146
Aggregate Extraction	0.0166155	1,567,000	26,036
Exempt	0.0000000	100,160,500	-
TOTALS:		\$ 3,601,287,100	\$ 25,459,458

Note: List contains all NEW 2025 Capital Projects; majority of projects identified have a portion of the cost of the project funded through tax rate.

2025 CAPITAL SCHEDULE - TAX SUPPORTED				Funding Source						
Project #	Description	Notes / Priority Rating	Budget Amount	Grants		Other Revenue	Transfer from Reserves	Development Charges	Long-term Debt	Current Year Taxation
				Provincial	Federal					
INFORMATION TECHNOLOGY										
IT-2025-1	Business Continuity Plan (BCP) Consultant	Corporate Initiative to address an unexpected loss of IT services.	\$ 10,000							\$ 10,000
IT-2025-2	Website Upgrade		\$ 30,000							\$ 30,000
IT-2025-3	Work Order System (i.e. Kingsvilleworks)	County no longer supporting Cityworks as of July 2025	\$ 31,000							\$ 31,000
IT-2025-1	Council AV Microphone Upgrade	Replace Microphones for Council and Committees. Existing mic system is at end of life.	\$ 50,000							\$ 50,000
			\$ 121,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 121,000
CAPITAL PROJECTS & ENGINEERING										
ENG-2025-1	West Side Collector Road - Engineering, Land acquisitions, and surveys.	Roads project only; corresponding water main construction project is in Utility Funded 2025 Capital Projects	\$ 2,000,000		\$ 200,000				\$ 1,800,000	\$ -
ENG-2025-2	Geographic Information System (GIS) - Terranet Town Easement Information (Software)	One Time Fee	\$ 13,500							\$ 13,500
ENG-2025-3	Jasperson Traffic Light	Per Council's Motion on August 12 2024 ("change the PXO crosswalk on Jasperson in front of the new school to a fully signalized push-button traffic light")	\$ 100,000				\$ 100,000			\$ -
			\$ 2,113,500	\$ -	\$ 200,000	\$ -	\$ -	\$ 100,000	\$ 1,800,000	\$ 13,500
PUBLIC WORKS										
PW-2025-1	Traffic Signal Upgrades	In 2024, administration hired a professional consultant to complete the required inspections and several upgrades were recommended to ensure they continue to work reliability.	\$ 150,000							\$ 150,000
			\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
DRAINAGE										
2025-1-DRAIN	Various Drain Projects	\$70,000 refers to the Towns Assessment of various drainage projects	\$ 870,000			\$ 800,000				\$ 70,000
			\$ 870,000	\$ -	\$ -	\$ 800,000	\$ -	\$ -	\$ -	\$ 70,000
										\$ -
	TOTALS:		\$ 3,254,500	\$ -	\$ 200,000	\$ 800,000	\$ -	\$ 100,000	\$ 1,800,000	\$ 354,500

Note: List contains all 2025 Capital Projects that that are at end of life and are required to be repaired or replaced.

2025 REPAIRS & REPLACEMENT - TAX SUPPORTED				Funding Source						
Project #	Description	Account Number	Budget Amount	Grants		Other Revenue	Transfer from Reserves	Development Charges	Long-term Debt	Current Year Taxation
				Provincial	Federal					
INFORMATION TECHNOLOGY										
IT-2025-REP1	Arena Network Switches		\$ 10,000				\$ 10,000			\$ -
IT-2025-REP2	Security Swipe System Phase 1		\$ 25,000				\$ 25,000			\$ -
IT-2025-REP3	Laptop Lifecycle		\$ 29,000				\$ 29,000			\$ -
		SUBTOTAL	\$ 64,000	\$ -	\$ -	\$ -	\$ 64,000	\$ -	\$ -	\$ -
FIRE DEPARTMENT										
FIRE-2025-REP1	South Fire Hall Station repairs & maintenance (exterior, paint, & replacing windows)		\$ 20,000				\$ 20,000			\$ -
FIRE-2025-REP2	Hydraulic Tools		\$ 85,000				\$ 85,000			\$ -
FIRE-2025-REP3	Fleet Replacement - CAR #3 (Van)		\$ 60,000				\$ 60,000			\$ -
		SUBTOTAL	\$ 165,000	\$ -	\$ -	\$ -	\$ 165,000	\$ -	\$ -	\$ -
BUILDING DEPARTMENT										
BUILD-2025-REP1	Fleet Replacement - 15-03 F-150 Pick-up To be replaced with SUV		\$ 40,000				\$ 40,000			\$ -
		SUBTOTAL	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -
CAPITAL PROJECTS & ENGINEERING										
ENG-2025-REP1	Bridge Program - Replacement of Road 3 West over Nelson Drain Bridge		\$ 850,000				\$ 850,000			\$ -
ENG-2025-REP2	Bridge Program - Engineering for future superstructure replacement of Road 10 Bridge over Belle River Drain		\$ 95,000				\$ 95,000			\$ -
ENG-2025-REP3	Bridge Program - Minor Rehab of Lakeside Park Field Stone Bridge		\$ 75,000				\$ 75,000			\$ -
ENG-2025-REP4	Urban Road Program - Woodfern / Peach / Queen / Willow - Engineering and Construction (Phase 1 of 2)		\$ 3,000,000	\$ 2,300,000			\$ 700,000			\$ -
ENG-2025-REP5	Rural Road Program - Resurface McCain Sideroad from Cty Rd 27 to Road 6 W		\$ 330,000				\$ 330,000			\$ -

2025 REPAIRS & REPLACEMENT - TAX SUPPORTED										
Project #	Description	Account Number	Budget Amount	Funding Source						
				Grants		Other Revenue	Transfer from Reserves	Development Charges	Long-term Debt	Current Year Taxation
				Provincial	Federal					
ENG-2025-REP6	Rural Road Program - Resurface Road 5 West from McCain to Cty Rd 29 - FINAL LIFT		\$ 165,000				\$ 165,000			\$ -
ENG-2025-REP7	Rural Road Program - Resurface Road 5 E from Olinda SdRd to Cty Rd 31 - FINAL LIFT		\$ 125,000				\$ 125,000			\$ -
ENG-2025-REP8	Rural Road Program - Resurface Road 7 from North Talbot to Graham Side road - FINAL LIFT		\$ 60,000				\$ 60,000			\$ -
ENG-2025-REP9	Rural Road Program - Resurface Road 5 West from Arner Townline to 1523 Road 5 West		\$ 390,000				\$ 390,000			\$ -
ENG-2025-REP10	Rural Road Program - Resurface Graham from Hwy 3 to Cty Rd 18 - Improve to asphalt		\$ 400,000				\$ 200,000	\$ 200,000		\$ -
ENG-2025-REP11	Sidewalk Replacement Program - Cty Road 27 East from Cty Road 34 to Greenwood (east side of road only)		\$ 150,000				\$ 150,000			\$ -
ENG-2025-REP12	Sidewalk Replacement Program - Division Road S - Pearl St. to Maple St. (east side of road only)		\$ 130,000				\$ 130,000			\$ -
		SUBTOTAL	\$ 5,770,000	\$ 2,300,000	\$ -	\$ -	\$ 3,270,000	\$ 200,000	\$ -	\$ -
PUBLIC WORKS										
PW-2025-REP1	Fleet Replacement: 13-03 International 70S		\$ 400,000				\$ 400,000			\$ -
PW-2025-REP2	Fleet Replacement: 14-05 International 4300 (Roll-Off) Truck (need to pre-order in 2025)		\$ 350,000				\$ 350,000			\$ -
PW-2025-REP3	Fleet Replacement: 06-06 Brush Hog Mower (Zetor Attachment)		\$ 60,000				\$ 60,000			\$ -
PW-2025-REP4	Beech Street Parking Lot - Assessment & Design		\$ 20,000				\$ 20,000			\$ -
		SUBTOTAL	\$ 830,000	\$ -	\$ -	\$ -	\$ 830,000	\$ -	\$ -	\$ -
PARKS										
PARKS-2023-8	Fleet Replacement: 2007 Aerator		\$ 33,000				\$ 33,000			\$ -
PARKS-2025-REP2	Fleet Replacement: 2011 Top Dresser		\$ 45,000				\$ 45,000			\$ -

2025 REPAIRS & REPLACEMENT - TAX SUPPORTED										
Project #	Description	Account Number	Budget Amount	Funding Source						
				Grants		Other Revenue	Transfer from Reserves	Development Charges	Long-term Debt	Current Year Taxation
				Provincial	Federal					
PARKS-2025-REP3	Fleet Replacement: 12-02 Kubota M6040		\$ 75,000				\$ 75,000			\$ -
PARKS-2025-REP4	Lakeside Park - Electrical Upgrade Phase 1		\$ 100,000							\$ 100,000
		SUBTOTAL	\$ 253,000	\$ -	\$ -	\$ -	\$ 153,000	\$ -	\$ -	\$ 100,000
FACILITIES										
FAC-2025-REP1	Lions Hall Renovations (Roof, HVAC & Other)		\$ 350,000				\$ 350,000			\$ -
FAC-2025-REP2	Roofing Repairs - (2023 Inspection Report identified Ruthven Library, OPP, Arena, etc.)		\$ 250,000				\$ 250,000			\$ -
FAC-2025-REP3	HVAC Replacements (Arena & Town Hall)		\$ 60,000				\$ 60,000			\$ -
FAC-2025-REP4	Baseball Diamond Light Upgrade - Phase 2		\$ 100,000							\$ 100,000
		SUBTOTAL	\$ 760,000	\$ -	\$ -	\$ -	\$ 660,000	\$ -	\$ -	\$ 100,000
MARINA										
MAR-2025-REP1	Electrical Upgrades - Panel is failing		\$ 45,000				\$ 45,000			\$ -
		SUBTOTAL	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -
	TOTALS:		\$ 7,927,000	\$ 2,300,000	\$ -	\$ -	\$ 5,227,000	\$ 200,000	\$ -	\$ 200,000



Left to Right: Councillor Tony Gaffan, Councillor Debby Jarvis-Chausse, Deputy Mayor Kimberly DeYong, Mayor Dennis Rogers, Councillor Larry Patterson, Councillor Thomas Neufeld & Councillor Sheri Lowrie

COUNCIL is the municipality’s governing body and the custodian of its powers, both legislative and administrative. Council sets the policies that administration follows as it performs the task of running the municipality. Council’s term is four years (2022-2026).

Operating Budget (\$dollars)

Financial Services	2024 Budget	2025 Budget	Change \$
Revenue	-	-	-
Expenses	295,810	318,961	(23,151)
Contribution to Reserves	-	-	-
Net Total	(295,810)	(318,961)	(23,151)

	2024			2025			Change		
Staff Complement	Full-time	Part-time	Student	Full-time	Part-time	Student	Full-time	Part-time	Student
Cost Centre	0.0	7.0	0.0	0.0	7.0	0.0	0.0	0.0	0.0

COUNCIL						Variance - Fav/(Unfav)
Account Number		2022 Actuals	2023 Actuals	2024 Budget	2025 Budget	2025 Budget vs. 2024 Budget
OPERATING BUDGET						
OPERATING EXPENDITURES:						
01-110-072-60110	Council Honourarium	\$ 202,985	\$ 223,686	\$ 228,160	\$ 232,723	\$ (4,563)
01-110-072-60114	Committee Honourarium	\$ -	\$ -	\$ -	\$ -	\$ -
01-110-072-60204	Benefits - CPP	\$ 8,995	\$ 12,541	\$ 12,118	\$ 12,389	\$ (271)
01-110-072-60206	Benefits - EHT	\$ 4,093	\$ 4,588	\$ 4,449	\$ 4,538	\$ (89)
01-110-098-60253	Conventions	\$ 17,737	\$ 25,937	\$ 29,400	\$ 45,500	\$ (16,100)
01-110-098-60254	Training & Development	\$ 2,617	\$ -	\$ 3,000	\$ -	\$ 3,000
01-110-099-60300	Mayor and Town's Promotional	\$ 6,659	\$ 6,103	\$ 7,000	\$ 7,000	\$ -
01-110-099-60312	Insurance	\$ 7,700	\$ 8,750	\$ 10,183	\$ 11,711	\$ (1,527)
01-110-099-60317	Miscellaneous	\$ 459	\$ 2,227	\$ -	\$ -	\$ -
01-110-099-60327	Communication	\$ 1,007	\$ 3,846	\$ 600	\$ 4,200	\$ (3,600)
01-110-099-60690	Charitable Advertising	\$ -	\$ -	\$ 900	\$ 900	\$ -
TOTAL OPERATING EXPENDITURES:		\$ 252,252	\$ 287,678	\$ 295,810	\$ 318,961	\$ (23,151)
OPERATING SURPLUS/(DEFICIT):		\$ (252,252)	\$ (287,678)	\$ (295,810)	\$ (318,961)	\$ (23,151)



Office of the CAO - The Chief Administrative Officer (CAO) oversees all municipal operations. The Office of the CAO includes the CAO, Executive Assistant to the Mayor & CAO, and Human Resources (including Crossing Guards), Communications and Economic Development.

Operating Budget (\$dollars)

Office of the CAO	2024 Budget	2025 Budget	Change \$
Revenue	-	-	-
Expenses	1,135,477	1,195,711	(60,234)
Contribution to Reserves	40,000	-	(40,000)
Net Total	(1,175,477)	(1,195,711)	(20,234)

	2024			2025			Change		
Staff Complement	Full-time	Part-time	Student	Full-time	Part-time	Student	Full-time	Part-time	Student
Cost Centre	6.0	7.5	0.0	6.0	4.5	0.0	0.0	-3.0	0.0



Supports 90 full time + 27 part time (staff & students) + 4 crossing guards + 52 volunteer firefighters

32% Increase in website news subscribers.

Continued Training on leadership and customer service

Labour Relations

Collective bargaining in 2025 for Union Full Time Staff.

Service Pressures:

- An active labour market has contributed to higher staff turnover, increasing demands on staff retention, recruitment and training efforts.
- Increased demand to deliver more information, faster, through a variety of communication channels (web, print, social media, traditional ads).
- Continue to build and maintain tourism initiatives.
- Responding to needs and concerns of the development community.

Budget Pressures:

- Retaining staff by ensuring compensation is comparable to the external market.
- 2040 Staffing Plan review recommends a steady approach of increasing 3 - 4 full time and 2 - 3 part time staff per year.
- Difficult to address concerns of 400 businesses in a multitude of sectors while building on the growth of tourism strategy, improvements to development and building processes, and fostering collaborative relationships with regional and provincial agencies.

CAO (Including Human Resources, Communication & Ec Dec)						Variance - Fav/(Unfav)
Account Number		2022 Actuals	2023 Actuals	2024 Budget	2025 Budget	2025 Budget vs. 2024 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-111-058-40502	Provincial Grants					\$ -
01-111-058-40502	Provincial Grants - COVID	\$ 52,000	\$ -			\$ -
TOTAL OPERATING REVENUE:		\$ 52,000	\$ -	\$ -	\$ -	\$ -
OPERATING EXPENDITURES:						
01-111-072-60102	Salaries - Full Time	\$ 549,276	\$ 290,393	\$ 303,677	\$ 323,712	\$ (20,035)
01-111-072-60103	Salaries - Over-time	\$ 15,731	\$ 7,659	\$ 8,000	\$ 5,000	\$ 3,000
01-111-072-60104	Salaries - Part Time	\$ 25,246	\$ 1,257			\$ -
	Benefits	\$ 165,873	\$ 82,220	\$ 83,937	\$ 89,007	\$ (5,070)
Total Salaries & Benefits		\$ 817,942	\$ 381,529	\$ 395,614	\$ 417,719	\$ (22,105)
01-111-072-60120	Contracted Services	\$ 4,228	\$ 31,500	\$ -	\$ -	\$ -
01-111-098-60254	Training & Development	\$ 18,219	\$ 8,208	\$ 8,000	\$ 8,000	\$ -
01-111-098-60258	Team Building / Wellness Programs	\$ 6,131	\$ 97	\$ -	\$ 250	\$ (250)
01-111-099-60301	Office Supplies	\$ -	\$ 833	\$ 500	\$ 500	\$ -
01-111-099-60303	Postage / Courier	\$ -	\$ -	\$ 250	\$ 250	\$ -
01-111-099-60305	Courier & Express	\$ -	\$ -	\$ -	\$ -	\$ -
01-111-099-60306	Advertising	\$ 16,788	\$ 1,674	\$ -	\$ -	\$ -
01-111-099-60307	Photocopier Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
01-111-099-60311	Equipment Leases					\$ -
01-111-099-60317	Miscellaneous	\$ 26,327	\$ 3,369	\$ 3,500	\$ 3,500	\$ -
01-111-099-60319	Professional Services	\$ 44,679	\$ 9,241	\$ -	\$ -	\$ -
01-111-099-60320	Memberships & Subscriptions	\$ 11,772	\$ 10,813	\$ 10,357	\$ 10,357	\$ -
01-111-099-60326	Professional Fees	\$ -	\$ -	\$ -	\$ -	\$ -
01-111-099-60327	Communication	\$ 2,018	\$ 2,198	\$ 600	\$ 600	\$ -
01-111-099-60400	Mileage	\$ 2,653	\$ 2,122	\$ 500	\$ 2,000	\$ (1,500)
01-111-099-60358	Small Capital	\$ 13,162	\$ 10,058	\$ -	\$ -	\$ -
01-111-099-60368	Crossing Guard Expenses	\$ 1,143	\$ 311	\$ -	\$ -	\$ -
	Tourism & Economic Development	\$ 56,667	\$ 77,652	\$ 100,445	\$ 134,846	\$ (34,401)
	Communication		\$ 137,654	\$ 192,827	\$ 200,006	\$ (7,179)
	Human Resources		\$ 362,627	\$ 422,883	\$ 417,683	\$ 5,200
TOTAL OPERATING EXPENDITURES:		\$ 1,021,730	\$ 1,039,886	\$ 1,135,477	\$ 1,195,711	\$ (60,234)
NET OPERATING REVENUES (EXPENSES):		\$ (969,730)	\$ (1,039,886)	\$ (1,135,477)	\$ (1,195,711)	\$ (60,234)
CONTRIBUTIONS TO (FROM) RESERVES:						
03-111-032-41700	Trans. from Res. - Working Cap.	\$ -	\$ -	\$ 40,000		\$ (40,000)
NET CONT. TO (FROM) RESERVES:		\$ -	\$ -	\$ 40,000	\$ -	\$ (40,000)
OPERATING SURPLUS/(DEFICIT):		\$ (969,730)	\$ (1,039,886)	\$ (1,175,477)	\$ (1,195,711)	\$ (20,234)
CAPITAL BUDGET						
CAPITAL REVENUE:						
01-111-058-40504	Grants - Provincial	\$ -	\$ -	\$ -		\$ -
TOTAL CAPITAL REVENUE:		\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ -		\$ -		\$ -
TOTAL CAPITAL EXPENDITURES:		\$ -	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS TO RESERVES:						
CONTRIBUTIONS TO RESERVES		\$ -	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:						
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ (969,730)	\$ (1,039,886)	\$ (1,175,477)	\$ (1,195,711)	\$ (20,234)

TOURISM & ECONOMIC DEVELOPMENT

Account Number		2022 Actuals	2023 Actuals	2024 Budget	2025 Budget	2025 Budget vs. 2024 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-185-058-40502	Provincial Grants (RED)	\$ 12,688	\$ -			\$ -
01-185-066-40524	Fundraising Events - Mayor's Golf Tournament					\$ -
01-185-058-40502	Provincial Grants (COVID)		\$ 83,114	\$ 81,750	\$ 81,750	\$ -
01-185-066-41320	Promotional Clothing	\$ 2,555	\$ 1,787		\$ 1,000	\$ 1,000
TOTAL OPERATING REVENUE:		\$ 15,243	\$ 84,900	\$ 81,750	\$ 82,750	\$ 1,000
OPERATING EXPENDITURES:						
01-185-072-60102	Salaries - Full Time		\$ 91,165	\$ 95,764	\$ 100,468	\$ (4,704)
01-185-072-60103	Salaries - Over-time		\$ -	\$ 500	\$ 500	\$ -
01-185-072-60104	Salaries - Part Time		\$ -	\$ -	\$ -	\$ -
	Benefits		\$ 19,890	\$ 31,231	\$ 33,678	\$ (2,447)
	Total Salaries & Benefits		\$ 111,055	\$ 127,495	\$ 134,646	\$ (7,151)
01-185-072-60114	Committee Honorarium	\$ -	\$ -	\$ -	\$ -	\$ -
01-185-098-60254	Training and Development	\$ 1,468	\$ 1,535	\$ 3,000	\$ 3,000	\$ -
01-185-099-60307	Printing Costs	\$ -	\$ 1,130	\$ -	\$ -	\$ -
01-185-099-60320	Memberships - EDAK	\$ 209	\$ 770	\$ 750	\$ 750	\$ -
01-185-099-60327	Communication	\$ 508	\$ -	\$ 600	\$ 600	\$ -
01-185-099-60358	Small Capital	\$ -	\$ 79	\$ -	\$ -	\$ -
01-185-099-60400	Mileage		\$ 585	\$ 350	\$ 350	\$ -
01-185-099-60628	Community Events	\$ 2,683	\$ 4,476	\$ 7,000	\$ 8,000	\$ (1,000)
01-185-099-63100	Billboard Signs	\$ -	\$ -	\$ 3,500	\$ 4,000	\$ (500)
01-185-099-63101	Pucovsky Sign area rental	\$ 500	\$ 500	\$ -	\$ 750	\$ (750)
01-185-099-63102	Billboard Designs	\$ -	\$ -	\$ -	\$ -	\$ -
01-185-099-63103	EDC Promotions	\$ 125	\$ -	\$ -	\$ -	\$ -
01-185-099-63104	Marketing Initiatives	\$ 29,710	\$ 24,617	\$ 24,500	\$ 22,000	\$ 2,500
01-185-099-63106	Tourist Maps	\$ 5,195	\$ (1,245)	\$ -	\$ -	\$ -
01-185-099-63108	Economic Development Videos	\$ 5,460	\$ -	\$ -	\$ -	\$ -
01-185-099-63112	Open Streets	\$ -	\$ -	\$ -	\$ -	\$ -
01-185-099-63118	ReConnect Grant	\$ 26,052	\$ 1,139	\$ -	\$ -	\$ -
01-185-099-63119	Tourism Infrastructure	\$ -	\$ 8,898	\$ 15,000	\$ 23,500	\$ (8,500)
TOTAL OPERATING EXPENDITURES:		\$ 71,910	\$ 153,552	\$ 182,195	\$ 197,596	\$ (15,401)
NET OPERATING REVENUES (EXPENSES):		\$ (56,667)	\$ (68,652)	\$ (100,445)	\$ (114,846)	\$ (14,401)
CONTRIBUTIONS TO (FROM) RESERVES:						
03-185-032-41700	Trans. from Res. - Working Cap.		\$ -			\$ -
03-185-440-80100	Trans. to Res. - Working Cap.		\$ 9,000		\$ 20,000	\$ 20,000
NET CONT. TO (FROM) RESERVES:		\$ -	\$ 9,000	\$ -	\$ 20,000	\$ 20,000
OPERATING SURPLUS/(DEFICIT):		\$ (56,667)	\$ (77,652)	\$ (100,445)	\$ (134,846)	\$ (34,401)
CAPITAL BUDGET						
CAPITAL REVENUE:						
01-185-058-40504	Grants - Provincial	\$ -	\$ -			\$ -
01-185-032-41710	Transfer from Res. - Capital	\$ -	\$ -			\$ -
TOTAL CAPITAL REVENUE:		\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL EXPENDITURES:		\$ -	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS TO RESERVES:						
03-185-440-80300	Transfer to Res. - Capital					\$ -
CONTRIBUTIONS TO RESERVES		\$ -	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:						
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ (56,667)	\$ (77,652)	\$ (100,445)	\$ (134,846)	\$ (34,401)

COMMUNICATIONS						Variance - Fav/(Unfav)
Account Number		2022 Actuals	2023 Actuals	2024 Budget	2025 Budget	2025 Budget vs. 2024 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-116-066-41270	Miscellaneous Revenue					\$ -
TOTAL OPERATING REVENUE:						\$ -
OPERATING EXPENDITURES:						
01-116-072-60102	Salaries - Full Time		\$ 96,164	\$ 95,764	\$ 100,468	\$ (4,704)
01-116-072-60103	Salaries - Over-time		\$ -	\$ 500	\$ 500	\$ -
01-116-072-60104	Salaries - Part Time		\$ -	\$ 38,000	\$ 35,110	\$ 2,890
	Benefits		\$ 28,722	\$ 30,963	\$ 41,328	\$ (10,365)
	Total Salaries & Benefits	\$ -	\$ 124,886	\$ 165,227	\$ 177,406	\$ (12,179)
01-116-072-60120	Contracted Services		\$ 392	\$ 5,000	\$ 2,000	\$ 3,000
01-116-098-60254	Training & Development		\$ 2,083	\$ 3,000	\$ 3,300	\$ (300)
01-116-098-60258	Team Building / Wellness Programs		\$ -	\$ -	\$ -	\$ -
01-116-099-60301	Office Supplies		\$ -	\$ 300	\$ 300	\$ -
01-116-099-60303	Postage / Courier		\$ -	\$ -	\$ -	\$ -
01-116-099-60305	Courier & Express		\$ -	\$ -	\$ -	\$ -
01-116-099-60306	Advertising		\$ 8,181	\$ 10,000	\$ 10,000	\$ -
01-116-099-60307	Photocopier Supplies		\$ -	\$ -	\$ -	\$ -
01-116-099-60317	Miscellaneous		\$ -	\$ 3,000	\$ 1,000	\$ 2,000
01-116-099-60319	Professional Services		\$ -	\$ -	\$ -	\$ -
01-116-099-60320	Memberships & Subscriptions		\$ 2,112	\$ 3,300	\$ 2,500	\$ 800
01-116-099-60326	Professional Fees		\$ -	\$ -	\$ -	\$ -
01-116-099-60327	Communication		\$ -	\$ 500	\$ 500	\$ -
01-116-099-60400	Mileage		\$ -	\$ 1,000	\$ 1,500	\$ (500)
01-116-099-60358	Small Capital		\$ -	\$ 1,500	\$ 1,500	\$ -
	TOTAL OPERATING EXPENDITURES:	\$ -	\$ 137,654	\$ 192,827	\$ 200,006	\$ (7,179)
	NET OPERATING REVENUES (EXPENSES):	\$ -	\$ (137,654)	\$ (192,827)	\$ (200,006)	\$ (7,179)
CONTRIBUTIONS TO (FROM) RESERVES:						\$ -
	NET CONT. TO (FROM) RESERVES:	\$ -	\$ -	\$ -	\$ -	\$ -
	OPERATING SURPLUS/(DEFICIT):	\$ -	\$ (137,654)	\$ (192,827)	\$ (200,006)	\$ (7,179)
CONTRIBUTIONS TO (FROM) RESERVES:						\$ -
03-116-032-41700	Trans. from Res. - Working Cap.	\$ -	\$ -	\$ -	\$ -	\$ -
	NET CONT. TO (FROM) RESERVES:	\$ -	\$ -	\$ -	\$ -	\$ -
	OPERATING SURPLUS/(DEFICIT):	\$ -	\$ (137,654)	\$ (192,827)	\$ (200,006)	\$ (7,179)
CAPITAL BUDGET						
CAPITAL REVENUE:						
01-116-058-40504	Grants - Provincial			\$ -	\$ -	\$ -
	TOTAL CAPITAL REVENUE:	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL EXPENDITURES:						
	From Capital Schedule			\$ -	\$ -	\$ -
	TOTAL CAPITAL EXPENDITURES:	\$ -	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS TO RESERVES:						
	CONTRIBUTIONS TO RESERVES	\$ -	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:						
	REPAYMENT OF LONG-TERM DEBT:	\$ -	\$ -	\$ -	\$ -	\$ -
	NET CAPITAL EXPENDITURES:	\$ -	\$ -	\$ -	\$ -	\$ -
	DEPARTMENTAL SURPLUS/(DEFICIT):	\$ -	\$ (137,654)	\$ (192,827)	\$ (200,006)	\$ (7,179)

HUMAN RESOURCES						Variance - Fav/(Unfav)				
Account Number		2022 Actuals	2023 Actuals	2024 Budget	2025 Budget	2025 Budget vs. 2024 Budget				
OPERATING BUDGET										
OPERATING REVENUE:										
01-117-058-40502	Provincial Grants - OMPF					\$ -				
01-117-058-40502	Provincial Grants - COVID					\$ -				
TOTAL OPERATING REVENUE:				\$ -	\$ -	\$ -				
OPERATING EXPENDITURES:										
01-117-072-60102	Salaries - Full Time		\$ 179,950	\$ 202,975	\$ 217,007	\$ (14,032)				
01-117-072-60103	Salaries - Over-time		\$ 55	\$ 500	\$ 500	\$ -				
01-117-072-60104	Salaries - Part Time		\$ 21,174	\$ -	\$ -	\$ -				
01-117-072-60108	Salaries - Crossing Guards		\$ 51,253	\$ 60,331	\$ 30,528	\$ 29,803				
	Benefits		\$ 57,147	\$ 62,632	\$ 66,548	\$ (3,916)				
	Total Salaries & Benefits	\$ -	\$ 309,579	\$ 326,438	\$ 314,583	\$ 11,855				
01-117-072-60120	Contracted Services			\$ -	\$ -	\$ -				
01-117-098-60254	Training & Development		\$ 9,713	\$ 29,000	\$ 29,000	\$ -				
01-117-098-60258	Team Building / Wellness Programs		\$ 14,331	\$ 6,500	\$ 9,250	\$ (2,750)				
01-117-099-60301	Office Supplies		\$ 138	\$ 200	\$ 200	\$ -				
01-117-099-60303	Postage / Courier		\$ -	\$ 250	\$ 250	\$ -				
01-117-099-60305	Courier & Express		\$ -	\$ 250	\$ 250	\$ -				
01-117-099-60306	Advertising		\$ 8,463	\$ 14,400	\$ 5,000	\$ 9,400				
01-117-099-60307	Photocopier Supplies		\$ -	\$ -	\$ -	\$ -				
01-117-099-60317	Miscellaneous		\$ 9,684	\$ 27,500	\$ 28,250	\$ (750)				
01-117-099-60319	Professional Services		\$ 282	\$ 5,000	\$ 16,800	\$ (11,800)				
01-117-099-60320	Memberships & Subscriptions		\$ 1,148	\$ 1,845	\$ 2,000	\$ (155)				
01-117-099-60326	Professional Fees		\$ -	\$ -	\$ -	\$ -				
01-117-099-60327	Communication		\$ -	\$ -	\$ 600	\$ (600)				
01-117-099-60368	Crossing Guard Expenses		\$ 768	\$ 900	\$ 900	\$ -				
01-117-099-60400	Mileage		\$ -	\$ 600	\$ 600	\$ -				
01-117-099-60358	Small Capital		\$ 8,523	\$ 10,000	\$ 10,000	\$ -				
TOTAL OPERATING EXPENDITURES:				\$ -	\$ 362,627	\$ 422,883	\$ 417,683	\$ 5,200		
NET OPERATING REVENUES (EXPENSES):						\$ -	\$ (362,627)	\$ (422,883)	\$ (417,683)	\$ 5,200
CONTRIBUTIONS TO (FROM) RESERVES:						\$ -				\$ -
NET CONT. TO (FROM) RESERVES:						\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS/(DEFICIT):						\$ -	\$ (362,627)	\$ (422,883)	\$ (417,683)	\$ 5,200
CONTRIBUTIONS TO (FROM) RESERVES:						\$ -				\$ -
03-117-032-41700	Trans. from Res. - Working Cap.	\$ -	\$ -	\$ -	\$ -	\$ -				
NET CONT. TO (FROM) RESERVES:						\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS/(DEFICIT):						\$ -	\$ (362,627)	\$ (422,883)	\$ (417,683)	\$ 5,200
CAPITAL BUDGET										
CAPITAL REVENUE:										
01-117-058-40504	Grants - Provincial		\$ -	\$ -	\$ -	\$ -				
TOTAL CAPITAL REVENUE:				\$ -	\$ -	\$ -				
CAPITAL EXPENDITURES:										
	From Capital Schedule			\$ -	\$ -	\$ -				
TOTAL CAPITAL EXPENDITURES:				\$ -	\$ -	\$ -				
CONTRIBUTIONS TO RESERVES:										
CONTRIBUTIONS TO RESERVES						\$ -	\$ -	\$ -	\$ -	
REPAYMENT OF LONG-TERM DEBT:										
REPAYMENT OF LONG-TERM DEBT:						\$ -	\$ -	\$ -	\$ -	
NET CAPITAL EXPENDITURES:						\$ -	\$ -	\$ -	\$ -	
DEPARTMENTAL SURPLUS/(DEFICIT):						\$ -	\$ (362,627)	\$ (422,883)	\$ (417,683)	\$ 5,200



Public Works is responsible for maintaining Town infrastructure, including roadways, boulevards and right of ways, storm sewers, regulatory signs and traffic signals, and weed control.

Operating Budget (\$dollars)

Financial Services	2024 Budget	2025 Budget	Change \$
Revenue	56,900	51,500	(5,400)
Expenses	2,885,166	3,070,110	(184,944)
Contribution to Reserves	(30,000)	(15,000)	15,000
Net Total	(2,798,266)	(3,003,610)	(205,344)

	2024			2025			Change		
Staff Complement	Full-time	Part-time	Student	Full-time	Part-time	Student	Full-time	Part-time	Student
Cost Centre	11.5	0.0	1.0	12.25	0.0	1.0	0.75	0.0	0.0



230km of paved roads

63 Bridges and Culverts (>3 meters)

40km of gravel roads

59km of storm sewers

Service Pressures:

- Maintaining roads and sidewalks per Minimum Maintenance Standards (O.Reg. 239/02) while inventory levels continue to grow.
- Increased traffic causes additional wear and tear on the Town’s roadways, leading to increased maintenance costs and early replacement.
- Climate change and extreme weather events place a strain on municipal infrastructure.

Budget Pressures:

- Asset Management Plan indicates an Infrastructure Funding Deficit and points to the need to significantly increase the infrastructure funding.
- New development in Kingsville will expand infrastructure networks and increase maintenance requirements.
- Contributions to the fleet and life-cycle reserves are not keeping pace with inflationary pressures.
- Inflation has resulted in increased material and labour costs.

PUBLIC WORKS						Variance - Fav/(Unfav)
Account Number		2022 Actuals	2023 Actuals	2024 Budget	2025 Budget	2025 Budget vs. 2024 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-130-058-40509	Provincial Grants - Drainage	\$ 54,524	\$ -			\$ -
01-130-061-40663	Rent - Patios	\$ 4,740	\$ 6,256	\$ 4,400	\$ 5,500	\$ 1,100
01-130-061-40667	Rent - Parking	\$ -	\$ -	\$ 500	\$ -	\$ (500)
01-130-066-40904	Recovered Wages	\$ 770	\$ 5,373	\$ 500	\$ 500	\$ -
01-130-066-41254	Road & Encroachment Permits	\$ 16,250	\$ -			\$ -
01-130-066-41257	Revenue 911 Signs	\$ 1,700	\$ 1,520	\$ 1,500	\$ 5,500	\$ 4,000
01-130-066-41258	Pits & Quarries	\$ 50,144	\$ 31,047	\$ 40,000	\$ 30,000	\$ (10,000)
01-130-066-41265	Indemnity Fees	\$ 44,100	\$ -			\$ -
01-130-066-41270	Misc. Revenue	\$ 30,685	\$ 93,477	\$ 10,000	\$ 10,000	\$ -
TOTAL OPERATING REVENUE:		\$ 202,914	\$ 137,673	\$ 56,900	\$ 51,500	\$ (5,400)
OPERATING EXPENDITURES:						
01-130-072-60102	Salaries - Full Time	\$ 877,179	\$ 877,219	\$ 821,434	\$ 835,937	\$ (14,503)
01-130-072-60103	Salaries - Overtime	\$ 38,912	\$ 33,587	\$ 42,711	\$ 43,568	\$ (857)
01-130-072-60104	Salaries - Part Time	\$ 24,908	\$ 13,266	\$ 14,227	\$ 14,976	\$ (749)
01-130-072-60105	Salaries - Seasonal	\$ 1,753	\$ 991	\$ -	\$ -	\$ -
01-130-072-60120	Contract	\$ 57,196	\$ 28,530	\$ -	\$ -	\$ -
	Benefits	\$ 320,111	\$ 297,732	\$ 315,673	\$ 312,398	\$ 3,275
	Total Salaries & Benefits	\$ 1,320,058	\$ 1,251,324	\$ 1,194,045	\$ 1,206,880	\$ (12,835)
	Fleet Coordinator				\$ 59,063	\$ (59,063)
01-130-098-60254	Training & Development	\$ 22,518	\$ 16,812	\$ 20,000	\$ 20,000	\$ -
01-130-099-60301	Office Supplies	\$ 1,655	\$ 3,579	\$ 1,200	\$ 1,500	\$ (300)
01-130-099-60305	Courier & Express	\$ -	\$ 151	\$ 450	\$ 450	\$ -
01-130-099-60306	Advertising	\$ 2,919	\$ 1,958	\$ 2,000	\$ 2,000	\$ -
01-130-099-60312	General Insurance	\$ 85,800	\$ 97,505	\$ 113,471	\$ 124,818	\$ (11,347)
01-130-099-60314	Utilities	\$ 20,305	\$ 20,085	\$ 20,000	\$ 20,000	\$ -
01-130-099-60315	Facility Maintenance	\$ 10,670	\$ 25,360	\$ 15,000	\$ 15,000	\$ -
01-130-099-60316	Equipment Repairs	\$ 167,845	\$ 159,541	\$ 125,000	\$ 140,000	\$ (15,000)
01-130-099-60318	Equipment Rental	\$ 14,243	\$ 5,921	\$ 8,500	\$ 8,500	\$ -
01-130-099-60319	Professional Services	\$ 42,334	\$ 33,402	\$ 10,000	\$ 10,000	\$ -
01-130-099-60320	Membership & Subscriptions	\$ 2,496	\$ 3,230	\$ 3,000	\$ 3,000	\$ -
01-130-099-60327	Communication	\$ 7,776	\$ 11,592	\$ 8,500	\$ 8,500	\$ -
01-130-099-60329	Rent - Parking Lot	\$ 5,400	\$ -	\$ 5,400	\$ 5,400	\$ -
01-130-099-60335	Shop Supplies	\$ 10,541	\$ 8,099	\$ 10,000	\$ 10,000	\$ -
01-130-099-60340	Fuel & Oil	\$ 92,766	\$ 64,710	\$ 95,000	\$ 100,000	\$ (5,000)
01-130-099-60345	Licences & Permits	\$ 17,066	\$ 10,447	\$ 15,000	\$ 15,000	\$ -
01-130-099-60347	Safety Supplies	\$ 2,994	\$ 3,347	\$ 3,000	\$ 3,000	\$ -
01-130-099-60357	Small Tools, supplies	\$ 3,277	\$ 5,858	\$ 3,500	\$ 7,500	\$ (4,000)
01-130-099-60399	Larviciding	\$ -	\$ -	\$ 3,500	\$ 3,500	\$ -
01-130-099-60400	Mileage	\$ -	\$ -	\$ 500	\$ 1,500	\$ (1,000)
01-130-099-60455	Beautification Maintenance	\$ 30,881	\$ 19,261	\$ 20,000	\$ 20,000	\$ -
01-130-099-60456	Patio Maint / Const.	\$ 196	\$ 3,136	\$ 2,000	\$ 2,000	\$ -
01-130-099-60460	GPS Equipment & Monitoring	\$ 19,772	\$ 44,337	\$ 35,000	\$ 45,000	\$ (10,000)
01-130-099-60648	BIA Initiatives - Flower Program	\$ 20,125	\$ 21,250	\$ 24,100	\$ 25,000	\$ (900)
01-130-099-60649	Transit Service				\$ 20,000	\$ (20,000)
	Street/Traffic Lights					
01-130-110-60402	Traffic Signal Mtce.	\$ 14,134	\$ 9,712	\$ 14,000	\$ 14,000	\$ -
01-130-114-60412	Streetlights Hydro	\$ 107,277	\$ 110,161	\$ 120,000	\$ 120,000	\$ -
01-130-114-60413	Streetlight Maintenance	\$ 56,616	\$ 90,976	\$ 70,000	\$ 70,000	\$ -
	Roadside Drainage					
01-130-141-60414	Culverts - Urban	\$ 53,007	\$ 3,139		\$ 50,000	\$ (50,000)
01-130-141-60415	Bridge / Culvert Inspections (Biennial)	\$ -	\$ 21,483			\$ -
01-130-141-60429	Grass Cutting	\$ 66,478	\$ 18,760	\$ 30,000	\$ 30,000	\$ -
01-130-141-60439	Catch Basins	\$ 61,595	\$ 16,736	\$ 50,000	\$ 50,000	\$ -
	Weed Control					
01-130-118-60416	Weed Spraying - Urban	\$ 29,001	\$ -	\$ 12,500	\$ 25,000	\$ (12,500)
	Hard Top Road Mtce.					
01-130-099-60451	Crack sealing program	\$ -	\$ -			\$ -
01-130-110-60401	Line Painting (Incl AT Items)	\$ 14,592	\$ 26,117	\$ 25,000	\$ 25,000	\$ -
01-130-110-60403	Parking Lot Inspection & Maintenance	\$ 9,278	\$ 9,299	\$ 20,000	\$ 20,000	\$ -
01-130-110-60418	Hardtop Rd Repair (Patching, sealing)	\$ 132,477	\$ 140,596	\$ 140,000	\$ 140,000	\$ -
01-130-110-60422	Street Sweeper	\$ 8,420	\$ 7,099	\$ 10,000	\$ 15,000	\$ (5,000)
	Winter Road Mtce.					
01-130-122-60420	Winter Control (Salt and Trucking Only)	\$ 313,946	\$ 139,874	\$ 315,000	\$ 290,000	\$ 25,000
01-130-122-60421	Sidewalk Winter Control	\$ 423	\$ 3,235	\$ 3,500	\$ 3,500	\$ -
	Municipal Storm / Drain Mtce.					
01-130-099-60427	Municipal Drainage Mtce	\$ 224,378	\$ -			\$ -
01-130-099-60430	Flood Mitigation Efforts	\$ -	\$ -	\$ 5,000	\$ -	\$ 5,000
01-130-099-60452	Storm Drainage Mtce	\$ 25,183	\$ 29,479	\$ 35,000	\$ 35,000	\$ -
01-130-099-60405	Storm Back-Flow Program	\$ 3,750	\$ 12,080	\$ 11,000	\$ 5,000	\$ 6,000
	Roadside Tree Mtce. & New					
01-130-099-60425	Tree Planting	\$ 32,790	\$ 48,831	\$ 50,000	\$ 50,000	\$ -
01-130-099-60426	Tree Brushing & Trimming	\$ 59,022	\$ 43,172	\$ 65,000	\$ 65,000	\$ -
	Signage					
01-130-132-60428	Signs, Safety Devices (Incl AT)	\$ 54,189	\$ 47,144	\$ 40,000	\$ 50,000	\$ (10,000)
01-130-132-60317	PW Signs and Safety					\$ -

PUBLIC WORKS						Variance - Fav/(Unfav)
Account Number		2022 Actuals	2023 Actuals	2024 Budget	2025 Budget	2025 Budget vs. 2024 Budget
Gravel Road Mtce.						
01-130-138-60432	Gravel Road & Shoulder Mtce	\$ 90,606	\$ 77,688	\$ 80,000	\$ 80,000	\$ -
01-130-138-60436	Dust Control	\$ 9,143	\$ 1,307	\$ 6,000	\$ 10,000	\$ (4,000)
Sidewalk Mtce.						
01-130-144-60438	Sidewalk Repair	\$ 48,550	\$ 81,013	\$ 45,000	\$ 45,000	\$ -
TOTAL OPERATING EXPENDITURES:		\$ 3,316,493	\$ 2,748,797	\$ 2,885,166	\$ 3,070,110	\$ (184,944)
NET OPERATING REVENUES (EXPENSES):		\$ (3,113,580)	\$ (2,611,124)	\$ (2,828,266)	\$ (3,018,610)	\$ (190,344)
CONTRIBUTIONS TO (FROM) RESERVES:						
03-130-032-41700	Trans. from Res.	\$ (30,000)	\$ (30,000)	\$ (30,000)	\$ (15,000)	\$ 15,000
03-130-440-80100	Transfer to Res. - Bridge / Culvert Insp.	\$ 29,000	\$ -	\$ -	\$ -	\$ -
03-130-440-80100	Transfer to Res. - Working Cap.	\$ -	\$ -	\$ -	\$ -	\$ -
NET CONT. TO (FROM) RESERVES:		\$ (1,000)	\$ (30,000)	\$ (30,000)	\$ (15,000)	\$ 15,000
OPERATING SURPLUS/(DEFICIT):		\$ (3,112,580)	\$ (2,581,124)	\$ (2,798,266)	\$ (3,003,610)	\$ (205,344)
CAPITAL BUDGET						
CAPITAL REVENUE:						
01-130-058-40504	Prov.Grants - OCIF	\$ 1,588,807	\$ 1,695,264	\$ 1,481,250	\$ -	\$ (1,481,250)
01-130-058-40504	Prov.Grants - Modernization Grant	\$ 74,210	\$ 6,238	\$ -	\$ -	\$ -
01-130-058-40515	Federal Grant (gas tax)	\$ 2,609,125	\$ 530,060	\$ 915,000	\$ -	\$ (915,000)
01-130-066-40525	County of Essex	\$ 284,016	\$ -	\$ 380,000	\$ -	\$ (380,000)
01-130-066-41510	Sale of Equipment	\$ 66,894	\$ 16,914	\$ -	\$ -	\$ -
01-130-066-41424	Long-term debt	\$ 1,437,442	\$ 5,085,791	\$ 2,193,750	\$ -	\$ (2,193,750)
03-130-032-41710	Transfer from Res. - Capital	\$ -	\$ -	\$ 30,000	\$ -	\$ (30,000)
03-130-032-41710	Transfer from Res. - Lifecycle	\$ 1,346,504	\$ 2,214,457	\$ 4,145,000	\$ -	\$ (4,145,000)
03-130-032-41710	Transfer from Res. - Fleet	\$ -	\$ 931,607	\$ 770,000	\$ 830,000	\$ 60,000
03-130-032-41720	Transfer from Res. - DC	\$ 1,398,668	\$ 415,045	\$ 661,801	\$ 755,137	\$ 93,336
TOTAL CAPITAL REVENUE:		\$ 8,805,667	\$ 10,895,376	\$ 10,576,801	\$ 1,585,137	\$ (8,991,664)
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ 9,077,931	\$ 11,214,048	\$ 10,240,000	\$ 980,000	\$ 9,260,000
TOTAL CAPITAL EXPENDITURES:		\$ 9,077,931	\$ 11,214,048	\$ 10,240,000	\$ 980,000	\$ 9,260,000
CONTRIBUTIONS TO RESERVES:						
03-130-440-80300	Transfer to Res. - Fleet	\$ 300,000	\$ 325,000	\$ 375,000	\$ 425,000	\$ (50,000)
03-130-440-80300	Transfer to Res. - Capital	\$ 216,894	\$ 20,000	\$ -	\$ -	\$ -
03-130-440-80300	Transfer to Res. - Lifecycle - Roads	\$ 1,200,000	\$ 1,400,000	\$ 1,770,000	\$ 2,140,000	\$ (370,000)
03-130-440-80300	Transfer to Res. - Lifecycle - Bridges	\$ 750,000	\$ 750,000	\$ 830,000	\$ 910,000	\$ (80,000)
03-130-440-80300	Transfer to Res. - Lifecycle - Storm Sewers	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ -
CONTRIBUTIONS TO RESERVES		\$ 2,616,894	\$ 2,645,000	\$ 3,125,000	\$ 3,625,000	\$ (500,000)
REPAYMENT OF LONG-TERM DEBT:						
01-130-099-60384	OILC Loan (Sewer Separation)	\$ 150,940	\$ 156,992	\$ 239,544	\$ 239,544	\$ -
01-130-101-60384	OILC Loan (Sewer Separation)	\$ 88,604	\$ 82,553	\$ -	\$ -	\$ -
01-130-099-60386	OSIFA Loan (2004 Road Capital)	\$ 98,778	\$ 98,778	\$ 114,004	\$ 109,239	\$ 4,765
01-130-101-60386	OSIFA Loan (2004 Road Capital)	\$ 24,468	\$ 19,805	\$ -	\$ -	\$ -
01-130-099-60387	OILC Loan (2015)	\$ 166,075	\$ 170,202	\$ 182,085	\$ 182,085	\$ -
01-130-101-60387	OILC Loan (2015)	\$ 16,011	\$ 11,883	\$ -	\$ -	\$ -
01-130-099-60394	OILC Loan (2016)	\$ 113,029	\$ 115,941	\$ 127,543	\$ 127,543	\$ -
01-130-099-60395	UFC Repayment - Road 2 E - Tax	\$ 131,600	\$ 131,600	\$ 131,600	\$ -	\$ 131,600
01-130-099-60397	OILC Loan (2023) - Road 2 E - DC	\$ -	\$ -	\$ 346,801	\$ 755,137	\$ (408,336)
REPAYMENT OF LONG-TERM DEBT:		\$ 804,018	\$ 823,322	\$ 1,141,577	\$ 1,413,549	\$ (271,972)
NET CAPITAL EXPENDITURES:		\$ (3,693,176)	\$ (3,786,995)	\$ (3,929,776)	\$ (4,433,412)	\$ (503,635)
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ (6,805,756)	\$ (6,368,118)	\$ (6,728,042)	\$ (7,437,021)	\$ (708,980)



Garbage Collection and Disposal ensures the Town of Kingsville’s residential waste is collected and managed in a reliable, safe and environmentally responsible manner. Collection is outsourced to a third-party contractor and supported by the Public Works Department. Essex Windsor Solid Waste Authority (EWSWA) manages the Regional Landfill and Recycling Service.

Operating Budget (\$dollars)

Garbage Collection and Disposal	2024 Budget	2025 Budget	Change \$
Revenue	-	-	-
Expenses	1,707,150	1,776,976	(69,826)
Contribution to Reserves	-	-	-
Net Total	(1,707,150)	(1,776,976)	(69,826)

	2024			2025			Change		
Staff Complement	Full-time	Part-time	Student	Full-time	Part-time	Student	Full-time	Part-time	Student
Cost Centre	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0



6,174 tons of refuse yard waste disposed in 2023 (increase 4% YOY)

17% of collected refuse was diverted from the landfill in 2023 (increase 3% YOY)

1,303 tons of yard waste composted in 2023 (increase 36% YOY)

75 additional households expected in 2024

Service Pressures:

- Population growth increasing demand for waste collection and disposal services.
- Continual pressure to support and encourage local waste diversion solutions within the community.
- Changes to Ontario’s recycling program may result in decreased service levels for Commercial and Industrial properties.

Budget Pressures:

- Waste collection and diversion costs are subject to contractor rate adjustments for CPI (consumer price index) and housing counts.
- The organics collection program being implemented by the County of Essex could have a future budgetary impact in 2026 and beyond.

GARBAGE COLLECTION AND DISPOSAL						Variance - Fav/(Unfav)
Account Number		2022 Actuals	2023 Actuals	2024 Budget	2025 Budget	2025 Budget vs. 2024 Budget
OPERATING BUDGET						
OPERATING EXPENDITURES:						
01-131-072-60102	Salaries - Full Time	\$ 1,434	\$ 32,471	\$ -	\$ -	\$ -
01-131-072-60103	Salaries - Over Time	\$ -	\$ 1,161	\$ -	\$ -	\$ -
01-131-072-60104	Salaries - Part Time	\$ -	\$ (153)	\$ -	\$ -	\$ -
01-131-072-60120	Salaries - Contracts	\$ 1,849	\$ 391	\$ -	\$ -	\$ -
01-131-099-60306	Advertising	\$ -	\$ -	\$ -	\$ -	\$ -
01-131-400-60370	Waste Disposal & Recycling	\$ 770,480	\$ 812,522	\$ 835,245	\$ 831,376	\$ 3,869
01-131-400-60380	Waste Collection	\$ 599,061	\$ 657,036	\$ 675,000	\$ 742,000	\$ (67,000)
01-131-400-60381	White Goods Collection	\$ 4,985	\$ 5,500	\$ 6,000	\$ 7,000	\$ (1,000)
01-131-400-60382	Yard Waste Collection	\$ 91,680	\$ 89,124	\$ 105,000	\$ 116,000	\$ (11,000)
01-131-400-60404	Perpetual Care Landfill	\$ 56,508	\$ 83,084	\$ 85,905	\$ 80,600	\$ 5,305
TOTAL OPERATING EXPENDITURES:		\$ 1,525,998	\$ 1,681,136	\$ 1,707,150	\$ 1,776,976	\$ (69,826)
NET OPERATING REVENUES (EXPENSES):		\$ (1,525,998)	\$ (1,681,136)	\$ (1,707,150)	\$ (1,776,976)	\$ (69,826)
CONTRIBUTIONS TO (FROM) RESERVES:						
03-131-032-41700	Trans. from Res. - Working Cap.	\$ -	\$ -			\$ -
03-131-440-80100	Transfer to Res. - Working Cap.	\$ -	\$ -			\$ -
NET CONT. TO (FROM) RESERVES:		\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS/(DEFICIT):		\$ (1,525,998)	\$ (1,681,136)	\$ (1,707,150)	\$ (1,776,976)	\$ (69,826)
CAPITAL BUDGET						
CAPITAL REVENUE:						
03-131-032-41710	Transfer from Res. - Capital	\$ -	\$ -			\$ -
03-131-032-41720	Transfer from Res. - DC	\$ -	\$ -			\$ -
TOTAL CAPITAL REVENUE:		\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ -		\$ -	\$ -	\$ -
TOTAL CAPITAL EXPENDITURES:		\$ -	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS TO RESERVES:						
03-131-440-80300	Transfer to Res. - Capital	\$ -	\$ -			\$ -
CONTRIBUTIONS TO RESERVES:		\$ -	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:						
	Repayment of LTD	\$ -	\$ -			\$ -
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ (1,525,998)	\$ (1,681,136)	\$ (1,707,150)	\$ (1,776,976)	\$ (69,826)



Cemetery – Kingsville offers compassionate service for the sale of cemetery lots and plots. The Clerks Department responds to requests for information regarding locations of buried family members, and Public Works coordinates burials. The Town manages 12 (eight active and four inactive) cemeteries.

Operating Budget (\$dollars)

Office of the CAO	2024 Budget	2025 Budget	Change \$
Revenue	101,900	99,200	(2,700)
Expenses	167,622	168,976	(1,354)
Contribution to Reserves	-	-	-
Net Total	(65,722)	(69,776)	(4,054)

	2024			2025			Change		
Staff Complement	Full-time	Part-time	Student	Full-time	Part-time	Student	Full-time	Part-time	Student
Cost Centre	0.2	0.0	0.0	0.2	0.0	0.0	0.0	0.0	0.0



Maintain 23.4 acres
of cemetery property

25 Full Burials and 45 Cremations in 2024 (ytd)

Ranked 20th of 444
municipalities for active cemeteries
in Ontario

8 active cemeteries in Kingsville

Service Pressures:

- Discussions with loved ones are time sensitive and require a delicate approach using compassion and patience.
- Burials are unplanned and require staff to be flexible in regular operations.

Budget Pressures:

- Overtime commitments due to burials on Saturdays.
- Plot sales and burial fees do not cover total expenses, resulting in an annual tax-funded deficit.
- Aging cemeteries require investment in headstone and property maintenance not covered through maintenance fees.

CEMETERY						Variance - Fav/(Unfav)
Account Number		2022 Actuals	2023 Actuals	2024 Budget	2025 Budget	2025 Budget vs. 2024 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-151-064-41185	Burial Permit	\$ 960	\$ 2,176	\$ 2,700	\$ 2,700	\$ -
01-151-064-41186	Tent Rentals	\$ -	\$ 100	\$ 300	\$ 100	\$ (200)
01-151-066-41270	Misc. Revenue	\$ -	\$ -			\$ -
01-151-066-41801	Interment	\$ 49,902	\$ 67,386	\$ 50,000	\$ 50,000	\$ -
01-151-066-41802	Sale of Plots (net)	\$ 62,500	\$ 7,300	\$ 20,000	\$ 10,000	\$ (10,000)
01-151-066-41803	Interment Transfer fees	\$ 120	\$ 160	\$ 400	\$ 400	\$ -
01-151-066-41804	Marker Locates & Inspections	\$ 3,000	\$ 4,250	\$ 3,500	\$ 3,500	\$ -
01-151-066-41805	Disinterment	\$ -	\$ -	\$ -	\$ -	\$ -
01-151-032-41712	Contribution from Perpetual	\$ 23,490	\$ 46,264	\$ 25,000	\$ 32,500	\$ 7,500
TOTAL OPERATING REVENUE:		\$ 139,972	\$ 127,636	\$ 101,900	\$ 99,200	\$ (2,700)
OPERATING EXPENDITURES:						
01-151-072-60102	Salaries - Full Time	\$ 17,446	\$ 32,658	\$ 49,241	\$ 48,298	\$ 943
01-151-072-60103	Salaries - Overtime	\$ 688	\$ 2,590	\$ 3,699	\$ 3,773	\$ (74)
01-151-145-60104	Salaries - Part Time	\$ 559	\$ 63	\$ -	\$ -	\$ -
01-151-072-60120	Contracts	\$ 49,434	\$ 49,943	\$ 60,000	\$ 60,000	\$ -
01-151-072-60121	Grave Openings	\$ 15,795	\$ 21,844	\$ 18,000	\$ 18,000	\$ -
01-151-099-60306	Advertising	\$ -	\$ -	\$ 500	\$ 500	\$ -
01-151-099-60309	Computer Maintenance	\$ 2,416	\$ -	\$ 2,500	\$ 2,800	\$ (300)
01-151-099-60312	General Insurance	\$ 3,200	\$ 3,637	\$ 4,232	\$ 4,655	\$ (423)
01-151-099-60314	Utilities	\$ 1,496	\$ 1,249	\$ 1,750	\$ 1,750	\$ -
01-151-099-60316	Equipment Repair	\$ 1	\$ 461	\$ 500	\$ 500	\$ -
01-151-099-60317	Miscellaneous	\$ 100	\$ -	\$ 500	\$ 500	\$ -
01-151-099-60319	Professional Services	\$ 2,504	\$ 2,675	\$ 2,700	\$ 2,700	\$ -
01-151-099-60320	Membership & subscription	\$ 1,623	\$ 1,382	\$ 1,500	\$ 1,500	\$ -
01-151-099-60337	Grounds Mtce(topsoil, sod, etc.)	\$ 55	\$ 9,199	\$ 7,500	\$ 7,500	\$ -
01-151-099-60364	Headstone Mtce	\$ 7,508	\$ 11,004	\$ 10,000	\$ 10,000	\$ -
01-151-128-60426	Tree Brushing & Trimming	\$ 1,200	\$ 7,443	\$ 5,000	\$ 6,500	\$ (1,500)
TOTAL OPERATING EXPENDITURES:		\$ 104,025	\$ 144,147	\$ 167,622	\$ 168,976	\$ (1,354)
NET OPERATING REVENUES (EXPENSES):		\$ 35,947	\$ (16,511)	\$ (65,722)	\$ (69,776)	\$ (4,054)
CONTRIBUTIONS TO (FROM) RESERVES:						
03-151-032-41700	Trans. from Res. - Working Cap.	\$ -	\$ -			\$ -
03-151-440-80100	Transfer to Res. - Working Cap.	\$ -	\$ -			\$ -
NET CONT. TO (FROM) RESERVES:		\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS/(DEFICIT):		\$ 35,947	\$ (16,511)	\$ (65,722)	\$ (69,776)	\$ (4,054)
CAPITAL BUDGET						
CAPITAL REVENUE:						
03-151-032-41710	Transfer from Res. - Capital	\$ -	\$ -			\$ -
03-151-032-41720	Transfer from Res. - DC	\$ -	\$ -			\$ -
TOTAL CAPITAL REVENUE:		\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL EXPENDITURES:		\$ -	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS TO RESERVES:						
03-151-440-80300	Transfer to Res. - Capital	\$ -	\$ -			\$ -
CONTRIBUTIONS TO RESERVES:		\$ -	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:						
	Repayment of LTD	\$ -	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ 35,947	\$ (16,511)	\$ (65,722)	\$ (69,776)	\$ (4,054)



Capital Projects and Engineering is responsible for engineering and construction that facilitates growth and development and the renewal of existing assets.

Further, the department is responsible for the maintenance, repair and improvement of the Town’s Municipal Drainage system and the updating of the Geographic Information System (GIS).

Operating Budget (\$dollars)

Capital Projects & Engineering	2024 Budget	2025 Budget	Change \$
Revenue	137,500	137,000	(500)
Expenses	894,009	1,105,809	(160,800)
Contribution to Reserves	-	(14,000)	(14,000)
Net Total	(756,509)	(903,809)	(147,300)

	2024			2025			Change		
Staff Complement	Full-time	Part-time	Student	Full-time	Part-time	Student	Full-time	Part-time	Student
Cost Centre	3.5	0.0	1.0	4.5	0.0	1.0	1.0	0.0	0.0



19.6km’s rural roads and **2.4km’s** urban roads improved (2024 Road Resurfacing Program)

Maintain **360+** Municipal Drains including MTO Drain Improvements for the Hwy 3 Widening Project in progress.

Road 2 East reconstruction from Union Ave to Division Street North completed. (**\$1 Million** Federal Grant for pathway installation)

Environmental Assessment initiated for a West Side Collector Road to extend Heritage Road to Road 2 West to relieve pressure on Main Street

Service Pressures:

- Increased responsibilities in 2024 places pressure on staff such as managing a relationship with MTO and the County in the MTO Highway 3 widening, further discussion on the purchase of school properties, etc.
- Increased service response and communication expectations for all Capital and Municipal drainage projects.

Budget Pressures:

- An ongoing infrastructure funding gap creates challenges with respect to funding asset management.
- Many Development Charges projects require front-end debt financing.
- Inflation is eroding Town’s spending power and increasing replacement costs.
- Significant infrastructure priority projects are contingent on Grant Funding.

CAPITAL PROJECTS & ENGINEERING						Variance - Fav/(Unfav)
Account Number		2022 Actuals	2023 Actuals	2024 Budget	2025 Budget	2025 Budget vs. 2024 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-132-058-40509	Provincial Grants - Drainage					\$ -
01-132-066-40904	Recovered Wages					
01-132-058-40502	Provincial Grants		\$ 17,411	\$ 80,000	\$ 60,000	\$ (20,000)
01-132-066-41254	Road & Encroachment Permits		\$ 12,500	\$ 7,500	\$ 10,000	\$ 2,500
01-132-066-41265	Indemnity Fees		\$ 34,160	\$ 50,000	\$ 40,000	\$ (10,000)
01-132-062-40686	Planning - Site Plan				\$ 15,000	\$ 15,000
01-132-062-40685	Planning - Subdivisions				\$ 12,000	\$ 12,000
01-132-066-41270	Misc. Revenue			\$ -	\$ -	\$ -
TOTAL OPERATING REVENUE:		\$ -	\$ 64,071	\$ 137,500	\$ 137,000	\$ (500)
OPERATING EXPENDITURES:						
01-132-072-60102	Salaries - Full Time		\$ 257,224	\$ 319,683	\$ 270,871	\$ 48,812
01-132-072-60103	Salaries - Overtime		\$ -	\$ 1,867	\$ 1,894	\$ (27)
01-132-072-60104	Salaries - Part Time		\$ 22,638	\$ 15,725	\$ 16,474	\$ (749)
01-132-072-60120	Contract		\$ -	\$ -	\$ -	\$ -
	Benefits	\$ -	\$ 77,164	\$ 103,010	\$ 92,174	\$ 10,836
Total Salaries & Benefits		\$ -	\$ 357,025	\$ 440,285	\$ 381,413	\$ 58,872
01-132-098-60254	Training & Development		\$ -	\$ 6,500	\$ 7,000	\$ (500)
01-132-099-60301	Office Supplies		\$ -	\$ 250	\$ -	\$ 250
01-132-099-60306	Advertising		\$ -	\$ 1,500	\$ 1,500	\$ -
01-132-099-60317	Misc		\$ -	\$ -	\$ -	\$ -
01-132-099-60318	Equipment Rental		\$ -	\$ -	\$ -	\$ -
01-132-099-60319	Professional Services		\$ -	\$ 35,000	\$ 35,000	\$ -
01-132-099-60320	Membership & Subscriptions		\$ 231	\$ 1,000	\$ 1,250	\$ (250)
01-132-099-60326	Professional Fees		\$ -	\$ 1,000	\$ -	\$ 1,000
01-132-141-60415	Bridge / Culvert Inspections (Biennial)		\$ -	\$ -	\$ 28,000	\$ (28,000)
01-132-099-60327	Communication		\$ -	\$ 1,800	\$ 1,800	\$ -
01-132-099-60340	Fuel & Oil		\$ 2,001	\$ -	\$ 1,000	\$ (1,000)
01-132-099-60345	Licences & Permits		\$ 270	\$ -	\$ -	\$ -
01-132-099-60357	Small Capital		\$ -	\$ 1,000	\$ 1,500	\$ (500)
01-132-099-60400	Mileage		\$ 514	\$ 250	\$ 250	\$ -
	Drainage		\$ 362,396	\$ 405,424	\$ 596,096	\$ (190,672)
TOTAL OPERATING EXPENDITURES:		\$ -	\$ 722,437	\$ 894,009	\$ 1,054,809	\$ (160,800)
NET OPERATING REVENUES (EXPENSES):		\$ -	\$ (658,366)	\$ (756,509)	\$ (917,809)	\$ (161,300)
CONTRIBUTIONS TO (FROM) RESERVES:						
03-132-032-41700	Trans. from Res.				\$ (14,000)	\$ (14,000)
03-132-440-80100	Transfer to Res. - Bridge / Culvert Insp.					\$ -
03-132-440-80100	Transfer to Res. - Working Cap.					\$ -
NET CONT. TO (FROM) RESERVES:		\$ -	\$ -	\$ -	\$ (14,000)	\$ (14,000)
OPERATING SURPLUS/(DEFICIT):		\$ -	\$ (658,366)	\$ (756,509)	\$ (903,809)	\$ (147,300)
CAPITAL BUDGET						
CAPITAL REVENUE:						
01-132-058-40504	Prov.Grants - OCIF				\$ 2,400,000	\$ 2,400,000
01-133-052-40230	Drainage Assessments			\$ 2,672,596	\$ 800,000	\$ (1,872,596)
01-132-058-40515	Federal Grant (gas tax)				\$ 200,000	\$ 200,000
01-132-066-40525	County of Essex				\$ -	\$ -
01-132-052-40230	Local Improv.				\$ -	\$ -
01-132-066-41424	Long term debt (DC Component of West Side Collector)				\$ 1,800,000	\$ 1,800,000
03-132-032-41720	Transfer from Res. - DC				\$ 300,000	\$ 300,000
03-132-032-41710	Transfer from Res. - Lifecycle				\$ 3,365,000	\$ 3,365,000
03-132-032-41710	Transfer from Res. - Drainage				\$ -	\$ -
TOTAL CAPITAL REVENUE:		\$ -	\$ -	\$ 2,672,596	\$ 8,865,000	\$ 6,192,404
CAPITAL EXPENDITURES:						
	From Capital Schedule - Drainage			\$ 2,759,000	\$ 870,000	\$ 1,889,000
	From Capital Schedule - Engineering				\$ 8,078,500	\$ (8,078,500)
TOTAL CAPITAL EXPENDITURES:		\$ -	\$ -	\$ 2,759,000	\$ 8,948,500	\$ (6,189,500)
CONTRIBUTIONS TO RESERVES:						
03-132-440-80300	Transfer to Res. - Capital					\$ -
03-132-440-80300	Transfer to Res. - Drainage					\$ -
CONTRIBUTIONS TO RESERVES		\$ -	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:						
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ -	\$ -	\$ (86,404)	\$ (83,500)	\$ 2,904
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ -	\$ (658,366)	\$ (842,913)	\$ (987,309)	\$ (144,396)

NOTE: PRIOR TO 2023, THIS DEPARTMENT WAS INCLUDED UNDER PUBLIC WORKS

DRAINAGE						Variance - Fav/(Unfav)
Account Number		2022 Actuals	2023 Actuals	2024 Budget	2025 Budget	2025 Budget vs. 2024 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-133-058-40509	Provincial Grants - Drainage		\$ 19,678	\$ 52,000	\$ 75,000	\$ 23,000
01-133-066-40904	Recovered Wages		\$ -	\$ -	\$ -	\$ -
01-133-066-41270	Misc. Revenue		\$ -	\$ -	\$ 15,000	\$ 15,000
TOTAL OPERATING REVENUE:		\$ -	\$ 19,678	\$ 52,000	\$ 90,000	\$ 38,000
OPERATING EXPENDITURES:						
01-133-072-60102	Salaries - Full Time		\$ 62,929	\$ 104,012	\$ 107,448	\$ (3,436)
01-133-072-60103	Salaries - Overtime		\$ -	\$ -	\$ -	\$ -
01-133-072-60104	Salaries - Part Time		\$ -	\$ -	\$ -	\$ -
	Benefits	\$ -	\$ 20,447	\$ 33,412	\$ 34,863	\$ (1,451)
	Total Salaries & Benefits	\$ -	\$ 83,376	\$ 137,424	\$ 142,311	\$ (4,887)
01-133-072-60102	NEW Drainage Clerk				\$ 75,000	\$ (75,000)
01-133-098-60254	Training & Development		\$ 3,448	\$ 3,000	\$ 4,000	\$ (1,000)
01-133-099-60301	Office Supplies		\$ 939	\$ -	\$ 500	\$ (500)
01-133-099-60305	Courier & Express		\$ 26	\$ -	\$ 50	\$ (50)
01-133-099-60306	Advertising		\$ 2,497	\$ 200	\$ 1,000	\$ (800)
01-133-099-60317	Misc		\$ -	\$ -	\$ -	\$ -
01-133-099-60318	Equipment Rental		\$ -	\$ -	\$ -	\$ -
01-133-099-60319	Professional Services		\$ -	\$ 3,000	\$ 3,000	\$ -
01-133-099-60320	Membership & Subscriptions		\$ -	\$ 200	\$ 335	\$ (135)
01-133-099-60326	Professional Fees		\$ -	\$ -	\$ -	\$ -
01-133-099-60327	Communication		\$ -	\$ 600	\$ 600	\$ -
01-133-099-60340	Fuel & Oil		\$ 543	\$ -	\$ 800	\$ (800)
01-133-099-60357	Small Capital		\$ -	\$ 1,000	\$ 6,500	\$ (5,500)
01-133-099-60400	Mileage		\$ -	\$ 500	\$ 500	\$ -
Roadside Drainage						
01-133-141-60414	Rural Road Crossing Culverts		\$ 756	\$ 50,000	\$ 80,000	\$ (30,000)
01-133-141-60429	Roadside Drain Maintenance (ditching, cb's, etc.)		\$ 64,376	\$ 84,000	\$ 84,000	\$ -
01-133-141-60430	Urban Drain Maintenance - Natural Water Courses		\$ -	\$ -	\$ 85,000	\$ (85,000)
01-133-141-60440	Phragmites Program		\$ -	\$ 45,000	\$ 70,000	\$ (25,000)
Municipal Storm / Drain Mtce.						
01-133-099-60427	Municipal Drainage Mtce		\$ 199,144	\$ 120,000	\$ 120,000	\$ -
Weed Maintenance						
01-133-118-60416	Spraying		\$ 26,969	\$ 12,500	\$ 12,500	\$ -
TOTAL OPERATING EXPENDITURES:		\$ -	\$ 382,074	\$ 457,424	\$ 686,096	\$ (228,672)
NET OPERATING REVENUES (EXPENSES):		\$ -	\$ (362,396)	\$ (405,424)	\$ (596,096)	\$ (190,672)
CONTRIBUTIONS TO (FROM) RESERVES:						
03-133-032-41700	Trans. from Res.					\$ -
03-133-440-80100	Transfer to Res. - Bridge / Culvert Insp.					\$ -
03-133-440-80100	Transfer to Res. - Working Cap.					\$ -
NET CONT. TO (FROM) RESERVES:		\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS/(DEFICIT):		\$ -	\$ (362,396)	\$ (405,424)	\$ (596,096)	\$ (190,672)
CAPITAL BUDGET						
CAPITAL REVENUE:						
01-133-066-40530	Developer Contribution					\$ -
01-133-052-40230	Drainage Assessments		\$ -	\$ 2,672,596	\$ 800,000	\$ (1,872,596)
03-133-032-41710	Transfer from Res. - Capital					\$ -
03-133-032-41710	Transfer from Res. - Drainage					\$ -
03-133-032-41720	Transfer from Res. - DC					\$ -
TOTAL CAPITAL REVENUE:		\$ -	\$ -	\$ 2,672,596	\$ 800,000	\$ (1,872,596)
CAPITAL EXPENDITURES:						
	From Capital Schedule			\$ 2,759,000	\$ 870,000	\$ 1,889,000
TOTAL CAPITAL EXPENDITURES:		\$ -	\$ -	\$ 2,759,000	\$ 870,000	\$ 1,889,000
CONTRIBUTIONS TO RESERVES:						
03-133-440-80300	Transfer to Res. - Capital		\$ -			\$ -
03-133-440-80300	Transfer to Res. - Drainage		\$ -			\$ -
CONTRIBUTIONS TO RESERVES		\$ -	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:						
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ -	\$ -	\$ (86,404)	\$ (70,000)	\$ 16,404
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ -	\$ (362,396)	\$ (491,828)	\$ (666,096)	\$ (174,268)

NOTE: PRIOR TO 2023, THIS DEPARTMENT WAS INCLUDED UNDER PUBLIC WORKS



Fire Service provides emergency response, fire prevention-code enforcement and public fire safety education services to our residents. The department is under the direction of the Fire Chief. The department operates from two stations – 1720 Division Road (south station) and 120 Fox Street (north station).

Operating Budget (\$dollars)

Fire	2024 Budget	2025 Budget	Change \$
Revenue	158,850	223,400	64,550
Expenses	2,153,014	2,231,740	(78,726)
Contribution to Reserves	-	-	-
Net Total	(1,994,164)	(2,008,340)	(14,176)

	2024			2025			Change		
Staff Complement	Full-time	Part-time	Student	Full-time	Part-time	Student	Full-time	Part-time	Student
Cost Centre	7.0	58.0	0.0	7.0	58.0	0.0	0.0	0.0	0.0



2 min 48 sec Average response time from alarm to truck on route

Hosted **20** public education sessions; **4,087** people participated (to Oct) 2024

274 Incidents (to Oct) 2024 (15% decrease over call volume in 2023)

594 Inspections (to Oct) 2024 (14% increase over inspections in 2023)

Service Pressures:

- Maintaining timely response with lower volunteer staff turnout.
- Sustainability of Volunteers Paid (On-call) Staff is a concern. Increased time commitment for training & certification, incident response, equipment maintenance all affects family and personal commitments.

Budget Pressures:

- The aging South Station facility requires repairs to the siding/paint and replacement of doors/windows.
- Full-time staff are being used to augment lower Volunteer turnout during emergency responses. This impacts our ability to maintain inspection levels and budget requirements.
- Time commitment and financial impact to provide mandatory provincial certification of Firefighters and Officers. Turnover rate is approaching 20% YOY.
- Sustain life cycle replacement of protective firefighting equipment to meet Ministry of Labour requirements and compounding increases for replacement apparatus costs – 30% increase expected in 2025.

FIRE						Variance - Fav/(Unfav)
Account Number		2022 Actuals	2023 Actuals	2024 Budget	2025 Budget	2025 Budget vs. 2024 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-121-058-40521	Donations from Public	\$ 250	\$ 400	\$ 100	\$ 100	\$ -
01-121-066-41222	Revenue - Defib Rebate	\$ 3,000	\$ 3,000	\$ 3,000	\$ 4,500	\$ 1,500
01-121-066-41223	Revenue - Ambulance Bay Rent	\$ 12,400	\$ 11,367	\$ -	\$ -	\$ -
01-121-066-41224	Revenue - Third Party Billing	\$ 27,006	\$ 95,779	\$ 29,250	\$ 35,000	\$ 5,750
01-121-066-41226	Revenue - Fire Inspections	\$ 104,020	\$ 105,110	\$ 125,000	\$ 132,000	\$ 7,000
01-121-066-41230	SHORT TERM RENTALS				\$ 51,800	\$ 51,800
01-121-066-41233	Revenue - PIR Inspection Fee	\$ -	\$ -	\$ 1,000	\$ -	\$ (1,000)
01-121-066-41234	Revenue - AGCO Inspection Fee	\$ -	\$ -	\$ 500	\$ -	\$ (500)
TOTAL OPERATING REVENUE:		\$ 147,314	\$ 215,748	\$ 158,850	\$ 223,400	\$ 64,550
OPERATING EXPENDITURES:						
01-121-072-60102	Salaries-Full Time	\$ 428,764	\$ 557,960	\$ 627,939	\$ 730,162	\$ (102,223)
	Firefighter / Training/ Inspector			\$ 102,000		\$ 102,000
01-121-072-60103	Salaries - Over-time	\$ 7,275	\$ -	\$ 1,487	\$ 1,506	\$ (19)
01-121-072-60104	Salaries-Part Time	\$ 2,264	\$ 1,249	\$ -	\$ -	\$ -
01-121-072-60120	Salaries - Contracts	\$ 131,750	\$ 15,530			\$ -
	Benefits	\$ 182,414	\$ 229,973	\$ 245,549	\$ 286,819	\$ (41,270)
Total Salaries & Benefits		\$ 752,468	\$ 804,712	\$ 976,975	\$ 1,018,487	\$ (41,512)
01-121-072-60116	Fire Calls	\$ 273,389	\$ 288,504	\$ 270,000	\$ 270,000	\$ -
01-121-072-60117	Fire Allowances	\$ 111,654	\$ 117,970	\$ 138,000	\$ 138,000	\$ -
01-121-072-60118	Fire Training	\$ 121,719	\$ 205,330	\$ 230,000	\$ 215,000	\$ 15,000
01-121-072-60119	Fire Other	\$ 69,450	\$ 83,383	\$ 60,000	\$ 50,000	\$ 10,000
01-121-072-60228	Benefits-Volunteers Insurance	\$ 17,938	\$ 17,647	\$ 23,000	\$ 23,000	\$ -
01-121-098-60254	Training & Development	\$ 10,018	\$ 10,079	\$ 11,500	\$ 11,500	\$ -
01-121-099-60301	Office Supplies	\$ 3,468	\$ 2,942	\$ 2,800	\$ 2,500	\$ 300
01-121-099-60305	Courier Expenses	\$ 785	\$ 430	\$ 500	\$ 500	\$ -
01-121-099-60311	Equipment Leases	\$ 3,178	\$ 4,476	\$ 5,000	\$ 5,000	\$ -
01-121-099-60312	General Insurance	\$ 79,500	\$ 90,346	\$ 105,139	\$ 115,653	\$ (10,514)
01-121-099-60314	Utilities	\$ 21,663	\$ 21,407	\$ 23,000	\$ 23,000	\$ -
01-121-099-60315	Facility Maintenance	\$ 22,449	\$ 24,649	\$ 20,000	\$ 23,000	\$ (3,000)
01-121-099-60316	Equipment Repair	\$ 63,511	\$ 89,552	\$ 80,000	\$ 85,000	\$ (5,000)
01-121-099-60317	Miscellaneous	\$ 6,714	\$ 5,561	\$ 6,000	\$ 6,000	\$ -
01-121-099-60320	Memberships and Subscript.	\$ 2,304	\$ 2,539	\$ 3,000	\$ 3,000	\$ -
01-121-099-60327	Communications	\$ 8,205	\$ 12,611	\$ 12,000	\$ 12,000	\$ -
01-121-099-60340	Fuel and Oil	\$ 30,489	\$ 23,773	\$ 25,000	\$ 27,000	\$ (2,000)
01-121-099-60341	Janitorial Contract	\$ 6,164	\$ 6,401	\$ 6,400	\$ 6,400	\$ -
01-121-099-60345	Licenses and Permits	\$ 2,200	\$ 1,200	\$ 2,200	\$ 2,200	\$ -
01-121-100-60352	Fire Hose	\$ 12,463	\$ 8,591	\$ 6,000	\$ 10,000	\$ (4,000)
01-121-099-60358	Small Capital	\$ 16,528	\$ 21,411	\$ 21,000	\$ 31,000	\$ (10,000)
01-121-099-60363	Foam	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -
01-121-099-60701	Protective Gear	\$ 38,367	\$ 45,076	\$ 50,000	\$ 75,000	\$ (25,000)
01-121-099-60702	Radios and Pagers	\$ 6,544	\$ 5,880	\$ 5,000	\$ 5,000	\$ -
01-121-100-60705	Firefighter Supplies	\$ 350	\$ 3,543	\$ 3,000	\$ 3,000	\$ -
01-121-100-60710	Public Education Supplies	\$ 2,437	\$ 3,554	\$ 3,000	\$ 3,000	\$ -
01-121-099-60711	Smoke Alarm Supplies	\$ 1,901	\$ 1,981	\$ 1,500	\$ 1,500	\$ -
01-121-100-60715	Dispatching Costs	\$ 55,941	\$ 57,382	\$ 60,000	\$ 63,000	\$ (3,000)
01-121-100-60755	Emergency Planning	\$ 641	\$ (96)	\$ 1,000	\$ 1,000	\$ -
01-121-099-60756	Specialty Team Equip Replace	\$ 95	\$ 142	\$ 1,000	\$ 1,000	\$ -
TOTAL OPERATING EXPENDITURES:		\$ 1,742,937	\$ 1,961,524	\$ 2,153,014	\$ 2,231,740	\$ (78,726)
NET OPERATING REVENUES (EXPENSES):		\$ (1,595,223)	\$ (1,745,776)	\$ (1,994,164)	\$ (2,008,340)	\$ (14,176)
CONTRIBUTIONS TO (FROM) RESERVES:						
03-121-032-41700	Trans. from Res. - Working Cap.	\$ -	\$ -	\$ -	\$ -	\$ -
NET CONT. TO (FROM) RESERVES:		\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS/(DEFICIT):		\$ (1,595,223)	\$ (1,745,776)	\$ (1,994,164)	\$ (2,008,340)	\$ (14,176)
CAPITAL BUDGET						
CAPITAL REVENUE:						
01-121-066-41510	Sale of Equipment	\$ 17,691	\$ -	\$ -	\$ -	\$ -
03-121-032-41710	Transfer from Res. - Capital	\$ 22,965	\$ 557,985	\$ 10,000	\$ 215,000	\$ 205,000
03-121-032-41720	Transfer from Res. - DC	\$ -	\$ -	\$ 200,000	\$ -	\$ (200,000)
TOTAL CAPITAL REVENUE:		\$ 40,656	\$ 557,985	\$ 210,000	\$ 215,000	\$ 5,000
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ 55,038	\$ 582,316	\$ 352,500	\$ 215,000	\$ 137,500
TOTAL CAPITAL EXPENDITURES:		\$ 55,038	\$ 582,316	\$ 352,500	\$ 215,000	\$ 137,500
CONTRIBUTIONS TO RESERVES:						
03-121-440-80300	Transfer to Res. - Capital	\$ 292,691	\$ 300,000	\$ 325,000	\$ 425,000	\$ (100,000)
NET CONTRIBUTIONS TO (FROM) RESERVES:		\$ 292,691	\$ 300,000	\$ 325,000	\$ 425,000	\$ (100,000)
REPAYMENT OF LONG-TERM DEBT:						
	Long-term Debt Repayment	\$ -	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ (307,073)	\$ (324,316)	\$ (467,500)	\$ (425,000)	\$ 42,500
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ (1,902,296)	\$ (2,070,107)	\$ (2,461,664)	\$ (2,433,340)	\$ 28,324



The Town contracts **Police** services to the Ontario Provincial Police (OPP). Police Services include; crime prevention, law enforcement, assistance to victims of crime, maintenance of public order and emergency response. The OPP report to Council through the Police Services Board.

Staffing – The OPP determines the number of officers assigned to Kingsville based on the community’s needs.

Operating Budget (\$dollars)

Financial Services	2024 Budget	2025 Budget	Change \$
Revenue	155,400	158,350	2,950
Expenses	3,281,676	3,145,187	136,489
Contribution to Reserves	-	-	-
Net Total	(3,126,276)	(2,986,837)	139,439



3,247 calls for services in 2023 (2022 – 2,901)

\$360 cost per household for OPP Contract in 2025 (2024 - \$339)

Police Contract **negotiation in 2024**

New Joint OPP Detachment Board created in 2024

Service Pressures:

- Town relies on the OPP to enforce certain by-laws, such as noise complaints and parking infractions, which are often assigned a lower priority than more serious policing matters.
- OPP sets base levels of service and officers are deployed regionally based on calls for service.

Budget Pressures:

- OPP/Provincial government collective agreement resulted in significant wage increases, leading to \$383,000 contact increase for 2025, however, the Provincial Government provided financial support of \$540,841 for “small and rural” communities. It is unclear if the financial support will continue in future years.
- The OPP contract is based on the number of households and calls for service. As the municipality grows, these costs will continue to increase over time.
- The aging police detachment needs significant renovation or replacement. Council has directed Administration to prepare a report on potential operations for the relocation of the Kingsville detachment.

POLICE						Variance - Fav/(Unfav)
Account Number		2022 Actuals	2023 Actuals	2024 Budget	2025 Budget	2025 Budget vs. 2024 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-122-058-40502	Provincial Grants (COVID)	\$ -	\$ 30,000			\$ -
01-122-058-40503	RIDE Program Grant	\$ 5,351	\$ 11,481	\$ 9,400	\$ 9,400	\$ -
01-122-058-40505	Prisoner Transport Grant	\$ 8,178	\$ 7,849	\$ 8,000	\$ 8,000	\$ -
01-122-058-40507	Community Safety and Policing Grant	\$ 59,201	\$ 77,689	\$ 51,000	\$ 51,000	\$ -
01-122-058-40523	Provincial Offences Revenue	\$ 81,400	\$ 61,330	\$ 60,000	\$ 70,000	\$ 10,000
01-122-066-41240	Detachment Revenues	\$ 29,854	\$ 28,678	\$ 25,000	\$ 18,750	\$ (6,250)
01-122-066-41250	Parking Tickets & Fines	\$ 1,986	\$ 390	\$ 2,000	\$ 1,200	\$ (800)
01-122-066-41270	Misc. Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL OPERATING REVENUE:		\$ 185,968	\$ 217,417	\$ 155,400	\$ 158,350	\$ 2,950
OPERATING EXPENDITURES:						
01-122-072-60112	Police Svc Bd Honourarium	\$ 6,283	\$ 2,094	\$ 2,094	\$ -	\$ 2,094
	Benefits	\$ 306	\$ 158	\$ 227	\$ -	\$ 227
01-122-072-60120	OPP Contract	\$ 3,279,389	\$ 3,307,020	\$ 3,187,775	\$ 3,030,676	\$ 157,099
01-122-072-60122	RIDE Program overtime	\$ 6,129	\$ 11,492	\$ 9,400	\$ 9,400	\$ -
01-122-098-60252	"NEW" Kingsville Share Joint PSB			\$ -	\$ 25,481	\$ (25,481)
01-122-098-60253	Police Board Conferences	\$ 356	\$ 1,942	\$ 2,000	\$ -	\$ 2,000
01-122-098-60254	Training & Development	\$ -	\$ 34	\$ 500	\$ -	\$ 500
01-122-099-60301	Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
01-122-099-60311	Office Equipment/Leases & Mtce	\$ 1,456	\$ 2,899	\$ 3,600	\$ 3,600	\$ -
01-122-099-60312	General Insurance	\$ 3,000	\$ 3,409	\$ 4,000	\$ 4,400	\$ (400)
01-122-099-60314	Utilities	\$ 11,747	\$ 12,534	\$ 12,500	\$ 12,500	\$ -
01-122-099-60315	Building Maintenance	\$ 15,516	\$ 20,569	\$ 10,500	\$ 15,000	\$ (4,500)
01-122-099-60316	Equipment Repair	\$ 300	\$ -	\$ -	\$ -	\$ -
01-122-099-60317	Miscellaneous	\$ -	\$ 422	\$ 500	\$ 500	\$ -
01-122-099-60319	Legal Fees & Services	\$ -	\$ 55	\$ -	\$ -	\$ -
01-122-099-60320	Memberships & Subscriptions	\$ 767	\$ 858	\$ 900	\$ 900	\$ -
01-122-099-60327	Communication	\$ 1,426	\$ 1,541	\$ 375	\$ 500	\$ (125)
01-122-099-60341	Janitorial Contract	\$ 26,943	\$ 29,417	\$ 28,230	\$ 30,030	\$ (1,800)
01-122-260-60342	Rent (Cottam Branch)	\$ 7,564	\$ 7,564	\$ 1,875	\$ -	\$ 1,875
01-122-099-60343	Community Policing	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
01-122-099-60354	911 Dispatching Costs	\$ 11,689	\$ 12,091	\$ 12,200	\$ 12,200	\$ -
TOTAL OPERATING EXPENDITURES:		\$ 3,377,871	\$ 3,414,099	\$ 3,281,676	\$ 3,145,187	\$ 136,489
NET OPERATING REVENUES (EXPENSES):		\$ (3,191,902)	\$ (3,196,683)	\$ (3,126,276)	\$ (2,986,837)	\$ 139,439
CONTRIBUTIONS TO (FROM) RESERVES:						
01-122-032-41799	Prior Year (Surplus)/Deficit					
03-122-032-41700	Trans. from Res. - Working Cap.	\$ -	\$ -			\$ -
03-122-440-80100	Transfer to Res. - Working Cap.	\$ -	\$ -			\$ -
NET CONT. TO (FROM) RESERVES:		\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS/(DEFICIT):		\$ (3,191,902)	\$ (3,196,683)	\$ (3,126,276)	\$ (2,986,837)	\$ 139,439
CAPITAL BUDGET						
CAPITAL REVENUE:						
03-122-032-41710	Transfer from Res. - Capital	\$ 10,000	\$ -			\$ -
03-122-032-41720	Transfer from Res. - DC	\$ -	\$ -			\$ -
TOTAL CAPITAL REVENUE:		\$ 10,000	\$ -	\$ -	\$ -	\$ -
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ 10,685		\$ -	\$ -	\$ -
TOTAL CAPITAL EXPENDITURES:		\$ 10,685	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS TO RESERVES:						
03-122-440-80300	Transfer to Res. - Capital	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ -
CONTRIBUTIONS TO RESERVES		\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ -
REPAYMENT OF LONG-TERM DEBT:						
	Long-term Debt Repayment	\$ -	\$ -			\$ -
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ (80,685)	\$ (80,000)	\$ (80,000)	\$ (80,000)	\$ -
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ (3,272,587)	\$ (3,276,683)	\$ (3,206,276)	\$ (3,066,837)	\$ 139,439



Building is responsible for issuing permits for new construction and performing the necessary inspections to ensure compliance with the Ontario Building Code. The Building Department is self-funded through permit fees.

Operating Budget (\$dollars)

Building & By-law	2024 Budget	2025 Budget	Change \$
Revenue	893,350	1,105,445	212,095
Expenses	1,159,025	1,375,351	(216,326)
Contribution to Reserves	(265,675)	(269,906)	(4,321)
Net Total	-	-	-

	2024			2025			Change		
Staff Complement	Full-time	Part-time	Student	Full-time	Part-time	Student	Full-time	Part-time	Student
Cost Centre	7.0	0.0	1.0	8.0	0.0	1.0	1.0	0.0	0.0



235 permits issued as of September 30th (similar to 2023)

42 New Dwellings units as of September 30th (11% decrease over 2023)

\$105.7 million value of construction as of September 30th (75% increase from 2023)

More than **2500 Building Inspections** completed as of September 30th (on par with 2023)

Service Pressures:

- Building department are often blamed for delays and interruptions to the development community. The reality is that Building operations has experienced an increase in complexity of permit applications and a significant decrease in quality submissions resulting in additional workload for Building Officials.
- The 2024 Ontario Building Code (OBC) will take effect on January 1, 2025 and includes over 2,000 additions and revisions from the Province of Ontario. Building Officials are responsible for learning the new code and educating the public and contractors. The OBC changes include many additional regulations for residential construction which will add costs to dwelling units.

Budget Pressures:

- Residential development is stagnant due to high interest rates and inflationary pressures. Revenue is increasingly difficult to predict.
- There is an increased demand by developers to provide better response times. Building department staff are stretched thin and are required to work significant overtime hours.

BUILDING						Variance - Fav/(Unfav)
Account Number		2022 Actuals	2023 Actuals	2024 Budget	2025 Budget	2025 Budget vs. 2024 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-124-064-41120	Permits	\$ 1,094,569	\$ 579,522	\$ 840,000	\$ 1,011,045	\$ 171,045
01-124-066-40655	By-Law Enforcement (GA)	\$ -	\$ -	\$ -	\$ -	\$ -
01-124-066-40677	Property Stds Compliance Letters	\$ -	\$ -	\$ 350	\$ -	\$ (350)
01-124-066-40851	Water / Sewer Connection Permits	\$ 26,900	\$ 19,055	\$ 26,000	\$ 29,400	\$ 3,400
01-124-066-40904	Recovered Wages	\$ -	\$ 2,170	\$ -	\$ -	\$ -
01-124-064-41125	Septic System Permits	\$ 42,488	\$ 22,575	\$ 20,000	\$ 25,000	\$ 5,000
01-124-066-41267	Post-Review Inspection Fees	\$ 8,903	\$ 4,690	\$ 5,000	\$ 5,000	\$ -
01-124-066-41268	Water Meter Sales (Bldg Portion)	\$ -	\$ -	\$ -	\$ -	\$ -
01-124-066-41410	Investment Income	\$ -	\$ 93,074	\$ -	\$ 33,000	\$ 33,000
01-124-066-41270	Misc. Revenue	\$ 1,475	\$ 993	\$ 2,000	\$ 2,000	\$ -
TOTAL OPERATING REVENUE:		\$ 1,174,335	\$ 722,079	\$ 893,350	\$ 1,105,445	\$ 212,095
OPERATING EXPENDITURES:						
01-124-072-60102	Salaries - Full Time	\$ 581,811	\$ 672,599	\$ 533,880	\$ 665,505	\$ (131,625)
	2024 Building Inspector	\$ -	\$ -	\$ 115,000	\$ -	\$ 115,000
01-124-072-60103	Salaries - Overtime	\$ 28,999	\$ 24,506	\$ 22,466	\$ 22,516	\$ (50)
01-124-072-60104	Salaries - Part Time	\$ 3,358	\$ 17,180	\$ 13,759	\$ 14,414	\$ (655)
01-124-072-60120	Contracted Services	\$ 47,647	\$ 30,492	\$ 24,000	\$ 45,000	\$ (21,000)
	Benefits	\$ 186,923	\$ 233,366	\$ 187,092	\$ 216,650	\$ (29,558)
	Total Salaries & Benefits	\$ 848,738	\$ 978,143	\$ 896,197	\$ 964,085	\$ (67,888)
	2025 Building Inspector Jr	\$ -	\$ -	\$ -	\$ 105,000	\$ (105,000)
01-124-098-60254	Training & Development	\$ 7,214	\$ 16,825	\$ 14,000	\$ 18,470	\$ (4,470)
01-124-099-60301	Office Supplies	\$ 3,903	\$ 3,759	\$ 3,500	\$ 3,600	\$ (100)
01-124-099-60309	Computer Maint.	\$ 44,956	\$ 44,723	\$ 45,000	\$ 46,500	\$ (1,500)
01-124-099-60312	General Insurance	\$ 38,700	\$ 43,980	\$ 51,181	\$ 56,299	\$ (5,118)
01-124-099-60314	Utilities	\$ -	\$ 33	\$ -	\$ -	\$ -
01-124-099-60316	Equipment Repair	\$ 5,014	\$ 7,774	\$ 3,480	\$ 4,030	\$ (550)
01-124-099-60317	Miscellaneous	\$ 1,675	\$ 1,134	\$ 5,000	\$ 5,000	\$ -
01-124-099-60319	Professional Services	\$ 2,509	\$ 188	\$ 15,000	\$ 15,000	\$ -
01-124-099-60320	Memberships & Subscriptions	\$ 2,794	\$ 5,117	\$ 4,000	\$ 4,100	\$ (100)
01-124-099-60327	Communications	\$ 3,134	\$ 3,408	\$ 2,667	\$ 2,767	\$ (100)
01-124-099-60340	Fuel	\$ 7,912	\$ 7,341	\$ 3,000	\$ 3,250	\$ (250)
01-124-099-60345	Licences/Permits	\$ 360	\$ -	\$ -	\$ -	\$ -
01-124-099-60347	Safety Supplies	\$ 1,339	\$ 2,663	\$ 2,500	\$ 2,500	\$ -
01-124-099-60357	Small Capital	\$ 4,780	\$ 2,407	\$ 4,500	\$ 7,250	\$ (2,750)
01-124-099-63055	Program Support	\$ 86,000	\$ 102,000	\$ 109,000	\$ 136,000	\$ (27,000)
01-124-099-60400	Mileage	\$ -	\$ -	\$ -	\$ 1,500	\$ (1,500)
TOTAL OPERATING EXPENDITURES:		\$ 1,059,027	\$ 1,219,496	\$ 1,159,025	\$ 1,375,351	\$ (216,326)
NET OPERATING REVENUES (EXPENSES):		\$ 115,307	\$ (497,416)	\$ (265,675)	\$ (269,906)	\$ (4,231)
CONTRIBUTIONS TO (FROM) RESERVES:						
03-124-032-41700	Trans. from Res. - Working Cap.	\$ -	\$ (223,416)	\$ (287,675)	\$ (297,406)	\$ (9,731)
03-124-440-80100	Transfer to Res. - Fleet Capital	\$ 15,000	\$ 22,000	\$ 22,000	\$ 27,500	\$ 5,500
03-124-440-80100	Transfer to Res. - Working Cap.	\$ 380,307	\$ -	\$ -	\$ -	\$ -
NET CONT. TO (FROM) RESERVES:		\$ 395,307	\$ (201,416)	\$ (265,675)	\$ (269,906)	\$ (4,231)
OPERATING SURPLUS/(DEFICIT):		\$ (280,000)	\$ (296,000)	\$ 0	\$ 0	\$ (0)
CAPITAL BUDGET						
CAPITAL REVENUE:						
03-124-032-41710	Transfer from Res. - Capital	\$ -	\$ 50,315	\$ 190,000	\$ 40,000	\$ (150,000)
03-124-032-41720	Transfer from Res. - DC	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL REVENUE:		\$ -	\$ 50,315	\$ 190,000	\$ 40,000	\$ (150,000)
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ -	\$ 50,315	\$ 190,000	\$ 40,000	\$ 150,000
TOTAL CAPITAL EXPENDITURES:		\$ -	\$ 50,315	\$ 190,000	\$ 40,000	\$ 150,000
CONTRIBUTIONS TO RESERVES:						
03-124-440-80300	Transfer to Res. - Capital	\$ -	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS TO RESERVES		\$ -	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:						
	Long-term Debt Repayment	\$ -	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ (280,000)	\$ (296,000)	\$ -	\$ -	\$ -

NOTE: By_Law removed from Building Budget as of 2024



By-law enforcement officers are responsible for enforcing the Town’s by-laws including property standards, zoning, night sky compliance, etc.

Operating Budget (\$dollars)

By-law	2024 Budget	2025 Budget	Change \$
Revenue	-	10,000	10,000
Expenses	292,500	273,398	19,102
Contribution to Reserves	(5,500)	(5,500)	-
Net Total	(298,000)	(268,898)	29,102

	2024			2025			Change		
Staff Complement	Full-time	Part-time	Student	Full-time	Part-time	Student	Full-time	Part-time	Student
Cost Centre	2.0	0.0	0.0	2.0	0.0	0.0	0.0	0.0	0.0



658 service requests as of September 2024

36 Contracted Clean-up/Tows (as of Sept 2024) (95% compliance from residents)

206 Proactive enforcement investigations (30% of the total) (as of Sept 2024)

Long Grass/ Weeds/ Unkept Yards is the highest service request type YTD (373 service requests)

Service Pressures:

- By-Law have developed a more assertive enforcement model that is labour intensive however has significantly improved Council’s compliance objectives.
- Anticipated increase in service levels in 2025 as Short-Term Rental licensing is introduced and compliance is required.
- Continue maintaining collaborative relationships with OPP, Animal Control officer, Provincial officers, etc. in order to ensure seamless and effective responses to complaints.

Budget Pressures:

- As service levels increase for enforcement of property standards and bylaws such as animal, noise, short term rentals, etc; then additional personnel may be required.

BY-LAW ENFORCEMENT						Variance - Fav/(Unfav)
Account Number		2022 Actuals	2023 Actuals	2024 Budget	2025 Budget	2025 Budget vs. 2024 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-125-064-41120	Permits					\$ -
01-125-066-40655	By-Law Enforcement Admin Fees				\$ 10,000	\$ 10,000
01-125-066-41270	Misc. Revenue					\$ -
TOTAL OPERATING REVENUE:		\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
OPERATING EXPENDITURES:						
01-125-072-60102	Salaries - Full Time			\$ 220,177	\$ 189,908	\$ 30,269
01-125-072-60103	Salaries - Overtime				\$ 1,000	\$ (1,000)
01-125-072-60104	Salaries - Part Time				\$ -	\$ -
01-125-072-60120	Contracted Services					\$ -
	Benefits	\$ -	\$ -	\$ 56,670	\$ 65,090	\$ (8,420)
	Total Salaries & Benefits	\$ -	\$ -	\$ 276,847	\$ 255,998	\$ 20,849
01-125-098-60254	Training & Development			\$ 7,000	\$ 7,000	\$ -
01-125-099-60301	Office Supplies					\$ -
01-125-099-60316	Equipment Repair			\$ 2,320	\$ 2,400	\$ (80)
01-125-099-60317	Miscellaneous					\$ -
01-125-099-60319	Professional Services					\$ -
01-125-099-60320	Memberships & Subscriptions				\$ 800	\$ (800)
01-125-099-60327	Communications			\$ 1,333	\$ 1,200	\$ 133
01-125-099-60340	Fuel			\$ 5,000	\$ 4,000	\$ 1,000
01-125-099-60345	Licences/Permits					\$ -
01-125-099-60347	Safety Supplies				\$ 1,000	\$ (1,000)
01-125-099-60357	Small Capital				\$ 1,000	\$ (1,000)
01-125-099-60400	Mileage					\$ -
TOTAL OPERATING EXPENDITURES:		\$ -	\$ -	\$ 292,500	\$ 273,398	\$ 19,102
NET OPERATING REVENUES (EXPENSES):		\$ -	\$ -	\$ (292,500)	\$ (263,398)	\$ 29,102
CONTRIBUTIONS TO (FROM) RESERVES:						
03-125-032-41700	Trans. from Res. - Working Cap.					\$ -
03-125-440-80100	Transfer to Res. - Fleet Capital			\$ 5,500	\$ 5,500	\$ -
03-125-440-80100	Transfer to Res. - Working Cap.					\$ -
NET CONT. TO (FROM) RESERVES:		\$ -	\$ -	\$ 5,500	\$ 5,500	\$ -
OPERATING SURPLUS/(DEFICIT):		\$ -	\$ -	\$ (298,000)	\$ (268,898)	\$ 29,102
CAPITAL BUDGET						
CAPITAL REVENUE:						
03-125-032-41710	Transfer from Res. - Capital					\$ -
03-125-032-41720	Transfer from Res. - DC					\$ -
TOTAL CAPITAL REVENUE:		\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL EXPENDITURES:						
	From Capital Schedule					\$ -
TOTAL CAPITAL EXPENDITURES:		\$ -	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS TO RESERVES:						
03-125-440-80300	Transfer to Res. - Capital					\$ -
CONTRIBUTIONS TO RESERVES:		\$ -	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:						
	Long-term Debt Repayment					\$ -
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ -	\$ -	\$ (298,000)	\$ (268,898)	\$ 29,102



Parks and Recreation staff oversee the maintenance of all Municipal buildings, Community Centres, Facilities, Sports fields, Parks, Beaches, Marina and the Arena to provide safe and inviting spaces for residents to enjoy. Staff also provide front line customer service to facility renters and sports user groups.

Operating Budget (\$dollars)

Parks & Recreation	2024 Budget	2025 Budget	Change \$
Revenue	481,745	500,900	19,155
Expenses	2,870,751	3,137,666	(266,916)
Contribution to Reserves	-	-	-
Net Total	(2,389,006)	(2,636,766)	(247,761)

**Includes Parks, Facilities, Arena, Marina*

	2024			2025			Change		
Staff Complement	Full-time	Part-time	Student	Full-time	Part-time	Student	Full-time	Part-time	Student
Cost Centre	13.3	5.0	6.0	14.3	6.0	6.0	1.0	1.0	0.0



27 Active Parks
(including sports fields)

Focus in 2025 to improve maintenance of sports fields, accessibility and, relationship with user groups.

13 Municipal Buildings including Town Hall, OPP Station, Fire Halls, Lions Hall, Libraries, Unico Centre, etc.

2024 Projects Completed - Repko Dog Park, Lions Playground, Lower Lakeside Gazebo, Lakeside Park Playground, Shade Sail at Carnegie, etc.

Service Pressures:

- Demands from the public for increased service levels are exceeding the ability of the department to maintain grounds and facilities with existing staff complement (e.g. public washrooms, garbage, etc).
- Early starts to the soccer and baseball seasons cause repeated and extensive damage to fields.
- Gardens returned from Horticultural society, creates additional tasks to already stretched workforce.
- Supporting Erie Migration District School Board athletic programs.

Budget Pressures:

- Evening & weekend supervision of facilities and user groups creates little to no work life balance for management.
- Facilities assessment completed in 2023 highlights the need for increased funding to maintain aging buildings.

PARKS						Variance - Fav/(Unfav)
Account Number		2022 Actuals	2023 Actuals	2024 Budget	2025 Budget	2025 Budget vs. 2024 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-171-066-40904	Recovered Wages	\$ -	\$ -			\$ -
01-171-060-40610	Tennis Court Fees	\$ 6	\$ 35	\$ 1,000	\$ -	\$ (1,000)
01-171-066-40612	Pickleball Fees	\$ 621	\$ 633	\$ 1,500	\$ 2,000	\$ 500
01-171-068-40521	Donations from the public	\$ 12,000	\$ -	\$ -	\$ -	\$ -
01-171-066-41270	Misc. Revenue	\$ 146	\$ 214	\$ -	\$ -	\$ -
01-171-066-41543	Commemorative Programs	\$ 9,500	\$ 19,200	\$ 7,500	\$ 3,000	\$ (4,500)
TOTAL OPERATING REVENUE:		\$ 22,274	\$ 20,083	\$ 10,000	\$ 5,000	\$ (5,000)
OPERATING EXPENDITURES:						
01-171-072-60102	Salaries - Full Time	\$ 227,151	\$ 235,085	\$ 278,011	\$ 325,018	\$ (47,007)
01-171-072-60103	Salaries - Overtime	\$ 6,788	\$ 5,048	\$ 8,582	\$ 8,754	\$ (172)
	2024 New Staff - FTE			\$ 102,000	\$ -	\$ 102,000
01-171-072-60104	Salaries - Part Time	\$ 70,924	\$ 82,787	\$ 134,554	\$ 140,515	\$ (5,961)
	Benefits	\$ 10,633	\$ 14,692	\$ 171,705	\$ 192,177	\$ (20,472)
Total Salaries & Benefits		\$ 315,496	\$ 337,612	\$ 694,852	\$ 666,464	\$ 28,388
01-171-072-60102	New Staff - Supervisor				\$ 112,000	\$ (112,000)
01-171-072-60102	New Staff - Part Time Union				\$ 47,500	\$ (47,500)
01-171-072-60120	Contracts	\$ 84,941	\$ 77,795	\$ 65,000	\$ 90,000	\$ (25,000)
01-171-098-60254	Training & Development	\$ 3,005	\$ 5,061	\$ 10,000	\$ 10,000	\$ -
01-171-099-60311	Equipment Leases					\$ -
01-171-099-60312	General Insurance	\$ 32,900	\$ 37,388	\$ 43,510	\$ 47,861	\$ (4,351)
01-171-099-60314	Utilities	\$ 21,647	\$ 19,222	\$ 25,000	\$ 20,000	\$ 5,000
01-171-099-60315	Facility Maintenance	\$ 25,536	\$ 44,371	\$ 45,000	\$ 45,000	\$ -
01-171-099-60316	Equipment Maintenance	\$ 51,407	\$ 43,741	\$ 40,000	\$ 40,000	\$ -
01-171-099-60318	Equipment Rental	\$ 3,411	\$ 2,224	\$ 10,000	\$ 10,000	\$ -
01-171-099-60319	Professional Services	\$ 346	\$ 8,315	\$ 1,500	\$ 1,500	\$ -
01-171-099-60317	Miscellaneous		\$ 167		\$ 2,500	\$ (2,500)
01-171-099-60327	Communication	\$ 256	\$ 31		\$ -	\$ -
01-171-099-60335	Shop Supplies	\$ 6,955	\$ 9,125	\$ 5,000	\$ 5,000	\$ -
01-171-099-60337	Grounds Maintenance	\$ 37,920	\$ 47,298	\$ 47,500	\$ 47,500	\$ -
01-171-099-60339	Tree Maintenance	\$ 7,805	\$ 18,967	\$ 22,500	\$ 22,500	\$ -
01-171-099-60340	Fuel and Oil	\$ 51,970	\$ 32,920	\$ 50,000	\$ 40,000	\$ 10,000
01-171-099-60344	Horticulture - Town	\$ 3,992	\$ 8,757			\$ -
01-171-150-60344	Horticulture - Society	\$ 8,282	\$ 5,267	\$ 10,000	\$ 10,000	\$ -
01-171-099-60345	License and Permits	\$ 2,500	\$ 2,630	\$ 2,500	\$ 2,500	\$ -
01-171-099-60349	Playground Mtce & Repair	\$ 9,435	\$ 11,008	\$ 10,000	\$ 10,000	\$ -
01-171-099-60357	Small Capital	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -
01-171-099-60365	Tree Planting	\$ 2,166	\$ 3,854	\$ -	\$ -	\$ -
01-171-099-60400	Mileage	\$ 1,029	\$ 1,864	\$ 1,500	\$ 1,500	\$ -
01-171-099-60424	Commemorative Programs	\$ 27,845	\$ 8,346	\$ 9,000	\$ 5,000	\$ 4,000
TOTAL OPERATING EXPENDITURES:		\$ 698,843	\$ 725,962	\$ 1,122,862	\$ 1,266,825	\$ (143,963)
NET OPERATING REVENUES (EXPENSES):		\$ (676,569)	\$ (705,879)	\$ (1,112,862)	\$ (1,261,825)	\$ (148,963)
CONTRIBUTIONS TO (FROM) RESERVES:						
03-171-032-41700	Trans. from Res. - Working Cap.	\$ -	\$ (2,261)			\$ -
03-171-440-80100	Transfer to Reserve - Operating	\$ 12,000	\$ -			\$ -
NET CONT. TO (FROM) RESERVES:		\$ 12,000	\$ (2,261)	\$ -	\$ -	\$ -
OPERATING SURPLUS/(DEFICIT):		\$ (688,569)	\$ (703,619)	\$ (1,112,862)	\$ (1,261,825)	\$ (148,963)
CAPITAL BUDGET						
CAPITAL REVENUE:						
01-171-058-40504	Provincial Grant	\$ 65,115	\$ 139,220	\$ -		\$ -
01-171-058-40515	Federal Grants	\$ 78,146	\$ 167,079	\$ -		\$ -
01-171-058-40526	User Group Contributions	\$ 20,343	\$ 85,000			\$ -
01-171-066-40530	Developer Contributions		\$ -	\$ 60,000		\$ (60,000)
01-171-066-41288	Gosfield Wind Annual Contribution	\$ 46,000	\$ 46,000			\$ -
03-171-032-41710	Transfer from Res. - Lifecycle			\$ 240,000		\$ (240,000)
03-171-032-41710	Transfer from Res. - Capital	\$ 30,185	\$ 412,628			\$ -
03-171-032-41710	Transfer from Res. - Fleet		\$ 264,611	\$ 285,000	\$ 153,000	\$ (132,000)
03-171-032-41720	Transfer from Res. - DC	\$ -	\$ 371,992	\$ -		\$ -
TOTAL CAPITAL REVENUE:		\$ 239,789	\$ 1,486,531	\$ 585,000	\$ 153,000	\$ (432,000)
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ 274,838	\$ 1,636,606	\$ 670,000	\$ 253,000	\$ 417,000
TOTAL CAPITAL EXPENDITURES:		\$ 274,838	\$ 1,636,606	\$ 670,000	\$ 253,000	\$ 417,000
CONTRIBUTIONS TO RESERVES:						
03-171-440-80300	Transfer to Res. - Fleet	\$ 96,400	\$ 120,000	\$ 175,000	\$ 175,000	\$ -
03-171-440-80300	Transfer to Res - Lifecycle - Parks	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ -
03-171-440-80300	Transfer to Res. - Capital	\$ 157,400		\$ -		\$ -
CONTRIBUTIONS TO RESERVES		\$ 363,800	\$ 230,000	\$ 285,000	\$ 285,000	\$ -
REPAYMENT OF LONG-TERM DEBT:						
	Repayment of LTD	\$ -	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ (398,848)	\$ (380,075)	\$ (370,000)	\$ (385,000)	\$ (15,000)
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ (1,087,417)	\$ (1,083,694)	\$ (1,482,862)	\$ (1,646,825)	\$ (163,963)

FACILITIES						Variance - Fav/(Unfav)
Account Number		2022 Actuals	2023 Actuals	2024 Budget	2025 Budget	2025 Budget vs. 2024 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-178-058-40502	Provincial Grants (COVID)	\$ 35,000	\$ -	\$ -	\$ -	\$ -
01-178-061-40607	Rent - Ridgeview Park Hall	\$ 3,410	\$ 3,631	\$ 3,000	\$ 1,500	\$ (1,500)
01-178-159-40609	Lions Hall - Utility Recovery	\$ 1,545	\$ 1,545	\$ 1,545	\$ -	\$ (1,545)
01-178-061-40618	Rent - Baseball Canteen	\$ -	\$ -	\$ 500	\$ -	\$ (500)
01-178-061-40650	Rent - Ruthven Day Care	\$ 10,200	\$ 11,050	\$ 10,200	\$ 14,400	\$ 4,200
01-178-061-40651	Rent - Mad Science (122 Fox)	\$ -	\$ -	\$ -	\$ -	\$ -
01-178-061-40652	Rent - Lakeside Pavilion	\$ 24,566	\$ 31,122	\$ 25,000	\$ 25,000	\$ -
01-178-061-40654	Rent - ACCESS (Lion's Prop)	\$ 29,076	\$ 26,653	\$ 29,000	\$ 29,000	\$ -
01-178-061-40656	Rent - Mettawas Pavilion	\$ -	\$ 89	\$ -	\$ -	\$ -
01-178-172-40657	Rent - Unico Comm. Centre	\$ 8,588	\$ 9,905	\$ 3,500	\$ 2,000	\$ (1,500)
01-178-061-40658	Rent - Carnegie	\$ 9,878	\$ 7,329	\$ 8,000	\$ 8,000	\$ -
01-178-135-40662	Rent - Grovedale Arts & Culture Centre	\$ 44,363	\$ 13,774	\$ 35,000	\$ 25,000	\$ (10,000)
01-178-061-40664	Rent - Kingsville Taxi	\$ -	\$ -	\$ -	\$ -	\$ -
01-178-176-40665	Green Fees - Ridgeview	\$ 1,806	\$ 3,350	\$ 5,000	\$ 3,000	\$ (2,000)
01-178-177-40666	Green Fees - King. Soccer / Baseball	\$ 17,190	\$ 17,166	\$ 15,000	\$ 15,000	\$ -
01-178-066-41270	Misc Revneue	\$ -	\$ 51	\$ -	\$ -	\$ -
01-178-066-41310	Penalties & Interest	\$ -	\$ 50	\$ 100	\$ 100	\$ -
TOTAL OPERATING REVENUE:		\$ 185,622	\$ 125,715	\$ 135,845	\$ 123,000	\$ (12,845)
OPERATING EXPENDITURES:						
	Grovedale Arts & Culture Centre	\$ 68,932	\$ 54,010	\$ 68,000	\$ 68,900	\$ (900)
	Lakeside Pavilion	\$ 56,197	\$ 73,442	\$ 67,300	\$ 72,700	\$ (5,400)
	Lion's Hall	\$ 27,754	\$ 21,095	\$ 22,500	\$ 22,800	\$ (300)
	Carnegie Building	\$ 35,604	\$ 26,542	\$ 33,500	\$ 36,700	\$ (3,200)
	Unico Centre	\$ 18,254	\$ 31,494	\$ 17,700	\$ 19,100	\$ (1,400)
	Cottam Library / Mad Science	\$ 13,893	\$ 6,881	\$ 6,100	\$ 7,500	\$ (1,400)
	Ruthven Library / Day Care	\$ 1,001	\$ 12,536	\$ 2,000	\$ 2,050	\$ (50)
	Kingsville Library	\$ 4,588	\$ 6,242	\$ 5,000	\$ 4,750	\$ 250
	Ridgeview Hall / Park	\$ 67,817	\$ 67,250	\$ 55,700	\$ 61,200	\$ (5,500)
	Kingsville Soccer / Baseball	\$ 77,287	\$ 81,638	\$ 78,500	\$ 76,000	\$ 2,500
01-178-099-60357	Small Capital	\$ -	\$ -	\$ -	\$ 15,000	\$ (15,000)
01-178-099-60312	General Insurance	\$ 45,900	\$ 52,162	\$ 60,703	\$ 66,773	\$ (6,070)
TOTAL OPERATING EXPENDITURES:		\$ 417,228	\$ 433,293	\$ 417,003	\$ 453,473	\$ (36,470)
NET OPERATING REVENUES (EXPENSES):		\$ (231,606)	\$ (307,578)	\$ (281,158)	\$ (330,473)	\$ (49,315)
CONTRIBUTIONS TO (FROM) RESERVES:						
03-178-032-41700	Trans. from Res. - Working Cap.	\$ -	\$ -	\$ -	\$ -	\$ -
03-178-440-80100	Trans. to Res. - Working Cap.	\$ -	\$ -	\$ -	\$ -	\$ -
NET CONT. TO (FROM) RESERVES:		\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS/(DEFICIT):		\$ (231,606)	\$ (307,578)	\$ (281,158)	\$ (330,473)	\$ (49,315)
CAPITAL BUDGET						
CAPITAL REVENUE:						
01-178-058-40504	Provincial Grant	\$ 37,356	\$ 9,364	\$ -	\$ -	\$ -
01-178-066-41288	Gosfield Wind Annual Contribution	\$ -	\$ -	\$ 46,000	\$ 46,000	\$ -
01-178-066-41424	Long-term Debt	\$ -	\$ -	\$ 2,565,000	\$ 1,781,807	\$ (783,193)
01-178-066-40525	County of Essex - Library Funds	\$ -	\$ -	\$ -	\$ -	\$ -
03-178-032-41710	Transfer from Res. - Lifecycle	\$ -	\$ -	\$ 115,000	\$ 1,878,193	\$ 1,763,193
03-178-032-41710	Transfer from Res. - Capital	\$ -	\$ -	\$ 40,000	\$ -	\$ (40,000)
03-178-032-41720	Transfer from Res. - DC	\$ -	\$ 28,699	\$ -	\$ -	\$ -
TOTAL CAPITAL REVENUE:		\$ 37,356	\$ 38,063	\$ 2,766,000	\$ 3,706,000	\$ 940,000
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ 37,356	\$ 58,570	\$ 3,235,000	\$ 3,760,000	\$ (525,000)
TOTAL CAPITAL EXPENDITURES:		\$ 37,356	\$ 58,570	\$ 3,235,000	\$ 3,760,000	\$ (525,000)
CONTRIBUTIONS TO RESERVES:						
03-178-440-80300	Transfer to Res. - Capital	\$ -	\$ -	\$ -	\$ -	\$ -
03-178-440-80300	Transfer to Res - HVAC/Roof	\$ 170,000	\$ 170,000	\$ 180,000	\$ 180,000	\$ -
03-178-440-80300	Transfer to Res. - Lifecycle	\$ 75,000	\$ 363,244	\$ 475,000	\$ 675,000	\$ (200,000)
03-178-440-80300	Transfer to Res. - Mettawas Park	\$ -	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS TO RESERVES		\$ 245,000	\$ 533,244	\$ 655,000	\$ 855,000	\$ (200,000)
REPAYMENT OF LONG-TERM DEBT:						
01-178-099-60394	Ridgeview Park Centre Loan (2024)	\$ -	\$ -	\$ -	\$ 198,000	\$ (198,000)
01-178-101-60394	Ridgeview Park Centre Loan OILC Loan (2024)	\$ -	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ 198,000	\$ (198,000)
NET CAPITAL EXPENDITURES:		\$ (245,000)	\$ (553,751)	\$ (1,124,000)	\$ (1,107,000)	\$ 17,000
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ (476,606)	\$ (861,329)	\$ (1,405,158)	\$ (1,437,473)	\$ (32,315)

ARENA						Variance - Fav/(Unfav)
Account Number		2022 Actuals	2023 Actuals	2024 Budget	2025 Budget	2025 Budget vs. 2024 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-170-058-40502	Provincial Grants (COVID)	\$ 44,500	\$ -	\$ -	\$ -	\$ -
01-170-060-40601	Ice Rentals	\$ 207,051	\$ 214,597	\$ 245,000	\$ 275,000	\$ 30,000
01-170-060-40602	Hall Rentals	\$ 11,461	\$ 12,294	\$ 10,000	\$ 12,000	\$ 2,000
01-170-060-40616	Public Skating	\$ 11,744	\$ 21,467			\$ -
01-170-060-40617	Canteen Rent	\$ -	\$ -	\$ -	\$ 700	\$ 700
01-170-066-40904	Recovered Wages	\$ 308	\$ 5,567	\$ -	\$ -	\$ -
01-170-060-40620	Vending	\$ 538	\$ 1,903	\$ 1,500	\$ 1,500	\$ -
01-170-060-40621	Sign Rental	\$ 5,730	\$ 6,500	\$ 2,500	\$ 6,800	\$ 4,300
01-170-060-40627	Skate Shop Rental	\$ -	\$ 900	\$ 900	\$ 900	\$ -
TOTAL OPERATING REVENUE:		\$ 281,332	\$ 263,227	\$ 259,900	\$ 296,900	\$ 37,000
OPERATING EXPENDITURES:						
01-170-072-60102	Salaries - Full Time	\$ 306,032	\$ 415,074	\$ 504,520	\$ 553,188	\$ (48,668)
01-170-072-60103	Salaries - Over Time	\$ 22,024	\$ 15,623	\$ 21,701	\$ 22,136	\$ (435)
01-170-072-60104	Salaries - Part-time	\$ 123,362	\$ 115,709	\$ 77,043	\$ 80,440	\$ (3,397)
01-170-072-60120	Salaries - Contract	\$ 9,323	\$ 1,822	\$ -	\$ -	\$ -
	Benefits	\$ 287,853	\$ 319,752	\$ 200,666	\$ 216,312	\$ (15,646)
Total Salaries & Benefits		\$ 748,596	\$ 867,980	\$ 803,930	\$ 872,076	\$ (68,146)
01-170-098-60254	Training & Development	\$ 6,359	\$ 6,157	\$ 8,000	\$ 8,500	\$ (500)
01-170-099-60301	Office Supplies	\$ 4,858	\$ 4,485	\$ 3,500	\$ 4,500	\$ (1,000)
01-170-099-60312	General Insurance	\$ 51,000	\$ 57,957	\$ 67,448	\$ 74,192	\$ (6,745)
01-170-099-60314	Utilities	\$ 142,519	\$ 155,905	\$ 165,000	\$ 150,000	\$ 15,000
01-170-099-60315	Facility Maintenance	\$ 87,443	\$ 93,048	\$ 85,000	\$ 95,000	\$ (10,000)
01-170-099-60316	Equipment Repair	\$ 9,318	\$ 23,808	\$ 30,000	\$ 30,000	\$ -
01-170-099-60317	Miscellaneous	\$ 1,515	\$ 3,082	\$ 3,000	\$ 3,000	\$ -
01-170-099-60318	Equipment Rental	\$ 11,164	\$ 9,110	\$ 8,000	\$ 8,000	\$ -
01-170-099-60320	Memberships and Subscriptions	\$ 305	\$ 1,623	\$ 2,000	\$ 2,000	\$ -
01-170-099-60327	Communication	\$ 9,841	\$ 11,622	\$ 10,000	\$ 11,000	\$ (1,000)
01-170-099-60335	Shop Supplies	\$ 21,412	\$ 11,568	\$ 15,000	\$ 15,000	\$ -
01-170-099-60337	Ground Maintenance	\$ 1,583	\$ 3,768	\$ 500	\$ -	\$ 500
01-170-099-60340	Fuel and Oil (Propane)	\$ 9,108	\$ 19,157	\$ 10,000	\$ 15,000	\$ (5,000)
01-170-099-60345	Licences and Permits	\$ 1,101	\$ 500	\$ 1,500	\$ 1,500	\$ -
01-170-099-60346	Bank Fees and Interest	\$ 3,657	\$ 4,352	\$ 3,000	\$ 3,500	\$ (500)
01-170-099-60347	Safety Supplies	\$ 2,323	\$ 15,471	\$ 5,000	\$ 10,000	\$ (5,000)
01-170-099-60400	Mileage	\$ 832	\$ 594	\$ -	\$ -	\$ -
01-170-154-60446	Canteen/Vending Supplies	\$ 4,209	\$ 3,299	\$ -	\$ -	\$ -
TOTAL OPERATING EXPENDITURES:		\$ 1,117,143	\$ 1,293,487	\$ 1,220,878	\$ 1,303,269	\$ (82,391)
NET OPERATING REVENUES (EXPENSES):		\$ (835,811)	\$ (1,030,261)	\$ (960,978)	\$ (1,006,369)	\$ (45,391)
CONTRIBUTIONS TO (FROM) RESERVES:						
03-170-032-41700	Trans. from Res. - Working Cap.	\$ -	\$ -			\$ -
03-170-440-80100	Transfer to Res. - Working Cap.	\$ -	\$ -			\$ -
NET CONT. TO (FROM) RESERVES:		\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS/(DEFICIT):		\$ (835,811)	\$ (1,030,261)	\$ (960,978)	\$ (1,006,369)	\$ (45,391)
CAPITAL BUDGET						
CAPITAL REVENUE:						
	Grants - Federal					\$ -
	Prior Year / Surplus		\$ 742,589			\$ -
01-170-066-41510	Sale of Equipment	\$ 18,451	\$ 3,512			\$ -
03-170-032-41710	Transfer from Res. - Lifecycle	\$ 174,026	\$ 590,113	\$ 425,000	\$ -	\$ (425,000)
03-170-032-41720	Transfer from Res. - DC	\$ -	\$ -			\$ -
TOTAL CAPITAL REVENUE:		\$ 192,477	\$ 1,336,214	\$ 425,000	\$ -	\$ (425,000)
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ 174,026	\$ 1,716,385	\$ 425,000	\$ -	\$ 425,000
TOTAL CAPITAL EXPENDITURES:		\$ 174,026	\$ 1,716,385	\$ 425,000	\$ -	\$ 425,000
CONTRIBUTIONS TO RESERVES:						
03-170-440-80300	Transfer to Res. - Capital	\$ 18,451	\$ -			\$ -
CONTRIBUTIONS TO RESERVES		\$ 18,451	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:						
01-170-099-60387	OILC Loan (2015) - Arena Exp.	\$ 66,910	\$ 69,164	\$ 105,507	\$ 105,507	\$ -
REPAYMENT OF LONG-TERM DEBT:		\$ 105,507	\$ 105,507	\$ 105,507	\$ 105,507	\$ -
NET CAPITAL EXPENDITURES:		\$ (105,507)	\$ (485,678)	\$ (105,507)	\$ (105,507)	\$ -
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ (941,318)	\$ (1,515,938)	\$ (1,066,484)	\$ (1,111,876)	\$ (45,391)

MARINA						Variance - Fav/(Unfav)
Account Number		2022 Actuals	2023 Actuals	2024 Budget	2025 Budget	2025 Budget vs. 2024 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-173-060-40615	Boat Dockage	\$ 34,288	\$ 44,271	\$ 40,000	\$ 40,000	\$ -
01-173-060-40624	Boat Ramp	\$ 10,577	\$ 11,078	\$ 12,000	\$ 12,000	\$ -
01-173-060-40638	Fuel Sales	\$ 22,707	\$ 23,981	\$ 24,000	\$ 24,000	\$ -
01-173-066-41270	Misc Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL OPERATING REVENUE:		\$ 67,572	\$ 79,330	\$ 76,000	\$ 76,000	\$ -
OPERATING EXPENDITURES:						
01-173-072-60102	Salaries - Full Time	\$ 21,450	\$ 34,465	\$ 23,679	\$ 24,840	\$ (1,161)
01-173-072-60103	Salaries - Over-time	\$ 2,932	\$ 997	\$ 296	\$ 302	\$ (6)
01-173-072-60104	Salaries - Part Time	\$ 30,476	\$ 17,828	\$ 24,549	\$ 25,904	\$ (1,355)
01-173-072-60105	Salaries - Seasonal	\$ -	\$ -	\$ -	\$ -	\$ -
01-173-072-60120	Salaries - Contracts	\$ -	\$ 258	\$ -	\$ -	\$ -
	Benefits	\$ -	\$ 1,227	\$ 12,394	\$ 13,473	\$ (1,079)
	Total Salaries & Benefits	\$ 55,839	\$ 54,775	\$ 60,918	\$ 64,519	\$ (3,601)
01-173-099-60301	Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
01-173-099-60306	Advertising	\$ -	\$ -	\$ -	\$ -	\$ -
01-173-099-60314	Utilities	\$ 4,077	\$ 4,788	\$ 4,330	\$ 4,330	\$ -
01-173-099-60315	Facility Maintenance	\$ 5,892	\$ 9,105	\$ 7,000	\$ 10,000	\$ (3,000)
01-173-099-60316	Equipment Repair	\$ 79	\$ -	\$ 1,000	\$ 750	\$ 250
01-173-099-60317	Misc.	\$ -	\$ -	\$ 1,000	\$ 250	\$ 750
01-173-099-60318	Equipment Rental	\$ 1,061	\$ 1,120	\$ 2,000	\$ 1,500	\$ 500
01-173-099-60319	Professional Services	\$ 1,940	\$ -	\$ 500	\$ 250	\$ 250
01-173-099-60320	Membership & Subscription	\$ -	\$ -	\$ -	\$ -	\$ -
01-173-099-60327	Communication	\$ 1,467	\$ 1,323	\$ 1,400	\$ 1,400	\$ -
01-173-099-60329	Rent	\$ 500	\$ 509	\$ 500	\$ 500	\$ -
01-173-152-60333	Work Boat Maintenance	\$ 1,561	\$ 3,729	\$ 5,000	\$ 4,000	\$ 1,000
01-173-099-60335	Shop Supplies	\$ 132	\$ 107	\$ 500	\$ 500	\$ -
01-173-099-60337	Ground Maintenance	\$ 2,402	\$ 2,615	\$ 2,500	\$ 3,000	\$ (500)
01-173-099-60340	Fuel & Oil	\$ 410	\$ -	\$ 500	\$ 500	\$ -
01-173-099-60346	Bank Fees & Interest	\$ 1,247	\$ 1,007	\$ 1,500	\$ 1,100	\$ 400
01-173-152-60360	License and Permits	\$ -	\$ 377	\$ -	\$ -	\$ -
01-173-099-60383	Fuel Purchased for Re-Sale	\$ 22,245	\$ 19,869	\$ 21,360	\$ 21,500	\$ (140)
TOTAL OPERATING EXPENDITURES:		\$ 98,852	\$ 99,322	\$ 110,008	\$ 114,099	\$ (4,091)
NET OPERATING REVENUES (EXPENSES):		\$ (31,279)	\$ (19,993)	\$ (34,008)	\$ (38,099)	\$ (4,091)
CONTRIBUTIONS TO (FROM) RESERVES:						
03-173-032-41700	Trans. from Res. - Working Cap.	\$ -	\$ -	\$ -	\$ -	\$ -
03-173-440-80100	Transfer to Res. - Working Cap.	\$ -	\$ -	\$ -	\$ -	\$ -
NET CONT. TO (FROM) RESERVES:		\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS/(DEFICIT):		\$ (31,279)	\$ (19,993)	\$ (34,008)	\$ (38,099)	\$ (4,091)
CAPITAL BUDGET						
CAPITAL REVENUE:						
03-173-032-41710	Transfer from Res. - Capital	\$ 5,000	\$ 5,000	\$ -	\$ 45,000	\$ 45,000
03-173-032-41720	Transfer from Res. - DC	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL REVENUE:		\$ 5,000	\$ 5,000	\$ -	\$ 45,000	\$ 45,000
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ 28,448	\$ 28,131	\$ -	\$ 45,000	\$ (45,000)
TOTAL CAPITAL EXPENDITURES:		\$ 28,448	\$ 28,131	\$ -	\$ 45,000	\$ (45,000)
CONTRIBUTIONS TO RESERVES:						
03-173-440-80300	Transfer to Res. - Capital	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
CONTRIBUTIONS TO RESERVES		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
REPAYMENT OF LONG-TERM DEBT:						
	Repayment of LTD	\$ -	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ (33,448)	\$ (33,131)	\$ (10,000)	\$ (10,000)	\$ -
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ (64,727)	\$ (53,123)	\$ (44,008)	\$ (48,099)	\$ (4,091)



Program & Events staff develop and execute events and programming for residents. They collaborate with community partners to deliver programs, support Special Event Committees of Council (i.e. Community in Blooms, Migration Festival, and Fantasy of Lights), and coordinate many other Town events.

Operating Budget (\$dollars)

Program & Events	2024 Budget	2025 Budget	Change \$
Revenue	49,700	65,100	15,400
Expenses	723,139	729,912	(6,773)
Contribution to Reserves	-	-	-
Net Total	(673,439)	(664,812)	8,627

	2024			2025			Change		
Staff Complement	Full-time	Part-time	Student	Full-time	Part-time	Student	Full-time	Part-time	Student
Cost Centre	3.0	1.0	8.0	3.0	1.0	10.0	0.0	0.0	2.0



407 Volunteer Hours supported Town events & programs

Launched new programs in 2024 such as Little Dancers, Little Artists, Walk it for Recreation & Parks Month, & Birthday Parties

11 Additional Programs per month compared to 2023.

Town Events included Solar Eclipse, Easter Egg Hunt, Canada Day, Four Block Parties, National Truth & Reconciliation, & Movie Night.

Service Pressures:

- Town events and Programs rely heavily on volunteers to ensure the event and program is successful, and fewer people volunteer each year.
- Parks, Recreation, Arts and Culture Master Plan and community recommends exploring a potential multi-use gymnasium or walking track in Kingsville to support new programming opportunities.
- Difficult to recruit staffing due to workforce shortages, lack of interest in part-time positions, and competencies needed for contract recreational programmers.
- Increased demand for variety and quantity of programs.

Budget Pressures:

- Need for more staff (students and full time) to support or expand events and programs.
- Heavy reliance on grants to fund materials and equipment to help offset event costs.
- Inability to expand event or program assets due to lack of storage for Programs and Events supplies.

PROGRAMS & EVENTS						Variance - Fav/(Unfav)
Account Number		2022 Actuals	2023 Actuals	2024 Budget	2025 Budget	2025 Budget vs. 2024 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-175-058-40511	Federal Grants	\$ -	\$ (10,637)			\$ -
01-175-066-40502	Provincial Grants (Covid)	\$ 16,042	\$ 19,380	\$ 15,000	\$ -	\$ (15,000)
01-175-066-40521	Donations from Public	\$ -	\$ 891			\$ -
01-175-153-40502	Provincial Grants	\$ (239)	\$ 10,000			\$ -
01-175-060-40616	Public Skating			\$ 7,500	\$ 11,500	\$ 4,000
01-175-066-40619	Recreation - Misc. Revenues	\$ 225	\$ 386	\$ -	\$ -	\$ -
01-175-066-40625	Program Fees	\$ 13,721	\$ 22,544	\$ 20,000	\$ 25,000	\$ 5,000
01-175-066-40626	Community Events (Sponsorships)	\$ 1,500	\$ 28	\$ -	\$ 1,600	\$ 1,600
01-175-066-40635	P2P Admin Fee	\$ 4,000	\$ 4,000	\$ 4,200	\$ 2,000	\$ (2,200)
01-175-066-41277	Day Camp	\$ -	\$ 1,260	\$ 3,000	\$ 25,000	\$ 22,000
TOTAL OPERATING REVENUE:		\$ 35,249	\$ 47,852	\$ 49,700	\$ 65,100	\$ 15,400
OPERATING EXPENDITURES:						
01-175-072-60102	Salaries - Full Time	\$ 186,904	\$ 235,210	\$ 273,769	\$ 258,191	\$ 15,578
	2024 - Co-ordinator / Communications			\$ 38,000		\$ 38,000
01-175-072-60103	Salaries - Over Time	\$ 9,988	\$ 4,010	\$ 2,966	\$ 3,016	\$ (50)
01-175-072-60104	Salaries - Part-time	\$ 83,699	\$ 71,955	\$ 90,936	\$ 138,767	\$ (47,831)
01-175-072-60114	Committee Honourarium	\$ 6,800	\$ -	\$ -	\$ -	\$ -
01-175-072-60120	Salaries - Contract	\$ 10,570	\$ 29,973	\$ -	\$ -	\$ -
	Benefits	\$ 72,632	\$ 86,544	\$ 111,522	\$ 119,723	\$ (8,201)
Total Salaries & Benefits		\$ 370,593	\$ 427,693	\$ 517,193	\$ 519,697	\$ (2,504)
01-175-099-60254	Training & Development	\$ 1,788	\$ 5,181	\$ 6,000	\$ 6,000	\$ -
01-175-099-60301	Office Supplies	\$ 374	\$ 364	\$ 500	\$ 500	\$ -
01-175-099-60306	Advertising	\$ 1,932	\$ 7,122	\$ 7,500	\$ 7,500	\$ -
01-175-099-60311	Equipment Leases					\$ -
01-175-099-60312	General Insurance	\$ 9,300	\$ 10,910	\$ 12,696	\$ 13,966	\$ (1,270)
01-175-099-60317	Miscellaneous	\$ 2	\$ 842	\$ 1,000	\$ 500	\$ 500
01-175-099-60320	Membership & Subscriptions	\$ 262	\$ 505	\$ 500	\$ 3,000	\$ (2,500)
01-175-099-60327	Communication	\$ 1,289	\$ 1,221	\$ 1,800	\$ 1,800	\$ -
01-175-099-60346	Bank Fees & Interest				\$ 2,000	\$ (2,000)
01-175-099-60400	Mileage	\$ 733	\$ 429	\$ 1,000	\$ 500	\$ 500
01-175-099-60626	Activity Guide	\$ 1,057	\$ -	\$ -	\$ -	\$ -
01-175-099-60627	Programs	\$ 15,840	\$ 9,548	\$ 11,000	\$ 10,000	\$ 1,000
01-175-099-60628	Community Events	\$ 19,164	\$ 24,437	\$ 25,000	\$ 20,000	\$ 5,000
01-175-099-60629	In Motion Health Promotion	\$ 1,972	\$ 1,688	\$ 1,000	\$ 1,000	\$ -
01-175-099-60832	Volunteer Recognition		\$ -	\$ 1,500	\$ 3,000	\$ (1,500)
01-175-099-60677	March Break/Day Camp	\$ -	\$ 2,193	\$ 3,000	\$ 3,000	\$ -
01-175-099-60678	Day Camp	\$ 70	\$ -	\$ -	\$ -	\$ -
01-175-099-60680	Kingsville Music Society	\$ 20,000	\$ 25,000	\$ 25,000	\$ -	\$ 25,000
01-175-099-60682	Music & Culture Events				\$ 20,000	\$ (20,000)
01-175-099-60681	Kingsville Military Museum	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
01-175-099-63112	Kingsville Block Parties	\$ 16,042	\$ 12,180	\$ 15,000	\$ 15,000	\$ -
01-175-149-60785	Canada Day	\$ 21,952	\$ 15,443	\$ 18,000	\$ 18,000	\$ -
Communities in Bloom		\$ 9,650	\$ 10,400	\$ 7,900	\$ 17,800	\$ (9,900)
Highland Games		\$ 6,141	\$ -	\$ -	\$ -	\$ -
Migration Festival		\$ 10,426	\$ 21,500	\$ 20,350	\$ 20,450	\$ (100)
Fantasy of Lights		\$ 13,458	\$ 37,900	\$ 37,200	\$ 36,200	\$ 1,000
TOTAL OPERATING EXPENDITURES:		\$ 532,041	\$ 625,052	\$ 723,139	\$ 729,912	\$ (6,773)
NET OPERATING REVENUES (EXPENSES):		\$ (496,792)	\$ (577,199)	\$ (673,439)	\$ (664,812)	\$ 8,627
CONTRIBUTIONS TO (FROM) RESERVES:						
03-175-032-41700	Trans. from Res. - Working Cap.	\$ -	\$ -			\$ -
NET CONT. TO (FROM) RESERVES:		\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS/(DEFICIT):		\$ (496,792)	\$ (577,199)	\$ (673,439)	\$ (664,812)	\$ 8,627
CAPITAL BUDGET						
CAPITAL REVENUE:						
01-175-058-40504	Provincial Grant	\$ 92,800	\$ -			\$ -
01-175-066-40524	Fundraising	\$ 8,549	\$ (25)			\$ -
TOTAL CAPITAL REVENUE:		\$ 101,349	\$ (25)	\$ -	\$ -	\$ -
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ 121,430	\$ 961	\$ -	\$ -	\$ -
TOTAL CAPITAL EXPENDITURES:		\$ 121,430	\$ 961	\$ -	\$ -	\$ -
CONTRIBUTIONS TO RESERVES:						
03-175-440-80300	Transfer to Res. - Capital	\$ 8,549	\$ -			\$ -
CONTRIBUTIONS TO RESERVES:		\$ 8,549	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:						
	Repayment of LTD	\$ -	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ (28,630)	\$ (986)	\$ -	\$ -	\$ -
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ (525,422)	\$ (578,186)	\$ (673,439)	\$ (664,812)	\$ 8,627



Planning provides support and advice to Council to ensure growth and change are forward-thinking, responsible and sustainable. Staff guide residents, Council, landowners and developers through the land use planning, regulatory processes, research and further develop new policies to support and implement responsible development.

Operating Budget (\$dollars)

Planning	2024 Budget	2025 Budget	Change \$
Revenue	179,750	241,250	61,500
Expenses	545,271	818,849	(273,578)
Contribution to Reserves	-	-	-
Net Total	(365,521)	(577,599)	(212,078)

	2024			2025			Change		
Staff Complement	Full-time	Part-time	Student	Full-time	Part-time	Student	Full-time	Part-time	Student
Cost Centre	5.0	0.0	1.0	5.0	0.0	1.0	0.0	0.0	0.0



Local Comprehensive Review to expand development lands

- **291** active planning applications
- **250** building permit reviews
- **120** Boarding, Lodging and Room Housing licenses

906 New Housing units currently in various approval stages

Heritage Committee

completed assessments of **15** properties in the Main Street Corridor and recommended a “Made in Kingsville” Heritage program, design guidelines and education.

Service Pressures:

- Pressure on staff to keep pace with legislative and policy changes.
- Provincial regulation and provincial/county/local policy requirements create frustration for developers.
- Quality of applications, reports and studies impact timelines and create multiple rounds of reviews.

Budget Pressures:

- Increased staff in 2024 to manage current demands.
- Appeals to Ontario Land Tribunal require significant staff time and place challenges on planning policy.
- Resources focused primarily on development review, do not allow for advancement of local planning policy or the introduction of new policies for consideration.

PLANNING						Variance - Fav/(Unfav)
Account Number		2022 Actuals	2023 Actuals	2024 Budget	2025 Budget	2025 Budget vs. 2024 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-180-062-40680	Planning - Zoning	\$ 31,950	\$ 27,450	\$ 45,000	\$ 80,000	\$ 35,000
01-180-062-40691	Planning - Surplus Dwellings	\$ -	\$ 7,900	\$ 10,000	\$ 15,000	\$ 5,000
01-180-062-40681	Planning - O.P.A.	\$ -	\$ 4,000	\$ 4,500	\$ 4,500	\$ -
01-180-062-40682	Planning - Consents	\$ 40,590	\$ 19,150	\$ 19,500	\$ 24,000	\$ 4,500
01-180-062-40684	Planning - Minor Variances	\$ 13,425	\$ 14,810	\$ 15,000	\$ 14,250	\$ (750)
01-180-062-40685	Planning - Subdivisions & Condominium	\$ 17,450	\$ 10,000	\$ 13,000	\$ 40,000	\$ 27,000
01-180-062-40686	Planning - Site Plan	\$ 26,050	\$ 80,950	\$ 45,000	\$ 62,250	\$ 17,250
01-180-062-40683	Planning - Development Agreement	\$ 1,100	\$ 1,500	\$ 2,750	\$ 750	\$ (2,000)
01-180-066-40689	Planning - Misc. Application Fee	\$ 400	\$ 5,200	\$ 25,000	\$ 500	\$ (24,500)
01-180-066-40904	Recovered Wages	\$ -	\$ 2,170	\$ -	\$ -	\$ -
01-180-066-41270	Misc. Revenue	\$ 205	\$ 315	\$ -	\$ -	\$ -
TOTAL OPERATING REVENUE:		\$ 131,170	\$ 173,445	\$ 179,750	\$ 241,250	\$ 61,500
OPERATING EXPENDITURES:						
01-180-072-60102	Salaries - Full Time	\$ 338,629	\$ 304,134	\$ 356,294	\$ 562,645	\$ (206,351)
01-180-072-60103	Salaries - Overtime	\$ 1,919	\$ 2,672	\$ 2,466	\$ 2,516	\$ (50)
01-180-072-60104	Salaries - Part Time	\$ -	\$ 22,549	\$ 13,759	\$ 14,414	\$ (655)
01-180-072-60120	Contracted Services	\$ 72,158	\$ -	\$ -	\$ -	\$ -
01-180-072-60114	Committee Honourarium	\$ 6,283	\$ 8,377	\$ 8,377	\$ 8,377	\$ 0
	Benefits	\$ 104,230	\$ 90,723	\$ 114,625	\$ 174,347	\$ (59,722)
Total Salaries & Benefits		\$ 523,219	\$ 428,454	\$ 495,521	\$ 762,299	\$ (266,778)
01-180-099-60254	Training & Development	\$ 1,076	\$ 5,180	\$ 7,000	\$ 9,000	\$ (2,000)
01-180-099-60301	Office Supplies	\$ 2,525	\$ 3,182	\$ 750	\$ 2,500	\$ (1,750)
01-180-099-60303	Postage Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
01-180-099-60305	Courier & Express	\$ 32	\$ -	\$ 1,250	\$ 1,000	\$ 250
01-180-099-60306	Advertising	\$ 437	\$ 3,102	\$ 3,000	\$ 2,000	\$ 1,000
01-180-099-60317	Miscellaneous	\$ 681	\$ 128	\$ 2,500	\$ 1,000	\$ 1,500
01-180-099-60319	Professional Services	\$ 3,436	\$ 346	\$ -	\$ 10,000	\$ (10,000)
01-180-099-60320	Membership & Subscription	\$ 1,170	\$ 1,628	\$ 2,000	\$ 2,000	\$ -
01-180-099-60326	Professional Fees (Legal, Eng, OMB)	\$ 19,789	\$ 968	\$ 20,000	\$ 15,000	\$ 5,000
01-180-099-60327	Communication	\$ 555	\$ 1,099	\$ 1,000	\$ 1,800	\$ (800)
01-180-099-60358	Small Capital	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -
	Heritage Committee	\$ 15,302	\$ 7,948	\$ 10,750	\$ 10,750	\$ -
01-180-099-60400	Mileage	\$ 148	\$ 717	\$ 500	\$ 500	\$ -
TOTAL OPERATING EXPENDITURES:		\$ 568,369	\$ 452,753	\$ 545,271	\$ 818,849	\$ (273,578)
NET OPERATING REVENUES (EXPENSES):		\$ (437,199)	\$ (279,308)	\$ (365,521)	\$ (577,599)	\$ (212,078)
CONTRIBUTIONS TO (FROM) RESERVES:						
03-180-032-41700	Trans. from Res. - Working Cap.	\$ -	\$ -	\$ -	\$ -	\$ -
03-180-440-80100	Transfer to Res. - Working Cap.	\$ -	\$ -	\$ -	\$ -	\$ -
NET CONT. TO (FROM) RESERVES:		\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS/(DEFICIT):		\$ (437,199)	\$ (279,308)	\$ (365,521)	\$ (577,599)	\$ (212,078)
CAPITAL BUDGET						
CAPITAL REVENUE:						
03-180-032-41710	Transfer from Res. - Capital	\$ 2,519	\$ 43,650	\$ -	\$ -	\$ -
03-180-032-41720	Transfer from Res. - DC	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL REVENUE:		\$ 2,519	\$ 43,650	\$ -	\$ -	\$ -
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ 51,925	\$ 59,286	\$ -	\$ -	\$ -
TOTAL CAPITAL EXPENDITURES:		\$ 51,925	\$ 59,286	\$ -	\$ -	\$ -
CONTRIBUTIONS TO RESERVES:						
03-180-440-80300	Transfer to Res. - Capital	\$ 100,000	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS TO RESERVES:		\$ 100,000	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:						
	Repayment of LTD	\$ -	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ (149,406)	\$ (15,636)	\$ -	\$ -	\$ -
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ (586,605)	\$ (294,944)	\$ (365,521)	\$ (577,599)	\$ (212,078)



Financial Services is responsible for financial reporting, budget preparation, property tax billing, accounts payable, payroll, cash management and investing, and general reception at Town Hall. This department is also responsible for overseeing **Customer Service**.

Operating Budget (\$dollars)

Financial Services	2024 Budget	2025 Budget	Change \$
Revenue	1,749,000	1,901,900	152,900
Expenses	1,595,467	1,595,693	(226)
Contribution to Reserves	6,000	(14,585)	(20,585)
Net Total	147,533	320,792	173,259

	2024			2025			Change		
Staff Complement	Full-time	Part-time	Student	Full-time	Part-time	Student	Full-time	Part-time	Student
Cost Centre	8.2	0.0	0.5	8.2	0.0	0.5	0.0	0.0	0.0



\$58M operating & capital budget managed

10,132 taxation invoices issued in 2024.

9,100+ vendor invoices processed each year.

Clean Audit Report, every year.

Service Pressures:

- Requests from staff and residents to modernize processes and create more online services.
- Continued focus on improvements to customer service experience.
- Significant Capital Expenditures increase pressure on cash management strategies.
- Heightened fraud risk with both traditional and electronic fund transfers.
- Workload demands to provide multi year budgeting and variance reporting that drives strategic decisions.

Budget Pressures:

- Extensive capital project program draws reserve balances.
- High transaction costs (i.e. credit card fees) associated with online services.

FINANCIAL SERVICES						Variance - Fav/(Unfav)
Account Number		2022 Actuals	2023 Actuals	2024 Budget	2025 Budget	2025 Budget vs. 2024 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-112-058-40502	Provincial Grants - OMPF	\$ 744,083	\$ 614,100	\$ 524,500	\$ 524,500	\$ -
01-112-058-40502	Provincial Grants - COVID			\$ -	\$ -	\$ -
01-112-058-40502	Provincial Grants - Cannabis Legalization	\$ 2,230		\$ -	\$ -	\$ -
01-112-061-40655	Program Support - Build. & Water	\$ 402,000	\$ 453,000	\$ 531,000	\$ 621,000	\$ 90,000
01-112-066-41210	Revenue - General - Tax Cert	\$ 39,825	\$ 27,225	\$ 38,500	\$ 36,000	\$ (2,500)
01-112-066-41230	Revenue - Building/Zoning Cert	\$ 27,200	\$ 14,300	\$ 25,000	\$ 21,000	\$ (4,000)
01-112-066-41259	HST Payroll Rebates	\$ 4,933	\$ 5,570	\$ 6,000	\$ 5,400	\$ (600)
01-112-066-41260	NSF Cheques	\$ 725	\$ 1,100	\$ 1,000	\$ 1,000	\$ -
01-112-066-41270	Miscellaneous Revenue	\$ 74,500	\$ 11,376	\$ 8,000	\$ 8,000	\$ -
01-112-066-41310	Penalties & Interest	\$ 315,243	\$ 332,752	\$ 290,000	\$ 325,000	\$ 35,000
01-112-066-41410	Investment Income - Other	\$ 368,106	\$ 821,036	\$ 325,000	\$ 360,000	\$ 35,000
TOTAL OPERATING REVENUE:		\$ 1,979,115	\$ 2,282,629	\$ 1,749,000	\$ 1,901,900	\$ 152,900
OPERATING EXPENDITURES:						
01-112-072-60102	Salaries - Full Time	\$ 499,220	\$ 608,856	\$ 706,236	\$ 736,467	\$ (30,231)
01-112-072-60103	Salaries - Over-time	\$ 6,487	\$ 84	\$ 2,966	\$ 3,016	\$ (50)
01-112-072-60104	Salaries - Part Time	\$ 6,830	\$ 4,543	\$ 6,880	\$ 7,207	\$ (327)
	Benefits	\$ 213,279	\$ 224,955	\$ 261,585	\$ 276,912	\$ (15,327)
Total Salaries & Benefits		\$ 725,815	\$ 838,439	\$ 977,667	\$ 1,023,602	\$ (45,935)
01-112-072-60120	Contracted Services	\$ 933	\$ 8,372	\$ 350	\$ -	\$ 350
01-112-098-60254	Training & Development	\$ 7,033	\$ 6,650	\$ 13,500	\$ 13,500	\$ -
01-112-099-60301	Office Supplies	\$ 21,724	\$ 16,860	\$ 20,000	\$ 19,000	\$ 1,000
01-112-099-60303	Postage / Courier	\$ 39,889	\$ 42,041	\$ 39,375	\$ 49,340	\$ (9,965)
01-112-099-60306	Advertising	\$ 2,752	\$ 3,547	\$ 2,000	\$ 2,000	\$ -
01-112-099-60310	Computer Consultants	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ -
01-112-099-60311	Equipment Leases	\$ 14,911	\$ 16,668	\$ 17,850	\$ 17,850	\$ -
01-112-099-60312	General Insurance	\$ 192,201	\$ -	\$ -	\$ -	\$ -
01-112-099-60313	Gen. Insurance Deductible	\$ 162,997	\$ -	\$ -	\$ -	\$ -
01-112-099-60314	Utilities	\$ 33,366	\$ 36,566	\$ 35,000	\$ 35,000	\$ -
01-112-099-60315	Facility Maintenance	\$ 18,253	\$ 27,260	\$ 16,500	\$ 19,500	\$ (3,000)
01-112-099-60316	Equipment Repair	\$ 803	\$ 2,169	\$ 1,000	\$ 1,000	\$ -
01-112-099-60317	Miscellaneous	\$ 2,740	\$ 4,847	\$ 3,000	\$ 3,000	\$ -
01-112-099-60319	Professional Services	\$ 2,308	\$ -	\$ -	\$ -	\$ -
01-112-099-60320	Memberships & Subscriptions	\$ 4,998	\$ 3,359	\$ 5,500	\$ 3,567	\$ 1,933
01-112-099-60326	Professional Fees - Audit	\$ 30,687	\$ 52,376	\$ 27,300	\$ 27,300	\$ -
01-112-099-60327	Communication	\$ 5,830	\$ 4,385	\$ 5,100	\$ 5,100	\$ -
01-112-099-60341	Janitorial	\$ 25,779	\$ 26,457	\$ 26,500	\$ 29,150	\$ (2,650)
01-112-099-60346	Bank Fees & Interest	\$ 12,466	\$ 11,645	\$ 13,000	\$ 12,500	\$ 500
01-112-099-60358	Small Capital	\$ 3,628	\$ 128	\$ 3,000	\$ 3,000	\$ -
01-112-099-60366	Funding Agreement - TMC / ECNP	\$ -	\$ -	\$ -	\$ 20,585	\$ (20,585)
01-112-099-60378	Funding Agreement - LAFHT	\$ 59,125	\$ 59,125	\$ 59,125	\$ -	\$ 59,125
01-112-200-60390	Donations & Grants	\$ 86,240	\$ 76,500	\$ 55,000	\$ 60,000	\$ (5,000)
01-112-099-60400	Mileage	\$ 92	\$ 109	\$ 200	\$ 200	\$ -
01-112-420-60950	ERCA	\$ 224,462	\$ 242,711	\$ 250,000	\$ 226,000	\$ 24,000
01-112-420-60970	Erie Shore Transit	\$ 15,932	\$ 14,000	\$ 22,500	\$ 22,500	\$ -
TOTAL OPERATING EXPENDITURES:		\$ 1,695,125	\$ 1,494,213	\$ 1,595,467	\$ 1,595,693	\$ (226)
NET OPERATING REVENUES (EXPENSES):		\$ 283,989	\$ 788,416	\$ 153,533	\$ 306,207	\$ 152,674
CONTRIBUTIONS TO (FROM) RESERVES:						
03-112-032-41799	Prior Year (Surplus)/Deficit	\$ (594,215)	\$ -	\$ -	\$ -	\$ -
03-112-032-41700	Trans. from Res. - Working Cap.	\$ (11,358)	\$ (7,500)	\$ -	\$ (20,585)	\$ (20,585)
03-112-440-80100	Transfer to Res. - PY Surplus	\$ 594,215	\$ -	\$ -	\$ -	\$ -
03-112-440-80100	Transfer to Res. - Working Cap.	\$ 8,500	\$ 6,000	\$ 6,000	\$ 6,000	\$ -
NET CONT. TO (FROM) RESERVES:		\$ (2,858)	\$ (1,500)	\$ 6,000	\$ (14,585)	\$ (20,585)
OPERATING SURPLUS/(DEFICIT):		\$ 286,847	\$ 789,916	\$ 147,533	\$ 320,792	\$ 173,259
CAPITAL BUDGET						
CAPITAL REVENUE:						
01-112-058-40504	Grants - Provincial	\$ 49,637	\$ 24,499	\$ -	\$ -	\$ -
03-112-032-41710	Transfer from Res. - Capital	\$ 29,000	\$ 12,523	\$ -	\$ -	\$ -
03-112-032-41720	Transfer from Res. - DC	\$ 44,700	\$ 11,797	\$ -	\$ -	\$ -
TOTAL CAPITAL REVENUE:		\$ 123,337	\$ 48,819	\$ -	\$ -	\$ -
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ 123,337	\$ 97,317	\$ -	\$ -	\$ -
TOTAL CAPITAL EXPENDITURES:		\$ 123,337	\$ 97,317	\$ -	\$ -	\$ -
CONTRIBUTIONS TO RESERVES:						
03-112-440-80300	Transfer to Res. - Property Acquisition & Development		\$ 200,000	\$ 400,000	\$ 800,000	\$ (400,000)
03-112-440-80300	Transfer to Res. - Capital	\$ 25,000	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS TO RESERVES		\$ 25,000	\$ 200,000	\$ 400,000	\$ 800,000	\$ (400,000)
REPAYMENT OF LONG-TERM DEBT:						
01-112-099-60396	OILC (2016) - Office Expansion	\$ 135,022	\$ 122,740	\$ 135,022	\$ 135,022	\$ -
01-112-101-60396	OILC (2016) - Office Expansion - Interest	\$ -	\$ 12,282	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:		\$ 135,022	\$ 135,022	\$ 135,022	\$ 135,022	\$ -
NET CAPITAL EXPENDITURES:		\$ (160,022)	\$ (383,520)	\$ (535,022)	\$ (935,022)	\$ (400,000)
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ 126,825	\$ 406,396	\$ (387,489)	\$ (614,230)	\$ (226,741)



The Clerk’s Office is responsible for delivering the following services: Council/Committee support, By-law and Record Management, Information and Privacy Compliance, Corporate Accessibility for Ontarians with Disabilities Act (AODA) Compliance, Licensing and Permits, Vital Statistics and Animal Control.

Operating Budget (\$dollars)

Financial Services	2024 Budget	2025 Budget	Change \$
Revenue	105,200	202,700	97,500
Expenses	575,388	589,051	(13,663)
Contribution to Reserves	32,500	32,500	-
Net Total	(502,688)	(418,851)	83,837

	2024			2025			Change		
Staff Complement	Full-time	Part-time	Student	Full-time	Part-time	Student	Full-time	Part-time	Student
Cost Centre	5.0	0.0	0.5	5.0	0.0	0.5	0.0	0.0	0.0



As of Sept 2024:

- **27** meetings
- **173** Council resolutions
- **73** By-laws Passed

170 BLRH (Boarding, Lodging, Rooming & Housing) Applications Received (as of Sept 2024)

23 Freedom of Information Requests Processed (as of Sept 2024)

53 licenses & permits issued to date (24 taxi, 11 lottery, 5 mobile refreshment, & 5 noise)(as of Sept 2024)

Service Pressures:

- Additional licensing services being provided due to Boarding, Lodging, Rooming & Housing (BLRH) and Short Term Rental (STR) By-Laws.
- Compliance with the Accessibility for Ontarians with Disabilities Act (AODA).
- Increasing number of Freedom of Information Requests.
- Increasing assistance being provided to boards and committees.
- Increasing need to develop and implement a corporate-wide Records Management Program.

CLERKS						Variance - Fav/(Unfav)
Account Number		2022 Actuals	2023 Actuals	2024 Budget	2025 Budget	2025 Budget vs. 2024 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-115-058-40511	Federal Grants		\$ -			\$ -
01-115-066-40904	Recovered Wages					\$ -
01-115-064-41110	Licences & Permits - Hunting	\$ (695)	\$ 819	\$ -		\$ -
01-115-064-41150	Licences & Permits - Raffles	\$ 2,091	\$ 2,669	\$ 1,700	\$ 1,700	\$ -
01-115-064-41180	Licences & Permits - Marriage	\$ 12,535	\$ 11,205	\$ 10,000	\$ 8,000	\$ (2,000)
01-115-064-41182	Licences & Permits - Taxi	\$ 2,975	\$ 3,400	\$ 1,200	\$ 2,000	\$ 800
01-115-064-41183	Licences & Permits - Planning	\$ 520	\$ 455	\$ 500	\$ 500	\$ -
01-115-064-41187	Licences & Permits - Mobile Refreshments	\$ 1,500	\$ 1,750	\$ 1,500	\$ 1,000	\$ (500)
01-115-064-41188	Boarding, Lodging and Rooming License			\$ 26,000	\$ 20,000	\$ (6,000)
01-115-064-41189	Short Term Rental Licensing			\$ 54,000	\$ 159,000	\$ 105,000
01-115-066-41235	Marriage Solemnization	\$ 11,840	\$ 11,789	\$ 9,500	\$ 9,000	\$ (500)
01-115-066-41270	Miscellaneous Revenue	\$ 360	\$ 2,555	\$ 500	\$ 500	\$ -
01-115-066-41284	Freedom of Information Reports	\$ 224	\$ 410	\$ 300	\$ 1,000	\$ 700
TOTAL OPERATING REVENUE:		\$ 31,351	\$ 35,051	\$ 105,200	\$ 202,700	\$ 97,500
OPERATING EXPENDITURES:						
01-115-072-60102	Salaries - Full Time	\$ 358,074	\$ 252,119	\$ 339,251	\$ 396,258	\$ (57,007)
	BLR + Short term Licensing			\$ 80,000		\$ 80,000
01-115-072-60103	Salaries - Over-time	\$ 118	\$ 1,944	\$ 2,966	\$ 3,016	\$ (50)
01-115-072-60104	Salaries - Part Time	\$ -	\$ 3,935	\$ 6,880	\$ 7,207	\$ (327)
01-115-072-60120	Salaries - Contracts		\$ 15,383	\$ -		\$ -
	Benefits	\$ 109,502	\$ 95,585	\$ 113,391	\$ 134,120	\$ (20,729)
	Total Salaries & Benefits	\$ 467,694	\$ 368,966	\$ 542,488	\$ 540,601	\$ 1,887
01-115-072-60129	Marriage Solemnizers	\$ 10,195	\$ 9,042	\$ 8,000	\$ 8,000	\$ -
01-115-098-60254	Training & Development	\$ 6,206	\$ 1,306	\$ 4,500	\$ 6,200	\$ (1,700)
01-115-099-60301	Office Supplies	\$ -	\$ 1,853	\$ 1,000	\$ 2,000	\$ (1,000)
01-115-099-60303	Postage / Courier	\$ -	\$ 39	\$ 500	\$ 100	\$ 400
01-115-099-60306	Advertising	\$ 921	\$ -	\$ 500	\$ 500	\$ -
01-115-099-60310	STR Compliance Monitoring				\$ 14,000	\$ (14,000)
01-115-099-60311	Equipment Leases	\$ 3,750	\$ 3,797	\$ 4,000	\$ 4,000	\$ -
01-115-099-60317	Miscellaneous	\$ 2,308	\$ 798	\$ 1,500	\$ 1,500	\$ -
01-115-099-60320	Memberships & Subscriptions	\$ 2,496	\$ 1,661	\$ 1,700	\$ 1,350	\$ 350
01-115-099-60325	Election Costs	\$ 80,749	\$ 16,138	\$ 2,400	\$ 2,000	\$ 400
01-115-099-60327	Communication	\$ 412	\$ 1,012	\$ 600	\$ 600	\$ -
01-115-099-60345	Licences & Permits	\$ 2,400	\$ 4,800	\$ 5,000	\$ 5,000	\$ -
01-115-099-60358	Small Capital	\$ 1,526	\$ -	\$ 1,500	\$ 1,500	\$ -
01-115-099-60400	Mileage	\$ 162	\$ 72	\$ 200	\$ 200	\$ -
	Accessibility	\$ 2,276	\$ 2,014	\$ 1,500	\$ 1,500	\$ -
TOTAL OPERATING EXPENDITURES:		\$ 581,095	\$ 411,498	\$ 575,388	\$ 589,051	\$ (13,663)
NET OPERATING REVENUES (EXPENSES):		\$ (549,744)	\$ (376,447)	\$ (470,188)	\$ (386,351)	\$ 83,837
CONTRIBUTIONS TO (FROM) RESERVES:						
03-115-032-41700	Trans. from Res. - Working Cap.	\$ (62,315)	\$ -			\$ -
03-115-440-80100	Transfer to Res. - Election		\$ 12,315	\$ 32,500	\$ 32,500	\$ -
NET CONT. TO (FROM) RESERVES:		\$ (62,315)	\$ 12,315	\$ 32,500	\$ 32,500	\$ -
OPERATING SURPLUS/(DEFICIT):		\$ (487,429)	\$ (388,762)	\$ (502,688)	\$ (418,851)	\$ 83,837
CAPITAL BUDGET						
CAPITAL REVENUE:						
01-115-058-40504	Grants - Provincial	\$ -	\$ -			\$ -
01-115-032-41710	Transfer from Res. - Capital	\$ -	\$ -			\$ -
01-115-032-41720	Transfer from Res. - DC	\$ -	\$ -			\$ -
TOTAL CAPITAL REVENUE:		\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ -				\$ -
TOTAL CAPITAL EXPENDITURES:		\$ -	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS TO RESERVES:						
CONTRIBUTIONS TO RESERVES		\$ -	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:						
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ (487,429)	\$ (388,762)	\$ (502,688)	\$ (418,851)	\$ 83,837



Legal Services is responsible for drafting by-laws; prosecuting by-law and Building Code offences; reviewing and preparing legal agreements; legal research and advice to Town departments and Council; representing the Town before the courts and administrative tribunals; managing insurance claims; property registrations and transactions.

Operating Budget (\$dollars)

Legal Services	2024 Budget	2025 Budget	Change \$
Revenue	200	200	-
Expenses	701,897	690,291	11,606
Contribution to Reserves	-	-	-
Net Total	(701,697)	(690,091)	11,606

	2024			2025			Change		
Staff Complement	Full-time	Part-time	Student	Full-time	Part-time	Student	Full-time	Part-time	Student
Cost Centre	2.0	0.0	0.0	2.0	0.0	0.0	0.0	0.0	0.0

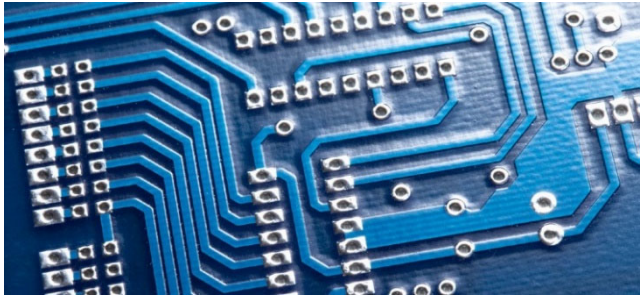
Service Pressures:

- Many competing time-sensitive files.
- Increasingly complex and litigious environment results in high demand for internal legal support.
- Wide variety of legal expertise required: Corporate, Commercial, Real Estate, Planning & Development, Environmental, Labour & Employment, WSIB, Human Rights, Personal Injury, Prosecutions, Risk Management.

Budget Pressures:

- Finding the right balance between outsourcing legal services versus use of in-house staff.
- Rising municipal insurance premiums.

LEGAL						Variance - Fav/(Unfav)
Account Number		2022 Actuals	2023 Actuals	2024 Budget	2025 Budget	2025 Budget vs. 2024 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-113-066-41270	Miscellaneous Revenue	\$ 400	\$ 712	\$ 200	\$ 200	\$ -
TOTAL OPERATING REVENUE:		\$ 400	\$ 712	\$ 200	\$ 200	\$ -
OPERATING EXPENDITURES:						
01-113-072-60102	Salaries - Full Time	\$ 251,522	\$ 200,234	\$ 227,106	\$ 223,780	\$ 3,326
01-113-072-60103	Salaries - Over-time	\$ -	\$ 2,868	\$ -	\$ 500	\$ (500)
01-113-072-60104	Salaries - Part Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Benefits	\$ 63,793	\$ 55,083	\$ 64,079	\$ 68,853	\$ (4,774)
	Total Salaries & Benefits	\$ 315,314	\$ 258,185	\$ 291,185	\$ 293,133	\$ (1,948)
01-113-072-60120	Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -
01-113-098-60254	Training & Development	\$ 1,230	\$ 5,497	\$ 6,000	\$ 8,000	\$ (2,000)
01-113-098-60258	Team Building / Wellness Programs	\$ -	\$ -	\$ -	\$ -	\$ -
01-113-099-60301	Office Supplies	\$ -	\$ -	\$ 200	\$ 200	\$ -
01-113-099-60303	Postage / Courier	\$ -	\$ -	\$ 500	\$ 500	\$ -
01-113-099-60312	General Insurance	\$ -	\$ 217,512	\$ 252,862	\$ 238,148	\$ 14,714
01-113-099-60313	Gen. Insurance Deductible	\$ 183	\$ 137,009	\$ 100,000	\$ 100,000	\$ -
01-113-099-60317	Miscellaneous	\$ -	\$ 387	\$ 1,350	\$ 1,350	\$ -
01-113-099-60319	Professional Services - Legal	\$ 13,024	\$ 24,418	\$ 40,000	\$ 40,000	\$ -
01-113-099-60320	Memberships & Subscriptions	\$ 7,071	\$ 7,971	\$ 7,000	\$ 6,160	\$ 840
01-113-099-60327	Communication	\$ 1,380	\$ 1,099	\$ 1,200	\$ 1,200	\$ -
01-113-099-60358	Small Capital	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ -
01-113-099-60400	Mileage	\$ -	\$ 65	\$ 100	\$ 100	\$ -
TOTAL OPERATING EXPENDITURES:		\$ 338,202	\$ 652,143	\$ 701,897	\$ 690,291	\$ 11,606
NET OPERATING REVENUES (EXPENSES):						\$ (337,802)
CONTRIBUTIONS TO (FROM) RESERVES:						
03-113-032-41700	Trans. from Res. - Working Cap.	\$ -	\$ -	\$ -	\$ -	\$ -
03-113-440-80100	Transfer to Res. - Working Cap.	\$ -	\$ -	\$ -	\$ -	\$ -
NET CONT. TO (FROM) RESERVES:		\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS/(DEFICIT):						\$ (337,802)
CAPITAL BUDGET						
CAPITAL REVENUE:						
01-113-058-40504	Grants - Provincial	\$ -	\$ -	\$ -	\$ -	\$ -
01-113-032-41710	Transfer from Res. - Capital	\$ -	\$ -	\$ -	\$ -	\$ -
01-113-032-41720	Transfer from Res. - DC	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL REVENUE:		\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL EXPENDITURES:		\$ -	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS TO RESERVES:						
CONTRIBUTIONS TO RESERVES		\$ -	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:						
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENTAL SURPLUS/(DEFICIT):						\$ (337,802)



Information Technology supports staff and the efficient delivery of municipal services by automating business processes, expanding online services, and integrating various software platforms and databases. IT provides a secure environment for staff to process and store sensitive data.

Operating Budget (\$dollars)

Information Technology	2024 Budget	2025 Budget	Change \$
Revenue	-	-	-
Expenses	753,664	865,223	(111,559)
Contribution to Reserves	-	-	-
Net Total	(753,664)	(865,223)	(111,559)

	2024			2025			Change		
Staff Complement	Full-time	Part-time	Student	Full-time	Part-time	Student	Full-time	Part-time	Student
Cost Centre	3.0	0.0	0.0	3.0	0.0	0.0	0.0	0.0	0.0



80 Laptops/Desktops, **16** Servers & **90** Smart Devices supported

44+ software licenses maintained

1,471 Support Tickets to date in (Sept) 2024

5 Cloud based servers

Service Pressures:

- Ongoing security threats require frequent upgrades to firewalls, back-ups and testing/training staff.
- Increased dependence on service delivery technology reduces the acceptable threshold for “downtime”.
- An increase in staff and electronic devices increases the volume of support tickets.

Budget Pressures:

- Software as a service (SaaS) fees are increasing as the organization introduces more “cloud-based” platforms; software licenses cost increased by nearly \$70K in the 2025 budget.
- Increased life-cycle reserve contributions required to replace IT devices/equipment as they reach end of service life.

INFORMATION TECHNOLOGY						Variance - Fav/(Unfav)
Account Number		2022 Actuals	2023 Actuals	2024 Budget	2025 Budget	2025 Budget vs. 2024 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-114-058-40502	Provincial Grants (Modernization)	\$ -	\$ -	\$ -	\$ -	\$ -
01-114-066-40904	Recovered Wages		\$ 2,170	\$ -	\$ -	\$ -
01-114-066-41270	Misc. Revenue	\$ 420	\$ 1,270	\$ -	\$ -	\$ -
TOTAL OPERATING REVENUE:		\$ 420	\$ 3,440	\$ -	\$ -	\$ -
OPERATING EXPENDITURES:						
01-114-072-60102	Salaries - Full Time	\$ 279,846	\$ 237,918	\$ 294,153	\$ 316,689	\$ (22,536)
01-114-072-60103	Salaries - Over-time	\$ 34	\$ 105	\$ 2,734	\$ 2,789	\$ (55)
01-114-072-60104	Salaries - Part-time	\$ 17,710	\$ -	\$ -	\$ -	\$ -
	Benefits	\$ 84,031	\$ 69,272	\$ 90,622	\$ 95,770	\$ (5,148)
Total Salaries & Benefits		\$ 381,620	\$ 307,296	\$ 387,509	\$ 415,248	\$ (27,739)
01-114-098-60254	Training & Development	\$ 2,519	\$ 4,101	\$ 5,000	\$ 6,000	\$ (1,000)
01-114-099-60256	Seminar				\$ -	\$ -
01-114-099-60301	Office Supplies	\$ 277	\$ 962	\$ 500	\$ 500	\$ -
01-114-099-60302	Computer Supplies	\$ 2,034	\$ 476	\$ 3,000	\$ 3,000	\$ -
01-114-099-60305	Postage/Courier	\$ -	\$ -	\$ 120	\$ 120	\$ -
01-114-099-60308	Office Machine Maintenance	\$ 462	\$ -	\$ 1,100	\$ 1,100	\$ -
01-114-099-60309	Computer Licensing	\$ 221,596	\$ 225,092	\$ 310,535	\$ 380,355	\$ (69,820)
01-114-099-60312	Cyber Insurance	\$ 28,620	\$ 29,700	\$ 29,700	\$ 29,700	\$ -
01-114-099-60358	Small Capital	\$ 9,764	\$ 7,692	\$ 5,000	\$ 18,000	\$ (13,000)
01-114-099-60470	Cyber Security	\$ 406	\$ 636	\$ 1,000	\$ 1,000	\$ -
01-114-099-60310	Computer Consultants	\$ 2,360	\$ 95	\$ 5,000	\$ 5,000	\$ -
01-114-099-60317	Miscellaneous	\$ 1,230	\$ 5,612	\$ 2,500	\$ 2,500	\$ -
01-114-099-60320	Memberships & Subscriptions	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -
01-114-099-60327	Communication	\$ 2,281	\$ 1,902	\$ 1,400	\$ 1,400	\$ -
01-114-099-60400	Mileage	\$ 209	\$ 358	\$ 300	\$ 300	\$ -
TOTAL OPERATING EXPENDITURES:		\$ 653,376	\$ 583,922	\$ 753,664	\$ 865,223	\$ (111,559)
NET OPERATING REVENUES (EXPENSES):		\$ (652,956)	\$ (580,482)	\$ (753,664)	\$ (865,223)	\$ (111,559)
CONTRIBUTIONS TO (FROM) RESERVES:						
03-114-032-41700	Trans. from Res. - Working Cap.	\$ -	\$ -			\$ -
03-114-440-80100	Transfer to Res. - Working Cap.	\$ -	\$ -			\$ -
NET CONT. TO (FROM) RESERVES:		\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS/(DEFICIT):		\$ (652,956)	\$ (580,482)	\$ (753,664)	\$ (865,223)	\$ (111,559)
CAPITAL BUDGET						
CAPITAL REVENUE:						
01-114-058-40504	Grants - Provincial - Modernization Application	\$ 11,249	\$ -		\$ -	\$ -
01-114-058-40504	Grants - Provincial - Modernization	\$ 69,387	\$ 32,476			\$ -
01-114-058-40504	Grants - Provincial - Safe Restart		\$ 9,993			\$ -
03-114-032-41710	Transfer from Res. - Capital	\$ -		\$ 27,000	\$ 78,000	\$ 51,000
03-114-032-41720	Transfer from Res. - DC	\$ -				\$ -
TOTAL CAPITAL REVENUE:		\$ 80,636	\$ 42,469	\$ 27,000	\$ 78,000	\$ 51,000
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ 86,693	\$ 80,520	\$ 104,000	\$ 199,000	\$ (95,000)
TOTAL CAPITAL EXPENDITURES:		\$ 86,693	\$ 80,520	\$ 104,000	\$ 199,000	\$ (95,000)
CONTRIBUTIONS TO (FROM) RESERVES:						
03-114-440-80300	Transfer to Res. - Capital	\$ -	\$ 28,000	\$ 25,000	\$ 50,000	\$ (25,000)
CONTRIBUTIONS TO RESERVES		\$ -	\$ 28,000	\$ 25,000	\$ 50,000	\$ (25,000)
REPAYMENT OF LONG-TERM DEBT:						
	Long-term Debt - Office Expansion	\$ -	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ (6,057)	\$ (66,051)	\$ (102,000)	\$ (171,000)	\$ (69,000)
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ (659,013)	\$ (646,533)	\$ (855,664)	\$ (1,036,223)	\$ (180,559)

Computer Maintenance

Account Number		2023 Budget	2024 Budget	2025 Budget
Computer Maintenance				
01-114-099-60309	ACS After hour Support	2,450	2,450	2,450
	Agenda Management System	27,000	33,400	39,500
	Antivirus Software	3,150	3,150	3,150
	Asset Management Software Maintenance	3,500	3,500	3,700
	Backup/Restore Software	1,600	1,600	1,600
	Barracuda Web Filter 410	5,400	5,400	0
	BCP / IT Strategy Service			9,000
	Computer Repairs	3,500	3,500	3,500
	Domain Renewals	1,800	1,800	1,800
	Electronic Document and Records Management	33,100	33,100	34,000
	Electronic Drawing Software	1,500	2,500	3,500
	Email Archiving Service	1,750	1,750	6,000
	Email Phishing Software	1,500	1,500	1,500
	Facility Security Software	1,700	1,700	1,700
	Facility Security Software Maintenance	1,000	1,000	1,000
	Financial Software Maintenance	38,200	38,200	44,500
	Fire Extrication Software	1,350	1,350	1,350
	Fire Record Management Software Maintenance	3,500	3,500	3,500
	Fuel Access System	2,500	2,500	2,500
	GIS Software Maintenance	7,900	7,900	10,000
	HR Recruitment Platform			5,980
	Mass notification System	9,500	9,500	10,500
	Mobile Device Management Service	3,500	4,000	4,000
	Multifactor Authentication Software	6,500	7,000	7,000
	NetCrunch Maintenance	2,500	0	0
	Network Equipment Maintenance Contract	7,500	7,500	7,500
	Network Management Detection Service			12,000
	Network Monitoring Software	3,500	3,500	3,500
	Barracuda Webfilter Grovedale	0	0	0
	Barracuda Webfilter Unico	0	0	0
	Barracuda Web Filter for BIA	0	0	0
	Network Security and Web Filtering	4,500	4,500	5,000
	Office Productivity Software Licenses	2,100	32,000	25,000
	Online Citizen Engagement Platform Service		15,000	16,000
	Online Conferencing Service	750	750	750
	Online Training Portal			22,600
	Ontario Municipal Records Management System	375	375	375
	Operating System / Software Maintenance	15,500	15,500	15,500
	Password Security Software	300	300	300
	PDF Viewing Software	6,500	7,500	16,000
	Phone Line Accessibility Service		2,100	2,100
	Planning/Building Electric Permitting Service	12,000	12,000	12,000
	Planning/Building Electronic Plans Review		1,200	1,200
	Power Backup Software Maintenance	2,050	2,050	2,000
	Recreation Scheduling Broadcasting Software		2,000	2,000
	Recreation Software Maintenance	4,100	4,100	5,000
	Remote Control Management Software	3,500	3,500	3,500
	Road Condition/Maintenance Software	6,500	6,500	6,500
	Spam Protection Service	5,400	5,400	6,000
	Webex Conference software	660	660	0
	Webmapping Service	1,050	1,050	1,050
	Website Accessibility Service	2,000	2,000	2,000
	Website Activity Service	2,000	2,000	2,000
	Website Hosting Fees	8,750	8,750	8,750
TOTALS:		\$ 253,435	\$ 310,535	\$ 380,355



Animal Control services offer animal welfare solutions to the community. We ensure the humane treatment of animals while keeping our community safe.

Operating Budget (\$dollars)

Animal	2024 Budget	2025 Budget	Change \$
Revenue	40,000	18,000	(22,000)
Expenses	62,300	66,550	(4,250)
Contribution to Reserves	-	-	-
Net Total	(22,300)	(48,550)	(26,250)

	2024			2025			Change		
Staff Complement	Full-time	Part-time	Student	Full-time	Part-time	Student	Full-time	Part-time	Student
Cost Centre	-	-	-	-	-	-	-	-	-



27 dogs reunited with their owners (to date in 2024)

306 calls responded by Animal Control officer (to date in 2024)

175 cat spay and neuter vouchers issued (to date in 2024)

66 roadkill pick-ups (to date in 2024)

Service Pressures:

- Noticeable increase in wildlife trapping due to a high incidence of animal distemper in the region. The disease is often fatal and affects raccoons, skunks and other small animals.
- Increasing amount of animal control related calls and complaints.
- Animal control depends on dog and cat owners taking proactive measures to keep animals contained responsibly.

Budget Pressures:

- An aging pound facility with unpredictable maintenance and repair costs.

ANIMAL CONTROL						Variance - Fav/(Unfav)
Account Number		2022 Actuals	2023 Actuals	2024 Budget	2025 Budget	2025 Budget vs. 2024 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-120-064-41140	Licences - Dog & Kennels	\$ 35,450	\$ 31,559	\$ 40,000	\$ 18,000	\$ (22,000)
TOTAL OPERATING REVENUE:		\$ 35,450	\$ 31,559	\$ 40,000	\$ 18,000	\$ (22,000)
OPERATING EXPENDITURES:						
01-120-072-60114	Committee Honourarium	\$ -	\$ -		\$ -	\$ -
01-120-280-60124	Animal Control wildlife control	\$ 15,529	\$ 7,886	\$ 7,500	\$ 7,500	\$ -
01-120-280-60125	Animal Control Cats	\$ 5,400	\$ 7,120	\$ 2,500	\$ 6,000	\$ (3,500)
01-120-280-60126	Livestock Claims	\$ -	\$ 303	\$ 300	\$ 300	\$ -
01-120-280-60137	Administration	\$ 3,969	\$ 122	\$ 1,500	\$ 250	\$ 1,250
01-120-072-60206	Benefits - EHT	\$ -	\$ -	\$ -	\$ -	\$ -
01-120-099-60317	Misc.	\$ -	\$ -	\$ -	\$ -	\$ -
01-120-280-60371	Dog Pound Cost	\$ 43,277	\$ 28,940	\$ 43,000	\$ 45,000	\$ (2,000)
01-120-280-60377	Cat Voucher Program	\$ 6,228	\$ 6,600	\$ 7,500	\$ 7,500	\$ -
TOTAL OPERATING EXPENDITURES:		\$ 74,402	\$ 50,971	\$ 62,300	\$ 66,550	\$ (4,250)
OPERATING SURPLUS/(DEFICIT):		\$ (38,952)	\$ (19,412)	\$ (22,300)	\$ (48,550)	\$ (26,250)
CAPITAL BUDGET						
CAPITAL REVENUE:						
01-120-058-40504	Grants - Provincial	\$ -	\$ -			\$ -
01-120-032-41710	Transfer from Res. - Capital	\$ -	\$ -			\$ -
01-120-032-41720	Transfer from Res. - DC	\$ -	\$ -			\$ -
TOTAL CAPITAL REVENUE:		\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ -				\$ -
TOTAL CAPITAL EXPENDITURES:		\$ -	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS TO RESERVES:						
CONTRIBUTIONS TO RESERVES		\$ -	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:						
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ (38,952)	\$ (19,412)	\$ (22,300)	\$ (48,550)	\$ (26,250)

WATER / WASTEWATER BUDGET SUMMARY					Variance - Fav/(Unfav)
	2022	2023	2024	2025	
	Actuals	Actuals	Budget	Budget	2025 Budget vs. 2024 Budget
OPERATING REVENUE:					
Water	\$ 8,346,751	\$ 8,709,979	\$ 4,693,400	\$ 4,719,400	\$ 26,000
Wastewater - KLV	\$ 2,625,742	\$ 2,869,080	\$ 3,023,000	\$ 3,367,900	\$ 344,900
Wastewater - Cottam	\$ 236,333	\$ 252,581	\$ 262,200	\$ 304,100	\$ 41,900
TOTAL:	\$ 11,208,826	\$ 11,831,639	\$ 7,978,600	\$ 8,391,400	\$ 412,800
OPERATING EXPENDITURES:					
Water	\$ 7,336,512	\$ 7,553,985	\$ 2,728,259	\$ 2,767,934	\$ (39,675)
Wastewater - KLV	\$ 1,701,875	\$ 1,953,900	\$ 2,101,304	\$ 2,123,272	\$ (21,968)
Wastewater - Cottam	\$ 114,787	\$ 120,267	\$ 142,500	\$ 150,665	\$ (8,165)
TOTAL:	\$ 9,153,173	\$ 9,628,152	\$ 4,972,063	\$ 5,041,871	\$ (69,808)
TRANSFERS TO (FROM) RESERVES:					
Water	\$ 871,288	\$ 1,071,019	\$ 1,309,141	\$ 1,613,066	\$ (303,925)
Wastewater - KLV	\$ 915,672	\$ 893,180	\$ 899,696	\$ 1,222,628	\$ (322,932)
Wastewater - Cottam	\$ 121,547	\$ 132,313	\$ 119,700	\$ 153,435	\$ (33,735)
TOTAL:	\$ 1,908,507	\$ 2,096,512	\$ 2,328,537	\$ 2,989,129	\$ (660,592)
OPERATING SURPLUS/(DEFICIT):	\$ 147,146	\$ 106,975	\$ 678,000	\$ 360,400	\$ (317,601)
CAPITAL REVENUE:					
Water	\$ 5,241,503	\$ 5,331,218	\$ 6,157,599	\$ 8,623,817	\$ 2,466,218
Wastewater - KLV	\$ 366,940	\$ 534,978	\$ 7,085,000	\$ 2,205,000	\$ (4,880,000)
Wastewater - Cottam	\$ 1,032,401	\$ 155,503	\$ -	\$ -	\$ -
TOTAL:	\$ 6,640,844	\$ 6,021,699	\$ 13,242,599	\$ 10,828,817	\$ (2,413,782)
CAPITAL EXPENDITURES:					
Water	\$ 5,246,436	\$ 5,277,515	\$ 5,955,000	\$ 8,251,000	\$ (2,996,000)
Wastewater - KLV	\$ 353,041	\$ 534,978	\$ 7,085,000	\$ 2,205,000	\$ 4,880,000
Wastewater - Cottam	\$ 1,032,401	\$ 155,503	\$ -	\$ -	\$ -
TOTAL:	\$ 6,631,878	\$ 5,967,996	\$ 13,040,000	\$ 10,456,000	\$ 2,584,000
TRANSFERS TO RESERVES:					
Water	\$ 134,018	\$ 80,000	\$ 70,000	\$ 82,400	\$ (12,400)
Wastewater - KLV	\$ 22,094	\$ 22,000	\$ 22,000	\$ 22,000	\$ -
Wastewater - Cottam	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:	\$ 156,112	\$ 102,000	\$ 92,000	\$ 104,400	\$ (12,400)
REPAYMENT OF LONG-TERM DEBT:					
Water	\$ -	\$ 58,677	\$ 788,599	\$ 628,817	\$ 159,782
Wastewater - KLV	\$ -	\$ -	\$ -	\$ -	\$ -
Wastewater - Cottam	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:	\$ -	\$ 58,677	\$ 788,599	\$ 628,817	\$ 159,782
CAPITAL SURPLUS/(DEFICIT):	\$ (147,146)	\$ (106,974)	\$ (678,000)	\$ (360,400)	\$ 317,600
NET SURPLUS/(DEFICIT):	\$ -	\$ -	\$ -	\$ -	\$ -

2025 CAPITAL SCHEDULE - WATER / WASTEWATER RATE FUNDED				Funding Source						
Project #	Description	Account Number	Budget Amount	Grants		Other Revenue	Transfer from Reserves	Development Charges	LTD	Current Year Rates
				Provincial	Federal					
WATER										
WATER-2025-1	NEW Fleet - SUV (to be available for Utility Locate Technician)		\$ 45,000							\$ 45,000
WATER-2025-2	Water Servicing Master Plan (multi-year project)		\$ 150,000					\$ 150,000		\$ -
WATER-2025-3	Southwest WaterMain - Engineering & Construction - Road 2 West and WSCR (End of County Rd 20)		\$ 7,500,000				\$ 1,875,000		\$ 5,625,000	\$ -
		SUBTOTAL	\$ 7,695,000	\$ -	\$ -	\$ -	\$ 1,875,000	\$ 150,000	\$ 5,625,000	\$ 45,000
KINGSVILLE / RUTHVEN / LAKESHORE WEST WASTEWATER TREATMENT SYSTEM										
WASTE-K-2025-1	Sanitary Servicing Master Plan (multi-year project)		\$ 150,000					\$ 150,000		\$ -
		SUBTOTAL	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -
COTTAM WASTEWATER TREATMENT SYSTEM										
		SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTALS:		\$ 7,845,000	\$ -	\$ -	\$ -	\$ 1,875,000	\$ 300,000	\$ 5,625,000	\$ 45,000

2025 REPLACEMENT - WATER / WASTEWATER RATE FUNDED				Funding Source						
Project #	Description	Account Number	Budget Amount	Grants		Other Revenue	Transfer from Reserves	Development Charges	LTD	Current Year Rates
				Provincial	Federal					
WATER										
WATER-2025-1 REP	Laptop LifeCycle (Env Serv - water) (replacing 7 laptops to Rugged Surface Pros)		\$ 21,000				\$ 21,000			
WATER-2025-2 REP	Woodfern / Peach / Queen / Willow - Engineering and Construction - Water main Replacement (Phase 1 of 2)		\$ 500,000				\$ 500,000			
		SUBTOTAL	\$ 521,000	\$ -	\$ -	\$ -	\$ 521,000	\$ -	\$ -	\$ -
KINGSVILLE / RUTHVEN / LAKESHORE WEST WASTEWATER TREATMENT SYSTEM										
WASTE-K-2025-1 REP	Woodfern / Peach / Queen / Willow - Engineering and Construction - Sanitary Sewer Replacement		\$ 40,000				\$ 40,000			
WASTE-K-2025-2 REP	OCWA Major Maintenance and Capital Items - See Appendix C		\$ 865,000				\$ 865,000			
		SUBTOTAL	\$ 905,000	\$ -	\$ -	\$ -	\$ 905,000	\$ -	\$ -	\$ -
COTTAM WASTEWATER TREATMENT SYSTEM										
		SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTALS:		\$ 1,426,000	\$ -	\$ -	\$ -	\$ 1,426,000	\$ -	\$ -	\$ -



Environmental Services maintains the Kingsville Water Distribution System. Primary activities include planning, scheduling, and prioritizing work related to water main maintenance and installation, water main breaks, water meter replacements.

Operating Budget (\$dollars)

Water	2024 Budget	2025 Budget	Change \$
Revenue	4,693,400	4,719,400	26,000
Expenses	2,728,259	2,767,934	(19,987)
Contribution to Reserves	1,309,141	1,613,066	(303,925)
Net Total	656,000	338,400	(317,600)

	2024			2025			Change		
Staff Complement	Full-time	Part-time	Student	Full-time	Part-time	Student	Full-time	Part-time	Student
Cost Centre	12.0	0.0	1.0	13.25	0.0	1.0	1.25	0.0	0.0



8,700 water bills per quarter

6.5 million cubic meters of drinking water distributed annually

Water rates lowest residential rate in Essex County at \$1.22 per cubic meter (2024)

365 kilometres of water distribution/transmission pipe

Service Pressures:

- Failure of Union Water transmission lines is placing a strain on the department.
- Growth and development results in the commitment of resources to commission and test new watermains.
- Penalties for late locates require the commitment of additional staff to provide this service.

Budget Pressures:

- Change in billing model as Union Water Supply System Inc becomes a Government Business Entity (GBE).
- Funding for the Southwest Service Area watermain is uncertain, and delay could limit municipal growth.

WATER						Variance - Fav/(Unfav)
Account Number		2022 Actuals	2023 Actuals	2024 Budget	2025 Budget	2025 Budget vs. 2024 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
02-201-066-40810	G.S. Water	\$ 6,219,779	\$ 6,509,317	\$ 3,262,000	\$ 3,222,000	\$ (40,000)
02-201-066-40812	G.N Water	\$ 720,992	\$ 718,965	\$ 464,000	\$ 474,000	\$ 10,000
02-201-066-40814	Kingsville Water	\$ 1,143,733	\$ 1,224,415	\$ 829,000	\$ 853,000	\$ 24,000
02-201-066-40901	Service Connection and Commissioning Fee	\$ 84,666	\$ 9,580	\$ 7,500	\$ 7,500	\$ -
02-201-066-40902	Meter Installation/ Maintenance	\$ 3,303	\$ 1,550	\$ 3,500	\$ 3,500	\$ -
02-201-066-40903	Extra Charges	\$ 5,880	\$ 6,638	\$ 4,200	\$ 4,200	\$ -
02-201-066-40904	Recovered Wages	\$ 1,541	\$ 2,384	\$ 1,000	\$ 4,000	\$ 3,000
02-201-066-40905	Account Set-up Fees	\$ 13,925	\$ 10,325	\$ 15,200	\$ 15,800	\$ 600
02-201-066-40906	Watermain Dev. Review	\$ -	\$ -	\$ -	\$ -	\$ -
02-201-066-41268	Water Meter Sales	\$ 45,254	\$ 27,437	\$ 48,500	\$ 51,000	\$ 2,500
02-201-066-41270	Miscellaneous Revenue	\$ 6,573	\$ 1,847	\$ 5,000	\$ 4,400	\$ (600)
02-201-066-41310	Penalties & Interest	\$ 16,228	\$ 18,432	\$ 13,500	\$ 15,000	\$ 1,500
02-201-066-41410	Investment Income	\$ 84,878	\$ 179,089	\$ 40,000	\$ 65,000	\$ 25,000
TOTAL OPERATING REVENUE:		\$ 8,346,751	\$ 8,709,979	\$ 4,693,400	\$ 4,719,400	\$ 26,000
OPERATING EXPENDITURES:						
02-201-072-60102	Salaries - Full Time	\$ 774,792	\$ 965,370	\$ 923,371	\$ 1,051,749	\$ (128,378)
	2024 - Water Compliance Technician			\$ 120,200		\$ 120,200
02-201-072-60103	Salaries - Overtime	\$ 14,433	\$ 18,650	\$ 20,804	\$ 21,216	\$ (412)
02-201-072-60105	Salaries - Student	\$ 125	\$ 12,891	\$ 14,227	\$ 14,976	\$ (749)
02-201-072-60114	Committee Honorarium	\$ -	\$ -			\$ -
02-201-072-60120	Salaries - Contract	\$ 11,846	\$ 9,111	\$ -	\$ -	\$ -
02-201-072-60202	Benefits - EI	\$ 13,284	\$ 14,413	\$ 16,394	\$ 18,338	\$ (1,944)
02-201-072-60204	Benefits - CPP	\$ 34,605	\$ 38,324	\$ 44,701	\$ 53,025	\$ (8,324)
02-201-072-60206	Benefits - EHT	\$ 15,664	\$ 17,197	\$ 18,689	\$ 21,215	\$ (2,526)
02-201-072-60208	Benefits - OMERS	\$ 71,019	\$ 84,460	\$ 94,570	\$ 100,765	\$ (6,195)
02-201-072-60212	Benefits - Health Coverage	\$ 86,416	\$ 97,738	\$ 102,429	\$ 106,287	\$ (3,858)
02-201-072-60214	Benefits - WSIB	\$ 21,778	\$ 24,860	\$ 27,277	\$ 31,356	\$ (4,079)
02-201-072-60216	Benefits - Uniforms	\$ 4,917	\$ 5,069	\$ 5,100	\$ 8,500	\$ (3,400)
02-201-072-60220	Benefits - Meal Allowance	\$ 824	\$ 1,130	\$ 1,000	\$ 1,000	\$ -
02-201-072-60222	Benefits - Eyeglasses	\$ 2,034	\$ 2,231	\$ 2,500	\$ 3,000	\$ (500)
02-201-072-60223	Benefits - Ortho	\$ 2,425	\$ 5,567	\$ 4,000	\$ 4,000	\$ -
	Benefits	\$ 252,965	\$ 290,989	\$ 316,660	\$ 347,486	\$ (30,826)
	Total Salaries & Benefits	\$ 1,054,161	\$ 1,297,012	\$ 1,395,262	\$ 1,435,427	\$ (40,165)
02-201-072-60102	NEW Utility Locates (100% utility funded)				\$ 95,000	\$ (95,000)
	Fleet Supervisor				\$ 19,688	\$ (19,688)
02-201-098-60254	Training & Development	\$ 12,273	\$ 19,188	\$ 20,000	\$ 25,000	\$ (5,000)
02-201-099-60301	Office Supplies	\$ 1,767	\$ 5,848	\$ 3,000	\$ 3,000	\$ -
02-201-099-60302	Computer Supplies	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -
02-201-099-60303	Postage Supplies	\$ 33,523	\$ 32,650	\$ 35,000	\$ 43,750	\$ (8,750)
02-201-099-60305	Courier & Express	\$ -	\$ -	\$ 500	\$ 500	\$ -
02-201-099-60306	Advertising	\$ 126	\$ -	\$ 500	\$ 500	\$ -
02-201-099-60309	Annual Software - Neptune	\$ -	\$ -		\$ 70,000	\$ (70,000)
02-201-099-60310	Computer Consultants	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -
02-201-099-60312	General Insurance	\$ 70,300	\$ 79,890	\$ 92,972	\$ 102,269	\$ (9,297)
02-201-099-60314	Utilities	\$ 96	\$ 119	\$ 100	\$ 100	\$ -
02-201-099-60315	Facility Maintenance	\$ 810	\$ 8,518	\$ 7,500	\$ 7,500	\$ -
02-201-099-60316	Equipment Repair	\$ 15,335	\$ 17,151	\$ 18,000	\$ 20,000	\$ (2,000)
02-201-099-60317	Miscellaneous	\$ 5,216	\$ 41	\$ 500	\$ 500	\$ -
02-201-099-60318	Equipment Rental	\$ 356	\$ -	\$ 500	\$ 500	\$ -
02-201-099-60319	Professional Svc (Legal Audits)	\$ 2,490	\$ 12,890	\$ 5,000	\$ 5,000	\$ -
02-201-099-60320	Membership & Subscription	\$ 1,824	\$ 2,662	\$ 2,500	\$ 2,500	\$ -
02-201-099-60323	Write offs	\$ 7,314	\$ (181)	\$ 2,000	\$ 2,000	\$ -
02-201-099-60326	Professional Fees (Engineering)	\$ 1,308	\$ 4,803	\$ 5,000	\$ 5,000	\$ -
02-201-099-60327	Communication	\$ 5,118	\$ 7,077	\$ 7,500	\$ 7,500	\$ -
02-201-099-60335	Shop Supplies	\$ 2,978	\$ 3,358	\$ 3,000	\$ 3,000	\$ -
02-201-099-60340	Fuel & Oil	\$ 26,916	\$ 22,924	\$ 25,000	\$ 28,000	\$ (3,000)
02-201-099-60345	Licences & Permits	\$ 5,200	\$ 4,008	\$ 5,200	\$ 5,200	\$ -
02-201-099-60347	Safety Supplies	\$ 1,242	\$ 2,189	\$ 3,000	\$ 3,000	\$ -
02-201-099-60357	Small Tools/Capital	\$ 3,134	\$ 4,142	\$ 5,000	\$ 10,500	\$ (5,500)
02-201-099-60391	Storm Sewer Maint					\$ -
02-201-099-60400	Mileage	\$ -	\$ -	\$ 500	\$ 500	\$ -
02-201-180-60403	Curb Stop Repairs	\$ 13,801	\$ 10,676	\$ 15,000	\$ 15,000	\$ -
02-201-180-60405	Back Flow Program	\$ 39,330	\$ 38,618	\$ 30,000	\$ 40,000	\$ (10,000)
02-201-099-60418	Road Repair / Restoration	\$ 24,963	\$ 30,542	\$ 35,000	\$ 35,000	\$ -
02-201-182-60448	Meter Reading Expense	\$ 603	\$ 3,634	\$ 3,500	\$ -	\$ 3,500
02-201-180-63005	Water Purchases - Kingsville	\$ 503,782	\$ -			\$ -
02-201-180-63006	Water Purchases - Gosfield S.	\$ 4,358,159	\$ 5,279,131			\$ -
02-201-180-63007	Water Purchases - Gosfield N.	\$ 398,611	\$ -			\$ -
02-201-180-63008	Unaccounted Water - Water Loss			\$ 325,225	\$ 40,000	\$ 285,225
02-201-099-63015	Water Meters	\$ 108,153	\$ 48,152	\$ 50,000	\$ 50,000	\$ -
02-201-099-63017	Water Meter Maintenance	\$ 19,971	\$ 8,691	\$ 15,000	\$ 15,000	\$ -
02-201-099-63020	Water Locates	\$ 13,869	\$ 15,806	\$ 17,500	\$ 17,500	\$ -
02-201-099-63025	Water Service Connections	\$ 84,327	\$ 19,069	\$ -	\$ -	\$ -
02-201-099-63030	Watermain Line Breaks	\$ 128,564	\$ 154,762	\$ 90,000	\$ 90,000	\$ -
02-201-099-63040	Water Line Maintenance	\$ 42,617	\$ 37,353	\$ 30,000	\$ 30,000	\$ -

WATER						Variance - Fav/(Unfav)
Account Number		2022 Actuals	2023 Actuals	2024 Budget	2025 Budget	2025 Budget vs. 2024 Budget
02-201-099-63045	Hydrant Maintenance	\$ 28,833	\$ 28,621	\$ 45,000	\$ 45,000	\$ -
02-201-099-63049	Source Water Protection	\$ 2,710	\$ 793	\$ 5,000	\$ 5,000	\$ -
02-201-099-63052	Property Taxes	\$ 2,730	\$ 2,850	\$ 2,500	\$ 2,500	\$ -
02-201-180-63055	Program Support Costs	\$ 316,000	\$ 351,000	\$ 425,000	\$ 485,000	\$ (60,000)
TOTAL OPERATING EXPENDITURES:		\$ 7,336,512	\$ 7,553,985	\$ 2,728,259	\$ 2,767,934	\$ (39,675)
NET OPERATING REVENUES (EXPENSES):		\$ 1,010,239	\$ 1,155,993	\$ 1,965,141	\$ 1,951,466	\$ 13,675
CONTRIBUTIONS TO (FROM) RESERVES:						
03-201-032-41700	Transfer from Res. - Working Capital	\$ -	\$ -			\$ -
03-201-440-80100	Transfer to Res. - Working Capital	\$ 47,288	\$ 110,019	\$ 117,141	\$ 296,066	\$ (178,925)
03-201-440-80100	Water Meter Replacement Program		\$ -			\$ -
03-201-440-80100	Transfer to Res. - Capital	\$ 824,000	\$ 961,000	\$ 1,192,000	\$ 1,317,000	\$ (125,000)
NET CONTRIBUTIONS TO (FROM) RESERVES:		\$ 871,288	\$ 1,071,019	\$ 1,309,141	\$ 1,613,066	\$ (303,925)
OPERATING SURPLUS/(DEFICIT):		\$ 138,951	\$ 84,974	\$ 656,000	\$ 338,400	\$ (317,600)
CAPITAL BUDGET						
CAPITAL REVENUE:						
02-201-058-40504	Grants - Provincial	\$ 345,943	\$ 375,480	\$ 399,960		\$ (399,960)
02-201-058-40515	Grants - Federal	\$ 415,173	\$ 450,621	\$ 480,000		\$ (480,000)
02-201-058-40526	Charges to Benefiting Parties	\$ 42,251	\$ 1,001,222	\$ 200,000		\$ (200,000)
02-201-066-41424	Long-term Debt	\$ 2,870,388	\$ 1,893,637	\$ 2,110,000	\$ 5,625,000	\$ 3,515,000
02-201-066-41510	Sale of Equipment	\$ 4,018	\$ 3,788			\$ -
03-201-032-41710	Transfer from Res. - Working Cap		\$ 249,920			\$ -
03-201-032-41710	Transfer from Res. - Capital	\$ 1,563,731	\$ 1,085,197	\$ 1,492,540	\$ 2,396,000	\$ 903,460
03-201-032-41710	Transfer from Res. - Equipment		\$ 150,196	\$ 100,000	\$ 35,000	\$ (65,000)
03-201-032-41720	Transfer from Res. - DC	\$ -	\$ 121,157	\$ 1,375,099	\$ 567,817	\$ (807,282)
TOTAL CAPITAL REVENUE:		\$ 5,241,503	\$ 5,331,218	\$ 6,157,599	\$ 8,623,817	\$ 2,466,218
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ 5,246,436	\$ 5,277,515	\$ 5,955,000	\$ 8,251,000	\$ (2,296,000)
TOTAL CAPITAL EXPENDITURES:		\$ 5,246,436	\$ 5,277,515	\$ 5,955,000	\$ 8,251,000	\$ (2,296,000)
CONTRIBUTIONS TO RESERVES:						
03-201-440-80300	Transfer to Res.	\$ 54,018				\$ -
03-201-440-80300	Transfer to Res. - Fleet	\$ 80,000	\$ 80,000	\$ 70,000	\$ 82,400	\$ (12,400)
CONTRIBUTIONS TO RESERVES		\$ 134,018	\$ 80,000	\$ 70,000	\$ 82,400	\$ (12,400)
REPAYMENT OF LONG-TERM DEBT:						
02-201-099-60396	Repayment of LTD - Meter program	\$ -	\$ -	\$ 211,000	\$ 211,000	\$ -
02-201-099-60397	Repayment of LTD - OILC Loan - SWSA (DC component)		\$ -	\$ 327,599	\$ 417,817	\$ (90,218)
02-201-101-60397	OILC Loan - SWSA Water - DC Interest		\$ 58,677			\$ -
02-201-099-60398	Repayment of LTD - SWSA (non-growth component)	\$ -	\$ -	\$ 250,000		\$ 250,000
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ 58,677	\$ 788,599	\$ 628,817	\$ 159,782
NET CAPITAL EXPENDITURES:		\$ (138,951)	\$ (84,974)	\$ (656,000)	\$ (338,400)	\$ 317,600
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ 0	\$ 0	\$ 0	\$ -	\$ (0)



Wastewater Services provide for maintenance and operations of our sewage collection and treatment system. The Town contracts the Ontario Clean Water Agency (O.C.W.A.) to operate and maintain the Lakeshore West Pollution Control Plant and the Waste Water treatment lagoons.

Operating Budget (\$dollars)

Wastewater	2024 Budget	2025 Budget	Change \$
Revenue	3,285,200	3,672,000	386,800
Expenses	2,243,804	2,273,937	(30,133)
Contribution to Reserves	1,019,396	1,376,063	(356,667)
Net Total	22,000	22,000	-

	2024			2025			Change		
Staff Complement	Full-time	Part-time	Student	Full-time	Part-time	Student	Full-time	Part-time	Student
Cost Centre	1.7	0.0	0.0	1.7	0.0	0.0	0.0	0.0	0.0



2.1 million cubic meters of wastewater treated

104 km of wastewater sewers

Lagoons dredging and maintenance in 2024

Municipal Class E.A.* for future growth of Lakeshore West treatment plant

Service Pressures:

- Newly created Operations and Maintenance Manuals require diligent inspections and reporting on wastewater infrastructure conditions.
- Significant weather events put additional strain on wastewater systems.
- The sewer network increases each year as the town expands.

Budget Pressures:

- Aging treatment facility is increasing major maintenance expenditures.
- Sanitary Collection & Treatment system approaching full capacity.
- Provincial pressure to improve effluent quality.

*E.A = Environmental Assessment

KINGSVILLE/LAKESHORE WEST WASTEWATER						Variance - Fav/(Unfav)
Account Number		2022 Actuals	2023 Actuals	2024 Budget	2025 Budget	2025 Budget vs. 2024 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
02-242-066-40852	G.S. Sewage - Lakeshore West	\$ 1,212,360	\$ 1,286,896	\$ 1,409,000	\$ 1,666,000	\$ 257,000
02-242-066-40853	G.S. Sewage - Ruthven	\$ -	\$ -	\$ -	\$ -	\$ -
02-242-066-40856	Kingsville Sewage	\$ 1,329,099	\$ 1,463,870	\$ 1,546,000	\$ 1,667,000	\$ 121,000
02-242-066-41270	Misc. Revenue	\$ 37,399	\$ 100	\$ 14,500	\$ 1,000	\$ (13,500)
02-242-066-41310	Penalties & Interest	\$ 8,977	\$ 8,791	\$ 8,500	\$ 8,900	\$ 400
02-242-066-41410	Investment Income	\$ 37,907	\$ 109,423	\$ 45,000	\$ 25,000	\$ (20,000)
TOTAL OPERATING REVENUE:		\$ 2,625,742	\$ 2,869,080	\$ 3,023,000	\$ 3,367,900	\$ 344,900
OPERATING EXPENDITURES:						
02-242-072-60102	Salaries - Full Time	\$ 106,421	\$ 139,101	\$ 181,022	\$ 190,888	\$ (9,866)
02-242-072-60103	Salaries - Overtime	\$ 86	\$ 536	\$ 911	\$ 926	\$ (15)
02-242-072-60120	Salaries - Contracts	\$ 209	\$ -	\$ -	\$ -	\$ -
	Benefits	\$ 27,371	\$ 38,469	\$ 49,868	\$ 49,510	\$ 358
Total Salaries & Benefits		\$ 134,087	\$ 178,106	\$ 231,801	\$ 241,324	\$ (9,523)
02-242-098-60254	Training & Development	\$ -	\$ -	\$ 2,000	\$ -	\$ 2,000
02-242-099-60314	Utilities	\$ 256,238	\$ 276,004	\$ 285,000	\$ 270,000	\$ 15,000
02-242-099-60315	Facility Maintenance	\$ 2,168	\$ 733	\$ 5,000	\$ 2,500	\$ 2,500
02-242-099-60316	Equipment Repair & Mtce	\$ 2,014	\$ 4,381	\$ 25,000	\$ 4,000	\$ 21,000
02-242-099-60317	Miscellaneous	\$ -	\$ -	\$ 1,000	\$ -	\$ 1,000
02-242-099-60320	Membership & Subscription	\$ -	\$ -	\$ 250	\$ -	\$ 250
02-242-099-60323	Write Offs	\$ -	\$ -	\$ 1,500	\$ -	\$ 1,500
02-242-099-60326	Professional Fees	\$ -	\$ -	\$ 1,500	\$ -	\$ 1,500
02-242-099-60330	Sewer Report	\$ -	\$ -	\$ 1,000	\$ -	\$ 1,000
02-242-099-60352	Property Taxes	\$ 45,666	\$ 47,678	\$ 45,000	\$ 46,500	\$ (1,500)
02-242-320-64360	OCWA Billing	\$ 1,142,889	\$ 1,313,736	\$ 1,350,903	\$ 1,418,448	\$ (67,545)
02-242-320-64361	OCWA Billing Lagoons(Batch Treat 2-42)	\$ 50,781	\$ 82,025	\$ 30,000	\$ 65,000	\$ (35,000)
02-242-320-64365	Sewer Flush & Mtce (Sanitary)	\$ 25,128	\$ 19,909	\$ 35,000	\$ 25,000	\$ 10,000
02-242-099-64367	Lakeshore West Repairs	\$ 24,949	\$ (1,641)	\$ 60,000	\$ 25,000	\$ 35,000
02-242-099-64368	Sewer Service Connections	\$ 17,842	\$ 12,973	\$ 15,000	\$ 15,500	\$ (500)
02-242-099-64370	Sanitary Backwater Valve Program	\$ -	\$ 19,995	\$ 10,000	\$ 10,000	\$ -
TOTAL OPERATING EXPENDITURES:		\$ 1,701,875	\$ 1,953,900	\$ 2,101,304	\$ 2,123,272	\$ (21,968)
NET OPERATING REVENUES (EXPENSES):		\$ 923,867	\$ 915,180	\$ 921,696	\$ 1,244,628	\$ 322,932
CONTRIBUTIONS TO (FROM) RESERVES:						
03-242-440-80100	Transfer to Res. - Working Capital	\$ 325,422	\$ 214,430	\$ 13,196	\$ 56,078	\$ (42,882)
03-242-440-80200	Transfer to Sewer Equipment Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
03-242-440-80100	Transfer to Sewer Capital Reserve	\$ 590,250	\$ 678,750	\$ 886,500	\$ 1,166,550	\$ (280,050)
NET CONTRIBUTIONS TO (FROM) RESERVES:		\$ 915,672	\$ 893,180	\$ 899,696	\$ 1,222,628	\$ (322,932)
OPERATING SURPLUS/(DEFICIT):		\$ 8,195	\$ 22,000	\$ 22,000	\$ 22,000	\$ (0)
CAPITAL BUDGET						
CAPITAL REVENUE:						
02-242-052-40230	Local Improvement Sewers	\$ -	\$ -	\$ 4,600,000	\$ 400,000	\$ (4,200,000)
02-242-058-40504	Grants - Provincial - CWWF	\$ 14,700	\$ -	\$ -	\$ -	\$ -
02-242-066-41510	Sale of Equipment	\$ 7,094	\$ -	\$ -	\$ -	\$ -
03-242-032-41710	Transfer from Reserves - Capital	\$ 345,146	\$ 407,631	\$ 1,845,000	\$ 965,000	\$ (880,000)
03-242-032-41710	Transfer from Reserves - Equip.	\$ -	\$ -	\$ -	\$ -	\$ -
03-242-032-41720	Transfer from Res. - DC	\$ -	\$ 127,347	\$ 640,000	\$ 840,000	\$ 200,000
TOTAL CAPITAL REVENUE:		\$ 366,940	\$ 534,978	\$ 7,085,000	\$ 2,205,000	\$ (4,880,000)
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ 353,041	\$ 534,978	\$ 7,085,000	\$ 2,205,000	\$ 4,880,000
TOTAL CAPITAL EXPENDITURES:		\$ 353,041	\$ 534,978	\$ 7,085,000	\$ 2,205,000	\$ 4,880,000
CONTRIBUTIONS TO RESERVES:						
03-242-440-80300	Transfer to Res. - Capital	\$ -	\$ -	\$ -	\$ -	\$ -
03-242-440-80300	Transfer to Res. - Equipment	\$ 22,094	\$ 22,000	\$ 22,000	\$ 22,000	\$ -
CONTRIBUTIONS TO RESERVES		\$ 22,094	\$ 22,000	\$ 22,000	\$ 22,000	\$ -
REPAYMENT OF LONG-TERM DEBT:						
	Repayment of LTD	\$ -	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ (8,195)	\$ (22,000)	\$ (22,000)	\$ (22,000)	\$ -
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ -	\$ -	\$ -	\$ -	\$ (0)

COTTAM WASTEWATER						Variance - Fav/(Unfav)
Account Number		2022 Actuals	2023 Actuals	2024 Budget	2025 Budget	2025 Budget vs. 2024 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
02-243-066-40854	Cottam Sewage	\$ 235,289	\$ 251,393	\$ 261,000	\$ 303,000	\$ 42,000
02-243-066-41310	Penalties & Interest	\$ 1,044	\$ 1,187	\$ 1,200	\$ 1,100	\$ (100)
TOTAL OPERATING REVENUE:		\$ 236,333	\$ 252,581	\$ 262,200	\$ 304,100	\$ 41,900
OPERATING EXPENDITURES:						
02-243-099-60314	Utilities	\$ 10,257	\$ 14,855	\$ 10,000	\$ 12,600	\$ (2,600)
02-243-099-60323	Write Offs	\$ -	\$ -	\$ -	\$ -	\$ -
02-243-099-60327	Communication Expense	\$ 578	\$ 572	\$ 600	\$ 600	\$ -
02-243-099-63052	Property Taxes	\$ 13,865	\$ 14,476	\$ 13,600	\$ 14,200	\$ (600)
02-243-099-64368	Sewer Service Connection	\$ -	\$ -	\$ 2,000	\$ -	\$ 2,000
02-243-099-64370	Sanitary Backwater Valve Program	\$ 750	\$ 2,250	\$ 5,000	\$ 5,000	\$ -
02-243-320-64360	OCWA Billing	\$ 87,812	\$ 86,738	\$ 89,300	\$ 93,765	\$ (4,465)
02-243-320-64361	OCWA Billing (Lagoon Batch Treatment 2-43)	\$ -	\$ -	\$ 10,000	\$ 10,500	\$ (500)
02-243-328-64365	Storm Sewer Flushing & Mtnc	\$ 838	\$ 1,376	\$ 5,000	\$ 5,000	\$ -
02-243-320-64365	Sewer Flush & Mtce (Sanitary)	\$ 687	\$ -	\$ 7,000	\$ 7,000	\$ -
02-243-320-64366	Cottam System Repairs	\$ -	\$ -	\$ -	\$ 2,000	\$ (2,000)
TOTAL OPERATING EXPENDITURES:		\$ 114,787	\$ 120,267	\$ 142,500	\$ 150,665	\$ (8,165)
NET OPERATING REVENUES (EXPENSES):		\$ 121,547	\$ 132,313	\$ 119,700	\$ 153,435	\$ 33,735
CONTRIBUTIONS TO (FROM) RESERVES:						
03-243-032-41700	Transfer from Res. - Working Capital	\$ -	\$ -	\$ -	\$ -	\$ -
03-243-440-80100	Transfer to Res. - Working Capital	\$ 59,247	\$ 70,813	\$ 41,400	\$ 47,385	\$ (5,985)
03-243-440-80100	Transfer to Res - Capital	\$ 62,300	\$ 61,500	\$ 78,300	\$ 106,050	\$ (27,750)
NET CONTRIBUTIONS TO (FROM) RESERVES:		\$ 121,547	\$ 132,313	\$ 119,700	\$ 153,435	\$ (33,735)
OPERATING SURPLUS/(DEFICIT):		\$ (0)	\$ 0	\$ -	\$ -	\$ -
CAPITAL BUDGET						
CAPITAL REVENUE:						
02-243-066-41510	Sale of Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
03-243-032-41710	Transfer from Reserves	\$ -	\$ 89,426	\$ -	\$ -	\$ -
03-243-032-41720	Transfer from Res. - DC	\$ 1,032,401	\$ 66,077	\$ -	\$ -	\$ -
TOTAL CAPITAL REVENUE:		\$ 1,032,401	\$ 155,503	\$ -	\$ -	\$ -
CAPITAL EXPENDITURES:						
From Capital Schedule		\$ 1,032,401	\$ 155,503	\$ -	\$ -	\$ -
TOTAL CAPITAL EXPENDITURES:		\$ 1,032,401	\$ 155,503	\$ -	\$ -	\$ -
CONTRIBUTIONS TO RESERVES:						
03-243-440-80300	Clear Unfinanced Capital	\$ -	\$ -	\$ -	\$ -	\$ -
03-243-440-80300	Transfer to (from) Res. - Capital	\$ -	\$ -	\$ -	\$ -	\$ -
03-243-440-80300	Transfer to Res. - Capital	\$ -	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS TO RESERVES		\$ -	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:						
Repayment of LTD		\$ -	\$ -	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ -	\$ -	\$ -	\$ -	\$ -

APPENDIX A

2025 CAPITAL SCHEDULE - TAX SUPPORTED

Project #	Description	Notes / Priority Rating	Account Number	Budget Amount
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APPENDIX A - Deferred or Declined Projects - TAX PROGRAM

NEW	"NEW" Haul-All Garbage Truck	Streamline garbage collection in Parks & Recreation department		\$ 290,000
NEW	Linden Beach Dog Park	Shade for both sides of the dog park. Current trees planted will take years to grow.		\$ 50,000
NEW	Lakeside Park - Paving Trails and Erosion Control	Grading of trails where hills are steeper will be required. Storms are consistently coming through and washing out the trails causing operations to rebuild the trails.	Cost - TBD	TBD
NEW	Grovedale Storage	Grovedale currently has insufficient storage for tables or the ability to store additional items such as a stage and curtains.		\$ 100,000
NEW	Cedar Island/ Lakeside/Marina Beach Cameras	Cedar Island - \$10k - Cameras for boater security and washroom vandalism. Boaters are requesting due to increased vandalism. The Town is also experiencing increased vandalism at the washrooms. Lakeside Park \$15k - 12 Cameras in Lakeside park (6 inside and 6 outside pavilion). Cameras can monitor and deter increased vandalism or damage during facility rentals. Marina/Cedar Island Beach Washrooms - \$50k - WIFI Extender and cameras at Marina		\$ 75,000
NEW	Kayak Launch	A stable ramp reduces the risk of falls and accidents when residents are launching their kayak or apparatus. Demand has been increasing from the community.		\$ 60,000
NEW	Budgeting Software (Implementation + 1 year license - annual license estimated at \$15k/year)	Currently, Finance department is using Microsoft Excel to create the multi year budget and Budget document. There is budgeting software that would modernize the process, allow the Budget document to be instantly AODA compliant and allows for ad-hoc report generation.		\$ 55,000
NEW	Arena Signage - new Jasperson Entrance	The arena's front entrance is now "new jasperson" so many visitors don't know where the area is, and there is no indication on the west that that this is the Kingsville Recreation Complex. Looking to add a smart LED sign at RD 2 and Jasperson as well as signage to the building.		\$ 60,000
NEW	Drainage Consultant/Investigation Study - Kingsville Soccer Field & Baseball Diamond + Cottam Diamond 4	Fields and Diamonds are constantly under water and causing delays in use. Ideally, would recommend working on 1-2 fields / season. This would be a phased in approach. Starting with the consulting work, to understand the full scope of the work that is needed.		\$ 45,000
REPLACE	Cedar Island Playground Replacement	Playground is 17 years old. Playground equipment is outdated and condition is good, however, coming to end of life.		\$ 250,000
REPLACE	Williams Park Playground - Cottam	Playground is 17 years old and coming to end of life.		\$ 175,000
REPLACE	Cottam Tennis Courts	Re-surface was done in 2019/20. Recommendation of a consultant to assess the level of rehab required.		\$ 100,000
REPLACE	Parking Lot Repairs (Arena, Kratz, Cedar Island Beach)		Cost - TBD	TBD
REPLACE	Removal of West Docks along channel at the Marina			\$ 55,000
				\$ 1,315,000

APPENDIX B

2025 CARRYFORWARD PROJECTS - TAX SUPPORTED				Funding Source						
Project #	Description	Account Number	Budget Amount	Grants		Other Revenue	Transfer from Reserves	Development Charges	Long-term Debt	Current Year Taxation
				Provincial	Federal					
				INFORMATION TECHNOLOGY						
IT-2024-4	Great Plains / Diamond Update	01-114-360-72404	\$ 14,000				\$ 14,000			\$ -
		SUBTOTAL	\$ 14,000	\$ -	\$ -	\$ -	\$ 14,000	\$ -	\$ -	\$ -
FIRE DEPARTMENT										
FIRE-2024-4	Master Fire Plan	01-121-360-72404	\$ 50,000				\$ 50,000			\$ -
		SUBTOTAL	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -
CAPITAL PROJECTS & ENGINEERING										
ENG-2024-4	Bridge Program - Engineering for future replacement of Road 3 West over Nelson Drain Bridge	01-130-360-72404	\$ 95,000				\$ 95,000			\$ -
ENG-2024-6	Asset Management Plan - Consulting Services (AMP expanded to include Non-Core Assets)	01-130-360-72406	\$ 100,000	\$ 100,000						\$ -
		SUBTOTAL	\$ 195,000	\$ 100,000	\$ -	\$ -	\$ 95,000	\$ -	\$ -	\$ -
FACILITIES										
FAC-2024-1	Ridgeview Park Community Centre & Field House - Engineering	01-178-360-72401	\$ 3,000,000				\$ 1,218,193		\$ 1,781,807	\$ -
		SUBTOTAL	\$ 3,000,000	\$ -	\$ -	\$ -	\$ 1,218,193	\$ -	\$ 1,781,807	\$ -
	TOTALS:		\$ 3,259,000	\$ 100,000	\$ -	\$ -	\$ 1,377,193	\$ -	\$ 1,781,807	\$ -

2025 CARRYFORWARD PROJECTS - WATER / WASTEWATER RATE FUNDED										
Project #	Description	Account Number	Budget Amount	Funding Source						
				Grants		Other Revenue	Transfer from Reserves	Development Charges	LTD	Current Year Rates
				Provincial	Federal					
WATER										
WATER-2024-1	FLEET - Meter Van (quantity 1)	02-201-360-72406	\$ 35,000				\$ 35,000			
	SUBTOTAL		\$ 35,000	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -
KINGSVILLE / RUTHVEN / LAKESHORE WEST WASTEWATER TREATMENT SYSTEM										
WASTE-K-2025-1	Sanitary Extension - Kratz Road / ERCA Greenway Engineering	02-242-360-71949	\$400,000			\$ 400,000				
WASTE-K-2025-2	Ruthven Pump Station - Resolve Operational Issues and Engineering for Future Construction to Accomodate Increased Capacity	02-242-360-72248	\$400,000				\$ 60,000	\$ 340,000		
WASTE-K-2025-3	Lakeshore Sanitary Plant Capacity Expansion - Class EA	02-242-360-72252	\$350,000					\$ 350,000		
	SUBTOTAL		\$ 1,150,000	\$ -	\$ -	\$ 400,000	\$ 60,000	\$ 690,000	\$ -	\$ -
COTTAM WASTEWATER TREATMENT SYSTEM										
	SUBTOTAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTALS:		\$ 1,185,000	\$ -	\$ -	\$ 400,000	\$ 95,000	\$ 690,000	\$ -	\$ -

APPENDIX C

CONTINUITY OF RESERVES, DEFERRED REVENUE & TRUST FUNDS

	G/L Acct	Account Name	2023 Bal Fwd	2024 Activity		2024 Bal Fwd	2025 Activity		2025 Bal Fwd
				Contribution	Application		Contribution	Application	
PROPERTY TAX SUPPORTED RESERVES									
BIA	03-000-032-31053	Reserve BIA	\$ 110,768		\$ (5,037)	\$ 105,731		\$ (9,306)	\$ 96,425
Building	03-000-032-39073	Building Fleet Reserve	\$ 65,002	\$ 27,500	\$ (40,000)	\$ 52,502	\$ 27,500	\$ (40,000)	\$ 40,002
Building	03-000-032-39073	Building Department Reserve	\$ 1,717,141		\$ (437,675)	\$ 1,279,466		\$ (297,406)	\$ 982,060
Facilities	03-000-032-39118	Facility Maint. - HVAC & Roof	\$ 259,013	\$ 180,000	\$ (290,000)	\$ 149,013	\$ 180,000	\$ (310,000)	\$ 19,013
Facilities	03-000-032-39125	Reserve - Lifecycle - Facilities	\$ 562,641	\$ 1,693,193	\$ (250,000)	\$ 2,005,834	\$ 675,000	\$ (1,588,193)	\$ 1,092,641
Fire	03-000-032-39107	Reserves Fire Equipment	\$ 602,284	\$ 325,000	\$ (10,000)	\$ 917,284	\$ 425,000	\$ (145,000)	\$ 1,197,284
Fire	03-000-032-39108	Reserve Fire Fundraising	\$ 10,112			\$ 10,112			\$ 10,112
General	03-000-032-31041	Election and Related Costs	\$ 25,000	\$ 32,500		\$ 57,500	\$ 32,500		\$ 90,000
General	03-000-032-31044	General Admin Capital	\$ 176,467			\$ 176,467			\$ 176,467
General	03-000-032-31060	Working Capital Reserve	\$ 2,811,882			\$ 2,811,882			\$ 2,811,882
General	03-000-032-31063	Budget Stabilization	\$ 1,756,917			\$ 1,756,917			\$ 1,756,917
General	03-000-032-31064	Affordable Housing Initiative	\$ 58,536			\$ 58,536			\$ 58,536
General	03-000-032-31065	Reserve Community Grants	\$ 12,000			\$ 12,000			\$ 12,000
General	03-000-032-39078	Reserve Erie Shore Transit	\$ 12,001	\$ 6,000		\$ 18,001	\$ 6,000		\$ 24,001
General	03-000-032-39104	Reserve Economic Development	\$ 17,668			\$ 17,668	\$ 20,000		\$ 37,668
General	03-000-032-39113	Reserve Health Care	\$ 65,000		\$ (26,415)	\$ 38,585		\$ (20,585)	\$ 18,000
General	03-000-032-39150	ELK Annuity Projects - Allocated	\$ 500,000			\$ 500,000			\$ 500,000
General	03-000-032-39150	ELK Annuity Projects - Unallocated	\$ 1,542,647			\$ 1,542,647			\$ 1,542,647
General	03-000-032-39155	Property Acquisition & Development Reserve	\$ 1,499,340	\$ 400,000		\$ 1,899,340	\$ 800,000		\$ 2,699,340
IT	03-000-032-39112	Reserve Information Technology	\$ 32,316	\$ 25,000	\$ (27,000)	\$ 30,316	\$ 50,000	\$ (64,000)	\$ 16,316
Marina	03-000-032-31057	Reserve Marina	\$ 57,305	\$ 10,000	\$ -	\$ 67,305		\$ (45,000)	\$ 22,305
Parks	03-000-032-31043	Reserve Parks Property	\$ 138,370		\$ (40,000)	\$ 98,370			\$ 98,370
Parks	03-000-032-31045	Reserve Park Fees	\$ 424,963		\$ -	\$ 424,963			\$ 424,963
Parks	03-000-032-31047	Reserve Park/Arena Equipment	\$ (4,324)	\$ 175,000	\$ (135,000)	\$ 35,676	\$ 175,000	\$ (153,000)	\$ 57,676
Parks	03-000-032-31062	Reserve Mettawas Park	\$ 59,156			\$ 59,156			\$ 59,156
Parks	03-000-032-39064	Subdivision Tree Reserve	\$ 57,100			\$ 57,100			\$ 57,100
Parks	03-000-032-39067	Tree Reserve	\$ 40,450			\$ 40,450			\$ 40,450
Parks	03-000-032-39111	Reserve Skatepark/Splashpark	\$ 3,196			\$ 3,196			\$ 3,196
Parks	03-000-032-39119	Reserve - Lifecycle - Parks	\$ 335,912	\$ 110,000	\$ (240,000)	\$ 205,912	\$ 110,000	\$ -	\$ 315,912
Plan	03-000-032-39130	Reserve - Cottam CIP	\$ 11,384			\$ 11,384			\$ 11,384
Plan	03-000-032-39131	Reserve - Planning Studies	\$ 138,832			\$ 138,832			\$ 138,832
Police	03-000-032-31059	Reserve Capital OPP	\$ 1,011,388	\$ 80,000		\$ 1,091,388	\$ 80,000		\$ 1,171,388
PW	03-000-032-31042	Reserve PW Drainage	\$ -			\$ -			\$ -
PW	03-000-032-39062	Reserve Sidewalks	\$ 10,000			\$ 10,000		\$ (10,000)	\$ -
PW	03-000-032-39068	Reserve PW Capital	\$ 1,066,659		\$ (567,487)	\$ 499,172		\$ (499,172)	\$ 0
PW	03-000-032-39072	Equipment Reserve - PW	\$ 229,047	\$ 375,000	\$ (370,000)	\$ 234,047	\$ 425,000	\$ (330,828)	\$ 328,219
PW	03-000-032-39075	Reserve - Lifecycle - Roads	\$ 808,292	\$ 1,770,000	\$ (1,905,000)	\$ 673,292	\$ 2,140,000	\$ (2,250,000)	\$ 563,292
PW	03-000-032-39082	Reserve - Lifecycle - Bridges	\$ 2,006,792	\$ 830,000	\$ (2,240,000)	\$ 596,792	\$ 910,000	\$ (1,020,000)	\$ 486,792
PW	03-000-032-39084	Reserve - Lifecycle - Storm	\$ 949,123	\$ 150,000		\$ 1,099,123	\$ 150,000		\$ 1,249,123
PW	03-000-032-39110	Reserve Public Works	\$ 12,513		\$ (12,513)	\$ 0			\$ 0
PW	03-000-032-39117	Reserve - Parking Lots	\$ 22,600		\$ (22,600)	\$ -			\$ -
REC	03-000-032-31070	Reserve - Recreation & Events	\$ 53,379			\$ 53,379			\$ 53,379
PROPERTY TAX SUPPORTED RESERVES TOTAL			\$ 19,268,872	\$ 6,189,193	\$ (6,618,727)	\$ 18,839,338	\$ 6,206,000	\$ (6,782,490)	\$ 18,262,848
LESS: UNFINANCED CAPITAL									
	xxxxx	Cottam Community Centre (2023-2024)	\$ -		\$ (1,781,807)	\$ (1,781,807)	\$ 198,000		\$ (1,583,807)
PROPERTY TAX SUPPORTED RESERVES NET			\$ 19,268,872	\$ 6,189,193	\$ (8,400,534)	\$ 17,057,531	\$ 6,404,000	\$ (6,782,490)	\$ 16,679,041

CONTINUITY OF RESERVES, DEFERRED REVENUE & TRUST FUNDS

	G/L Acct	Account Name	2023 Bal Fwd	2024 Activity		2024 Bal Fwd	2025 Activity		2025 Bal Fwd
				Contribution	Application		Contribution	Application	
WATER AND WASTEWATER RESERVES									
Sewer - COT	03-000-032-39013	Reserve Cottam Equipment	\$ 7,500			\$ 7,500			\$ 7,500

CONTINUITY OF RESERVES, DEFERRED REVENUE & TRUST FUNDS

	G/L Acct	Account Name	2023	2024 Activity		2024	2025 Activity		2025
			Bal Fwd	Contribution	Application	Bal Fwd	Contribution	Application	Bal Fwd
Sewer - COT	03-000-032-39080	Working Capital Cottam Sewage	\$ (734,750)	\$ 78,300		\$ (656,450)	\$ 153,435		\$ (503,015)
Sewer - KLW	03-000-032-39004	Working Capital KLW Sewage	\$ 1,158,569			\$ 1,158,569	\$ 56,078		\$ 1,214,647
Sewer - KLW	03-000-032-39006	Reserve LW Capital Conn Chgs	\$ 190,334			\$ 190,334			\$ 190,334
Sewer - KLW	03-000-032-39042	Reserve LW Equipment	\$ 113,337	\$ 22,000		\$ 135,337	\$ 22,000	\$ (40,000)	\$ 117,337
Sewer - KLW	03-000-032-39063	Reserve Sewer Capital - LW	\$ 1,083,936	\$ 886,500	\$ (1,845,000)	\$ 125,436	\$ 1,166,550	\$ (865,000)	\$ 426,986
Water	02-201-032-39013	MOE Reserves - GS Water	\$ 59,278		\$ (59,278)	\$ (0)			\$ (0)
Water	03-000-032-39005	Reserve Future Waterline Mtce	\$ 1,596,043	\$ 1,192,000	\$ (343,262)	\$ 2,444,781	\$ 1,317,000	\$ (2,375,000)	\$ 1,386,781
Water	03-000-032-39069	Reserve Meter Changeout Water	\$ 200,000		\$ (200,000)	\$ -			\$ -
Water	03-000-032-39070	Working Capital Reserve Water	\$ 1,488,613		\$ (890,000)	\$ 598,613	\$ 296,066		\$ 894,679
Water	03-000-032-39071	Reserve Equipment Water	\$ 125,706	\$ 70,000	\$ (100,000)	\$ 95,706	\$ 82,400	\$ (21,000)	\$ 157,106
WATER AND WASTEWATER RESERVES TOTAL			\$ 5,288,565	\$ 2,248,800	\$ (3,437,540)	\$ 4,099,825	\$ 3,093,529	\$ (3,301,000)	\$ 3,892,354
LESS: UNFINANCED CAPITAL									
	xxxxx	Water Meter Replacement Program (2023-2024 Project)			\$ (2,110,000)	\$ (2,110,000)	\$ 211,000	\$ -	\$ (1,899,000)
WATER AND WASTEWATER RESERVES NET			\$ 5,288,565	\$ 2,248,800	\$ (5,547,540)	\$ 1,989,825	\$ 3,304,529	\$ (3,301,000)	\$ 1,993,354
DEFERRED REVENUE									
	03-000-032-39209	Development Charges	\$ 9,263	\$ 2,500,000	\$ (1,964,500)	\$ 544,763	\$ 2,500,000	\$ (2,462,954)	\$ 581,809
	03-000-032-39180	Reserve Fund - Gas Tax	\$ 1,122,505	\$ 1,091,376	\$ (1,049,000)	\$ 1,164,881	\$ 1,091,376	\$ (200,000)	\$ 2,056,257
	03-000-032-39182	Reserve Fund - OCIF	\$ 1,232,550	\$ 1,377,196	\$ (1,561,250)	\$ 1,048,496	\$ 1,312,047	\$ (2,360,000)	\$ 543
	03-000-032-39184	Reserve Fund - Modernization Grant	\$ 67,727		\$ (8,394)	\$ 59,333			\$ 59,333
	03-000-032-39185	Reserve Fund - Safe Restart (COVID)	\$ 271,784		\$ (96,750)	\$ 175,034		\$ (81,750)	\$ 93,284
DEFERRED REVENUE TOTAL			\$ 2,703,830	\$ 4,968,572	\$ (4,679,894)	\$ 2,992,508	\$ 4,903,423	\$ (5,104,704)	\$ 2,791,227
FUNDS HELD IN TRUST									
	04-150-034-31019	Cemetery Trust	\$ 1,328,182			\$ 1,328,182			\$ 1,328,182
FUNDS HELD IN TRUST TOTAL			\$ 1,328,182	\$ -	\$ -	\$ 1,328,182	\$ -	\$ -	\$ 1,328,182
TOTAL			\$ 28,589,448	\$ 13,406,565	\$ (16,846,161)	\$ 25,149,852	\$ 14,413,952	\$ (15,188,194)	\$ 24,375,611

APPENDIX D

Town of Kingsville

5 Year Recommended Capital/Major Maintenance from 2025 to 2029

The Ontario Clean Water Agency has identified the following capital projects/major maintenance for your review and approval.

Scope of Work	2025	2026	2027	2028	2029	Rationale for Project
Wastewater Treatment Plant						
Pump Station Wet Well Refurbishments	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	Lifecycle replacement- Collection system wet wells are original equipment. Pump bases, rails, piping, chains etc. are rusted and worn. Budget is for one pump station per or two year, location to be determined. Potentially Williams Street, LSW #6
Chemical feed pump replacement LWS	\$15,000.00					Life cycle replacement- original equipment due for replacement, Ferric Pump #2, same as 2024
TSSA Upgrades	\$35,000.00					Compliance TSSA Upgrade Ruthven Fuel and generator upgrade
Replace overhead doors on sludge building South Side	\$25,000.00					Life cycle replacement- original equipment doors are worn and rusted
Centrifuge Polymer Mixer System			\$80,000.00			Life cycle replacement- original equipment, if the system goes down we would have to haul sludge
Kingsville Lagoon raw distribution chamber valving & cement repairs	\$60,000.00					Life cycle replacement- cement is very corroded, cement slides for gates are worn, gates will not seal any longer, valve replacement Discharge #4, 4 12" valves
Control cabinet replacement, VFD& electrical upgrades	\$50,000.00	\$200,000.00	\$200,000.00	\$200,000.00	\$200,000.00	Life cycle replacement- update disconnect clean up at KPS#2 and Lagoon Panel upgrade
Portable Generator Replacement				\$120,000.00		Life cycle replacement- current generator is 1984, 50KW or equivalent tow behind, Single phase capability and amp plugs various sizes to accommodate all pump stations.
Air makeup Unit Replacement		\$65,000.00				Life cycle replacement- 1-sludge building, 2 grit building
Replace lift truck		\$15,000.00				Life cycle replacement- current lift truck is worn, repairs have been made to keep unit in service for a few more years.
Continuous monitoring equipment gas detection, portable device and grit building			\$25,000.00			Life cycle replacement- sensor will need replacing
Kingsville Lagoons Sludge Removal		\$1,000,000.00		\$1,000,000.00		Compliance- cells have not had sludge removed in the past. Accumulation of sludge reduces lagoon volume, old sludge will denitrify and cause compliance issues. MECP ECA states sludge shall be monitored and removed as required. Sludge judging completed in August 2021, Kingsville Lagoon #1 have high levels of sludge and require cleaning. Lagoon #2 in 2024, Lagoon #1 in 2025.
PLC/SCADA	\$50,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	Life cycle replacement - many components are out dated and are becoming unreliable which will have an impact on operations. Specifically Grit building PLC Cabinet, PLC for Kingsville #1, LSW Main Plant sludge Air Valve
Pump Replacement/Maintenance	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	Life cycle replacement - several pumps at the pump stations are starting to meggar low.Yr 2023 Headwork's replacement at LWS, Various Lagoon Pumps, Kingsville PS #2 pumps, Forced Main Pump spares.
Primary Clarifier Sand Blast and Reseal			\$550,000.00			Conduct per 2018 Inspections, one primary per year, Remaining Primary Clarifier #2 is last clarifier requiring refurb.
Storm & Sanitary CLI ECA Support						CLI ECA deliverables progress for your sanitary and storm water systems
Centrifuge Macerator		\$10,000.00				Life cycle replacement- sensor will need replacing
LSW Lab New microscope		\$15,000.00				New Lab Microscope
LSW Final Clarifiers Brush system overhauls	\$50,000.00	\$50,000.00				Present system is obsolete and no longer works, this is a harsh environment and requires complete overhaul and replacing.
Kingsville #2 Lagoon Pump Flow Meter	\$22,000.00					Kingsville Lagoon flow meter is original equipment at approx 35yr, unit is failing calibratin and requires replacing

LSW Main Plant Rotork Valves Various locations	\$23,000.00					Life Cycle replacement - Sludge Inlet Valve actuator
LSW Main Plant, Grit Classifier tub replacement	\$35,000.00				\$120,000.00	Life Cycle Replacement- New system required, was repaired in 2019, unit is failing and unreliable
Kingsville #2 Lagoon Pumps panel upgrades					\$120,000.00	Life Cycle replacement, panels are unreliable and ready for catastrophic failure at any time, can be done in house.
LSW Main Plant, DO system replacment	\$150,000.00				\$120,000.00	Life Cycle replacement, control unit, probes system in general replacement, unit original to plant and needs consistency in its operations.
New UV Bublbs, complete replacement of bulbs transmittance weakness	\$25,000.00		\$25,000.00		\$25,000.00	Life Cycle Replacement Biannual replacment, required to maintain transmittance peak.
Expansion Joints, Raw Channel & Aerator Chamber	\$45,000.00					Life cycle, present joints are worn and need replacing, they are leaking.
Grit Room Scum box Valve replacment	\$80,000.00					Life Cycle, system is no longer operational and would help with the odour.
Total Estimate - Recommended Capital	\$865,000.00	\$1,655,000.00	\$1,180,000.00	\$1,620,000.00	\$885,000.00	

APPENDIX E

2025 APPROVED STAFFING REQUESTS

PROGRAM AREA	Priority	# FTE	Part time / Full Time/ Contract/ Student	Union/ Non Union	Employee Type	Job Title	ESTIMATE ANNUAL SALARY (GROSS)	ESTIMATE ANNUAL SALARY (NET TAX IMPACT)	Justification on Request for Additional Staffing
TAX FUNDED									
Parks	High	1	Full-Time	Non-Union	Supervisor	Parks & Recreation Supervisor	\$ 112,000	\$ 112,000	The addition of a second supervisor in the Parks & Recreation department. Adding this position would allow for the workload to be appropriately distributed as well as provide additional evening and weekend supervisory support to operational staff. This will improve our ability to proactively identify and address P&R related issues in the Town and help ensure that full-time, part-time and student staff are properly trained, equipped and deployed.
Parks	High	0.5	Part-Time	Union	Employee	Parks & Recreation Staff	\$ 47,500	\$ 47,500	Part time staff are required to provide service during off hours (i.e. evening and weekends). Service level expectations from the community and user groups are increasing and additional personnel are required to ensure parks and facilities are clean, safe and well maintained.
Drainage	High	1	Full-Time	Union	Employee	Drainage Clerk	\$ 75,000	\$ 52,000	Requesting a full time Drainage clerk to assist the Drainage Superintendent. The full time support will ensure work orders, drain management and capital projects are completed in an organized and timely manner in accordance with the Drainage Act. The position will be partially funded through a provincial grant.
Building	High	1	Full-Time	Non-Union	Employee	Building Inspector Junior	\$ 105,000	\$ -	1 full time non union staff.
Public Works	High	1	Full-Time	TBD	Employee	Feet Coordinator	\$ 78,750	\$ 59,063	Position expected to start April 2025.
TAX SUBTOTAL		4.5					\$ 418,250	\$ 270,563	
RATE FUNDED									
Water	High	1	Full-Time	Union	Employee	Utility Locate Technician/GIS	\$ 95,000	\$ -	The Ontario Underground Infrastructure Notifications System Act has become more onerous for infrastructure owners. There are now administrative penalties associated with late locates. This position would be responsible for finding all underground infrastructure belonging to the Town of Kingsville, including fibre, watermains, storm sewers, sanitary sewers, and streetlights. It would also help maintain an accurate and complete list of assets for GIS (Geographic Information System) and AMP (Asset Management Plan).
RATE SUBTOTAL		1					\$ 95,000	\$ -	

APPENDIX F



Business Improvement Area (BIA) service works to help Kingsville Businesses flourish by promoting Kingsville as a prime shopping area and providing local businesses with tools for success.

The BIA’s goal is to enhance and improve business within the geographic boundaries of the association by utilizing the combined strengths of all our members.

Staffing – One staff member supports the BIA. They report directly to the BIA Board of Managers. BIA Board of Managers – consists of one Chairperson, a Council representative & seven Members.

Operating Budget (\$dollars)

BIA	2024 Budget	2025 Budget	Change \$
Revenue	156,600	155,392	(1,208)
Expenses	161,637	164,698	(3,061)
Contribution to Reserves	(5,037)	(9,306)	(4,269)
Net Total	-	-	-



220+ businesses supported.

2.6K Instagram followers

4.7K Facebook followers

continually working towards **beautification** of Downtown Kingsville (i.e. facelift grant, flowers).

\$100,000 spent in the BIA core during the Holiday season; attributed to the annual BIA Dollar Program.

BIA						Variance - Fav/(Unfav)
Account Number		2022 Actuals	2023 Actuals	2024 Budget	2025 Budget	2025 Budget vs. 2024 Budget
OPERATING BUDGET						
OPERATING REVENUE:						
01-181-012-40189	B.I.A.	\$ 110,000	\$ 115,500	\$ 115,500	\$ 117,810	\$ 2,310
01-181-058-40500	Town Contribution - Flower Program	\$ 20,000	\$ 21,250	\$ 24,100	\$ 24,582	\$ 482
01-181-058-40500	Town Grant - Operation Face Lift	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
01-181-066-41255	Revenue - BIA	\$ 200	\$ -	\$ -	\$ -	\$ -
01-181-066-41270	Miscellaneous	\$ 14	\$ 16	\$ -	\$ 1,000	\$ 1,000
01-181-066-40528	Fundraising		\$ -	\$ 5,000	\$ -	\$ (5,000)
01-181-066-41292	Assoc. Memberships	\$ 2,071	\$ 3,726	\$ 4,000	\$ 4,000	\$ -
01-181-066-41410	Investment Income		\$ 6,784	\$ 3,000	\$ 3,000	\$ -
TOTAL OPERATING REVENUE:		\$ 137,285	\$ 152,276	\$ 156,600	\$ 155,392	\$ (1,208)
OPERATING EXPENDITURES:						
01-181-072-60120	Contracts	\$ 41,498	\$ 45,434	\$ 48,500	\$ 52,000	\$ (3,500)
01-181-170-60840	Fund Raising Incentive	\$ -	\$ -	\$ 1,200	\$ -	\$ 1,200
	Benefits	\$ 6,449	\$ 9,819	\$ 10,537	\$ 11,298	\$ (761)
Total Salaries & Benefits		\$ 49,861	\$ 55,253	\$ 60,237	\$ 63,298	\$ (3,061)
01-181-099-60301	Office Supplies	\$ 526	\$ 1,501	\$ 1,000	\$ 1,000	\$ -
01-181-099-60306	Advertising & Promotion	\$ 2,925	\$ 6,144	\$ 10,000	\$ 27,000	\$ (17,000)
01-181-099-60309	Computer & Web Site	\$ 51	\$ 2,736	\$ 1,000	\$ 1,000	\$ -
01-181-099-60317	Miscellaneous	\$ 1,072	\$ 999	\$ 1,000	\$ 1,000	\$ -
01-181-099-60320	Membership & Subscriptions	\$ 447	\$ 605	\$ 1,000	\$ 1,000	\$ -
01-181-099-60323	Write Offs	\$ 463	\$ 423	\$ 1,000	\$ 500	\$ 500
01-181-099-60327	Phone/Internet/Static/IP	\$ 2,547	\$ 1,861	\$ 3,000	\$ 3,000	\$ -
01-181-099-60329	Rent	\$ 3,610	\$ 3,610	\$ 4,500	\$ 4,000	\$ 500
01-181-170-60811	BIA Mixer	\$ -	\$ 79	\$ 1,200	\$ 700	\$ 500
01-181-170-60812	BIA Dollar Promotion	\$ 17,786	\$ 13,012	\$ 17,000	\$ -	\$ 17,000
01-181-170-60816	Annual General Meeting	\$ 882	\$ 792	\$ 1,000	\$ 1,200	\$ (200)
01-181-099-60819	Training	\$ 14	\$ 2,222	\$ 4,000	\$ 3,000	\$ 1,000
01-181-099-60833	Operation Face Lift	\$ 6,517	\$ 8,809	\$ 10,000	\$ 10,000	\$ -
01-181-099-60836	Maintenance		\$ 446	\$ 700	\$ 2,000	\$ (1,300)
01-181-170-60839	Beautification / Flower Program	\$ 40,899	\$ 40,369	\$ 45,000	\$ 46,000	\$ (1,000)
TOTAL OPERATING EXPENDITURES:		\$ 127,600	\$ 138,861	\$ 161,637	\$ 164,698	\$ (3,061)
NET OPERATING REVENUES (EXPENSES):		\$ 9,685	\$ 13,415	\$ (5,037)	\$ (9,306)	\$ (4,269)
CONTRIBUTIONS TO (FROM) RESERVES:						
03-181-032-41700	Trans. from Res. - Working Cap.	\$ -	\$ -	\$ (5,037)	\$ (9,306)	\$ 4,269
03-181-440-80100	Transfer to Res. - Working Cap.	\$ 9,421	\$ 13,415			\$ -
NET CONT. TO (FROM) RESERVES:		\$ 9,421	\$ 13,415	\$ (5,037)	\$ (9,306)	\$ 4,269
OPERATING SURPLUS/(DEFICIT):		\$ 264	\$ -	\$ -	\$ -	\$ 0
CAPITAL BUDGET						
CAPITAL REVENUE:						
01-181-058-40504	Provincial Grant	\$ 100,000	\$ -			\$ -
01-181-066-41368	Clock Bricks	\$ 200	\$ 1,695			\$ -
03-181-032-41710	Transfer from Res. - Capital	\$ -	\$ -			\$ -
TOTAL CAPITAL REVENUE:		\$ 100,200	\$ 1,695	\$ -	\$ -	\$ -
CAPITAL EXPENDITURES:						
	From Capital Schedule	\$ 100,464		\$ -		\$ -
TOTAL CAPITAL EXPENDITURES:		\$ 100,464	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS TO RESERVES:						
03-181-440-80300	Transfer to Res. - Capital	\$ -	\$ 1,695			\$ -
CONTRIBUTIONS TO RESERVES		\$ -	\$ 1,695	\$ -	\$ -	\$ -
REPAYMENT OF LONG-TERM DEBT:						
	Repayment of LTD		\$ -			\$ -
REPAYMENT OF LONG-TERM DEBT:		\$ -	\$ -	\$ -	\$ -	\$ -
NET CAPITAL EXPENDITURES:		\$ (264)	\$ (0)	\$ -	\$ -	\$ -
DEPARTMENTAL SURPLUS/(DEFICIT):		\$ -	\$ -	\$ -	\$ -	\$ 0



Budget 2025

- Town of Kingsville -