



2021 Division Road North
 Kingsville, Ontario N9Y 2Y9
 (519) 733-2305
 www.kingsville.ca
 water@kingsville.ca

WATER DEPARTMENT COMMERCIAL TENANT DEPOSIT FORM

PROPERTY ADDRESS: _____

UTILITY ACCOUNT NUMBER: _____

As a tenant you are required to provide a deposit, with the Town of Kingsville, as outlined in the current fees bylaw. This deposit is intended to protect the property owner from default on your water/sewage account. The deposit may be provided in the form of cash, cheque or debit. The deposit will be applied against your final water bill when you close your account and any excess funds (if applicable) will be refunded to you at that time. In addition to the deposit, we require the following information:

COMMERCIAL TENANT NAME & ADDRESS

Commercial/Business Name: _____

Contact Name: _____

Mailing Address: _____

City/Town: _____ **Postal Code:** _____

Business Phone: _____ **Alternate Phone:** _____

I hereby request the Town of Kingsville to supply water and/or sewage (if applicable) service to the premises at the above address as of this date: _____

I hereby further agree to pay for this service at the authorized rates, which may change over time.

Bills are payable on or before the due date. All accounts not paid by the due date are subject to a late payment fee of 1.5% per month, which is applied the 1st of every month the account is past due.

I hereby acknowledge that if the account is two or more bills in arrears, the Town of Kingsville may shut off the water to the property. The water will not be turned back on until full payment is made, plus reconnection charges.

Date: _____ **Signature:** _____

Property Owner's Acknowledgement

I authorize the Town to set up a water account in the above Tenants name.

I hereby acknowledge that if the account is two or more bills in arrears the Town of Kingsville may shut off the water to the property.

I hereby acknowledge as the property owner, I am responsible for any charges for the supply of water to the property and that Section 398 of the Municipal Act, 2001 provides the Town with the authority to add any uncollected charges for water to the tax roll of the property to which the supply was made and collect the charges in the same manner as municipal taxes.

Property Owner's Name: _____ **Contact Phone #:** _____

Signature: _____ **Date:** _____

Tenant Deposit Rates

No Sewage

Business
\$150

 Sewage

Business
\$250

Deposit Amount (W DEP) : \$ _____

Office Use Only:

Initial Date