

THE CORPORATION OF THE TOWN OF KINGSVILLE

DRAFT - BY-LAW 24-2020

Being a by-law to impose fees and charges by The Corporation of the Town of Kingsville

WHEREAS section 391 of the *Municipal Act, 2001*, S.O. c. 25 (the “Act”) authorizes a municipality to pass by-laws imposing fees or charges on persons:

- (a) for services or activities provided or done by or on behalf of it;
- (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- (c) for the use of its property including property under its control;

and the costs included in a fee or charge may include costs incurred by a municipality related to administration, enforcement and the establishment, acquisition and replacement of capital assets.

AND WHEREAS subsection 398(1) of the Act provides that such fees and charges imposed by a municipality on a person constitute a debt of the person to the municipality.

AND WHEREAS subsection 398(2) of the Act provides that the treasurer of a municipality may add fees and charges imposed by the municipality to the tax roll for any property for which all of the owners are responsible for paying the fees and charges and collect them in the same manner as municipal taxes.

AND WHEREAS subsection 69(1) of the *Planning Act*, R.S.O. 1990 c. P.13 provides that the council of a municipality, by by-law may establish fees for the processing of applications made in respect of planning matters (the “Application”), which fees shall be designed to meet only the anticipated cost to the municipality in respect of the processing the Application.

AND WHEREAS the Town deems it advisable to repeal By-law 28-2019 on the effective date of this by-law.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

Definitions

1. In this By-law, the following words shall have the corresponding meaning:

“Indemnity Deposit” means a fee or charge paid to the Town to meet all or a portion of the cost and expenses of remediating or repairing any damage to Town property or infrastructure, including, but not limited to roads, sidewalks, curbing or paved boulevards, water or sewage works, caused as a result of the use of such property or infrastructure or as a result of the carrying on of construction or demolition or other works on adjacent property.

“Rental Deposit” means the fee or charge paid to the Town as partial payment toward the rental of Town owned facilities.

“Security Deposit” means a fee or charge paid to the Town to guarantee the due performance of certain obligations owing to the Town that the Town may draw upon in the event that such obligations are not performed in order to complete all outstanding works or matters and pay the costs and expenses incurred.

Fees and Charges

2. Subject to section 12 of this By-law, the fee or charges as provided for in Schedule "A" attached hereto and forming part of this By-law shall be imposed and charged for the services, activities and use of property as indicated in said Schedule "A".

Rental Deposit

3. A rental deposit of 50% of the entire rental amount shall be paid to the Town at the time of booking either Lakeside Park Pavilion or Grovedale Arts & Culture Centre. The balance of the rental amount shall be payable in accordance with the Town's policies and procedures, as may be amended from time to time. For clarity, the Town will honour the rental rates in effect when the deposit is received.
4. The rental deposit shall be forfeited in the event that the rental is cancelled within thirty (30) days of the scheduled event date.

Indemnity Deposits

5. Indemnity Deposits as provided for in Schedule "B" attached hereto and forming part of this By-law shall be imposed and charged as indicated in said Schedule "B".
6. Following the use of the property or infrastructure or the completion of the construction or demolition in respect of which an Indemnity Deposit has been paid and, upon request of the person who paid the Indemnity Deposit to the Town, the Indemnity Deposit, less any costs and expenses of remediating or repairing any damage to Town property or infrastructure, shall be refunded by the Town.

Security Deposits

7. Security Deposits as provided for in Schedule "C" attached hereto and forming part of this By-law shall be imposed and charged as indicated in said Schedule "C".
8. Upon the performance of all obligations owing to the Town for which a Security Deposit has been paid and, upon request of the person who paid the Security Deposit to the Town, the Security Deposit, less any costs and expenses of completing any works or matters not performed, shall be refunded by the Town.

Unclaimed Deposits

9. Where an Indemnity Deposit and/or a Security Deposit has been paid to the Town and remains unclaimed for a period of seven years, the Treasurer of the Town may transfer to the general funds of the Town, any such Indemnity Deposit and/or Security Deposit against which no claim has been made, free of and from any and all claims whatsoever.

Reduced Fee or No Fee

10. Those persons and organizations identified in Column III of Schedule "D" attached hereto and forming part of this By-law shall be subject to the corresponding reduced fee or no fee identified in Column II for the use of those facilities identified in Column I.
11. Subject to availability, organizations under Column III are permitted two (2) free non-prime time rentals of Lakeside Park Pavilion each calendar year. Weekend rentals for these groups will be permitted, subject to availability, at a reduced rate of \$300.00 per day, with or without alcohol.

12. Column III organizations are not permitted to transfer entitlements under Schedule "D" to any other group, organization, entity or individual and such bookings must be used by the organization for a purpose benefiting the organization or the community at large.
13. Organizations under contract for use of sports fields or ice time shall have access to meeting rooms at no cost, subject to availability and managerial approval. These groups will be expected to set up and take down tables and chairs as required.

Repeal

14. By-law 28-2019 is hereby repealed effective **March 31, 2020**.

15. This by-law shall come into force on **April 1, 2020**.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
9th DAY OF MARCH, 2020.**

MAYOR, Nelson Santos

CLERK, Jennifer Astrologo

SCHEDULE A

FEES AND CHARGES

NOTE: UNLESS OTHERWISE INDICATED, THE "CURRENT FEE" WILL REMAIN IN EFFECT

ADMINISTRATIVE SERVICES	Proposed Fee	Current Fee	
911 Sign and Post (with or without building)		\$60.00	
Accounts Receivable (accounts outstanding after 60 days following invoice date)		1.25%	per month
Administration fee		\$25.00	
- misdirected payment			
- adding outstanding charges to tax roll			
- arrangements for weed cutting			
Advertising Hosting Fee		\$50.00	
By-law Appeal – Filing Fee		\$100.00	per appeal
Certified Copies of Municipal Documents		\$15.00	per document
Code of Conduct Complaint (refundable on recommendation of Integrity Commissioner)	\$100.00	\$250.00	
Council Meeting Recording (including USB)	\$20.00	new	per meeting
DVD/CD/USB (any copied document or documents)		\$10.00	
Election Sign Removal		\$20.00	per sign
Fireworks Permit		\$100.00	
NSF cheque		\$25.00	
Map (Town)		\$30.00	
- PLUS -		\$3.00	per square foot
Marriage Solemnization			
- during business hours		\$250.00	
- after business hours		\$350.00	
- PLUS - travel from and return to municipal office	\$0.59	\$0.58	per kilometer
Merchandise and Apparel		Cost + 15%	
MYKingsville website advertising space		\$85.00	per month
Notice of Registration of Death (Form 17)		\$10.00	
Noise Permit		\$50.00	
Non-Objection Letter (AGCO)		\$25.00	
Over the Road Banner		\$50.00	
Photocopies			
- on-site		\$0.50	per copy
- off-site		Cost	
Portable Signs			
- permit		\$65.00	
- removal		\$75.00	per hour
- storage		\$20.00	per day
- variance		\$65.00	
Property Information Report (PIR)			
- Standard (10 business days)		\$100.00	
- within 5 days, excluding holidays		\$200.00	
Property Report (for information not included in the PIR)		\$50.00	per department
Property File Document Retrieval			
- picked up at Town office		\$7.50	
- delivered by mail or email or fax	\$10.00	\$17.50	
Refund Charge		\$25.00	
Request for Fence Viewers		\$750.00	
Severance – property roll creation		\$100.00	
Signing of Document as a Commissioner for Taking Affidavits		\$15.00	up to 3 documents, seniors exempt
Signing of Document as a Notary Public		\$50.00	up to 3 documents
Statement of Death (Form 15)		\$15.00	
Statement of Account			
- picked up at Town office		\$7.50	seniors exempt
- delivered by mail or email or fax	\$10.00	\$17.50	
Tax Certificate (includes outstanding water)		\$75.00	per property
- within two business days		\$150.00	per property
Tax Notice – Duplicate			
- picked up at Town office		\$7.50	seniors exempt
- delivered by mail or email or fax	\$10.00	\$17.50	

Tax Registration		cost	
Tax Sale Tender Package		\$10.00	
Town Flag		cost	
Utility Account Set Up		\$25.00	
- PLUS SECURITY DEPOSIT (Tenant Accounts)			
Water Notice – Duplicate			
- picked up at Town office		\$7.50	seniors exempt
- delivered by mail or email or fax	\$10.00	\$17.50	

LICENSES			
Charitable Gaming			
Bingo		3%	of prize
Media Bingo		3%	of prize
Break Open (Nevada) Tickets		3%	of prize
Raffle		3%	of prize
Bazaar			
- Raffle & Bingo		3%	of prize
- Wheel of Fortune		\$10	
Hunting			
Pheasant			
- resident		\$12.50	
- non-resident		\$18.00	
Rabbit			
- resident		\$10.00	
- non-resident		\$10.00	
Marriage		\$125.00	
Refreshment Vehicle			
- first vehicle		\$250.00	
- second vehicle		\$125.00	
Taxi / Limousine / Vehicle for Hire			
Vehicle			
- new		\$300.00	
- renewal		\$100.00	per year payable on or before January 1
Driver		\$25.00	per year payable on or before January 1

ANIMAL CONTROL			
Dog License			
- January 1 to March 31		\$20.00	
- April 1 to December 31		\$40.00	
- PLUS – By-law Enforcement Officer attendance		\$15.00	
Kennel License (includes one dog license)		\$110.00	
Dog Impound Fees			
- First reclaiming fee		\$50.00	
- Second reclaiming fee		\$75.00	
- Third and subsequent reclaiming fee		\$125.00	

FIRE SERVICES			
ACGO Letters (for liquor related premises and events)		\$100.00	
Inspection Order with violations re-inspection		\$100.00	
Non-resident Motor Vehicle Accident or Fire Attendance		as set by MTO	
Non Emergency Alarm Activation (following third alarm within 6 months)		as set by MTO	
Occurrence Report Normal		\$40.00	
Occurrence Report with Full Investigation		\$100.00	
Fire Safety Request for Training Services		\$100.00	Per session (up to 2 hrs)
Fire Training provided to other Fire Departments		Cost	
Persistent Prohibited Open Burn (following second attendance at same property or properties owned by the same owner)		as set by MTO	
- PLUS - heavy equipment		cost	
- foam		cost	
Response to Utility Strike (if responsible party failed to properly locate)		as set by MTO	
Inspection (from PIR report)		\$100.00	
Propane Review / Documentation			
- Level I		\$80.00	
- Level II		\$80.00	
- PLUS - legal or engineering review		Cost	
Technical Rescue Team Services		Cost	

POLICE SERVICES			
Note: All fees for Police Services <i>include</i> HST where applicable			
Criminal Records Check			\$25.00
Duplicate Copy of Criminal Record Check Certificate			\$5.00
Criminal Record Check (Volunteer)			No Charge
Finger Prints			\$26.50
Traffic Reports			\$42.25
Incident Reports			\$42.25
Statements			\$42.25
Technical Traffic Collision Reports			\$565.00
Reconstruction Report			\$1,130.00
Paid Duty – Administrative			\$68.50
Paid Duty – Hourly Vehicle Usage Fee			\$28.25
CEMETERY SERVICES			
GRAVE	INTERMENT RIGHTS	CARE AND MAINTENANCE	TOTAL PRICE
Greenhill Cemetery - Adult or Child (standard 3'4" X 8')	\$600.00	\$400.00	\$1,000.00
Greenhill Cemetery - Cremation	\$300.00	\$200.00	\$500.00
Greenhill Cemetery - Infant (standard 12" X 24")	\$150.00	\$150.00	\$300.00
All Other Active Cemeteries - Adult or Child (standard 3'4" X 8')	\$450.00	\$300.00	\$750.00
All Other Active Cemeteries - Cremation	\$150.00	\$100.00	\$250.00
INTERMENT (includes opening/closing grave, lowering/raising device, grass seeding)			
Dates and Times		Adult or Child Grave	Infant Grave or Cremated Remains
March 16 – December 14	Weekdays 10:00 a.m. to 3:30 p.m.	\$725.00	\$300.00
	Saturdays 10:00 a.m. to 2:00 p.m.	\$885.00	\$425.00
December 15 – March 15	Weekdays 10:00 a.m. to 3:30 p.m.	\$775.00	\$350.00
	Saturdays 10:00 a.m. to 2:00 p.m.	\$935.00	\$475.00
MAXIMUM FOR ASSISTED SERVICES (in accordance with O. Reg. 184/12 made under the Funeral, Burial and Cremation Services Act, 2002)			
Interment Rights and Interment – Adult or Child Grave		\$1,300.00	
Interment Rights and Interment – Cremated Remains		\$500.00	
Interment Rights and Interment – Receipt from Irregular Burial Site		\$650.00	
DISINTERMENT (includes opening/closing grave, lowering/raising device, grass seeding)			
Dates and Times		Adult or Child Grave	Infant Grave or Cremated Remains
March 16 – December 14	Weekdays 10:00 a.m. to 3:30 p.m.	\$1,500.00	\$300.00
	Saturdays 10:00 a.m. to 2:00 p.m.	\$1,870.00	\$400.00
December 15 – March 15	Weekdays 10:00 a.m. to 3:30 p.m.	\$1,615.00	\$350.00
	Saturdays 10:00 a.m. to 2:00 p.m.	\$1,985.00	\$450.00
MARKER / MONUMENT CARE AND MAINTENANCE			
Flat	Less than 173 square inches		\$0.00
	At least 173 square inches		\$50.00
Upright	4 feet or less in height and 4 feet or less in length, including base		\$100.00
	More than 4 feet in either height or length, including base		\$200.00
OTHER SERVICES			
Transfer Of Interment Rights		\$40.00	
Marker Locating		\$25.00	
Marker Inspection		\$25.00	
Tent Rental (March 16 to December 14 only)		\$100.00	
License (<i>HST exempt</i>)		as set by Ministry of Consumer Services	

Note: Interment services outside the above listed dates and times will be performed at cost. Please contact the Public Works Manager for more information.

RECREATION SERVICES

Proposed Fee

Current Fee

Note: All fees for Recreation Services *include* HST where applicable

Individuals wishing to rent Lakeside Park Pavilion and Grovedale will be required to provide a rental deposit of 50% of the booking at the time of booking. This amount will be forfeited if the rental is cancelled within 30 days of the scheduled event date.

	<u>Proposed Fee</u>	<u>Current Fee</u>	
Carnegie			
- 2 hours or less	\$ 45.00 \$ 56.50	\$ 45.00 \$ 56.50	BIA Mem. Non-BIA Member
- Full Day	\$ 170.00 \$ 200.00	\$ 170.00 \$ 200.00	BIA Mem. Non-BIA Member
Grovedale Arts & Culture Centre			
- private event with alcohol o PLUS INDEMNITY DEPOSIT		\$2,000.00	per day
- private event without alcohol		\$500.00	per day
- instructional	\$75.00	no such fee	per hour
Lakeside Park Pavilion			
- private event with alcohol o PLUS INDEMNITY DEPOSIT	\$900.00	\$800.00	per day
- private event without alcohol		\$300.00	per day
- instructional	\$50.00	no such fee	per hour
Kingsville Recreational Complex			
Ice Time			
- Adult – prime	\$194.00	\$190.00	per hour
- Adult - non-prime (weekdays before 5:00 p.m.)		\$158.00	per hour
- Minor Sports – prime	\$179.00	\$175.00	per hour
- Minor Sports - non-prime (weekdays before 5:00 p.m.)		\$150.00	per hour
- Public Skating – general		\$3.50	per person
- Public Skating – general – family		\$9.00	per family
- Parent & Tot / Home School / Adult Skate		\$2.50	per person
- Shinny Hockey / Club		\$5.50	per person
Arena Floor			
		\$55.00	per hour
		\$300.00	per day
Auditorium A			
- private event with alcohol o PLUS INDEMNITY DEPOSIT		\$450.00	per day
- private event without alcohol		\$200.00	per day
- private event without alcohol		\$120.00	4 hours
- instructional	\$30.00	\$27.00	per hour
Auditorium B, C or D			
- private event with alcohol (B, C or D) o PLUS INDEMNITY DEPOSIT		\$190.00	per day, per room
- private event without alcohol (B, C or D)		\$100.00	per day, per room
- instructional	\$30.00	\$27.00	per hour
Ball Diamond Pavilion			
- evening with alcohol		\$175.00	
- day with alcohol		\$250.00	
Baseball			
- Diamond – without lights		\$40.00	per game (up to 2 hrs)
- Diamond – with lights		\$55.00	per game (up to 2 hrs)
- Diamond – minor sports		\$13.00	per child, per season
- Diamond - Tournament		\$100.00	per day, per diamond
Soccer			
- Field		\$30.00	per game (up to 2 hrs)
- Field – minor sports		\$13.00	per child, per season
- Field – Tournament		\$75.00	per day, per field
Tennis Courts (Kingsville only)			
- access card		\$10.00	
- entry		\$6.00	per court
Marina			
- Seasonal Ramp Pass		\$130.00	per craft

- Senior Ramp Pass		\$100.00	per craft
- Dockage – Cedar Island		\$48.00	per foot
- Dockage – Docks 63 and 64		\$56.00	per foot
- Transient Wells			
o Daily		\$2.00	per foot
o Monthly		\$15.00	per foot
- Ramp Pass			
o Daily		\$12.00	per day
o Monthly		\$50.00	per month
- Fuel		cost + \$0.30	per litre
Ridgeview Park			
- hall and pavilion with alcohol		\$350.00	per day
o PLUS INDEMNITY DEPOSIT			
- hall and pavilion without alcohol		\$100.00	per day
- instructional	\$30.00	\$27.00	per hour
Unico Community Centre			
- private event with alcohol		\$390.00	per day
o PLUS INDEMNITY DEPOSIT			
- private event without alcohol		\$180.00	per day
- private event without alcohol		\$90.00	4 hours
- instructional	\$30.00	\$27.00	per hour
Parking Lots			
- Unico Parking Lot		\$160.00	per day
- Carnegie Parking Lot		\$160.00	per day
- King Street Parking Lot		\$160.00	per day
Advertising			
- Arena Walls		\$125.00	per year
- Illuminated sign		\$300.00	per year
- Ice surface boards		\$450.00	per year
- Ice surface		\$865.00	per year
- Marina display		\$58.00	per year
- Zamboni (\$1,100.00 per side)		\$2,200.00	per year
Programs			
- All Programs		Cost	
- Standard First Aid/Level C		\$120.00	
- Standard First Aid Renewal		\$75.00	

PLANNING SERVICES	Proposed Fee	Current Fee	
Note: Applicants will be eligible for a 25% refund if an application is withdrawn prior to the holding of any public open house or meeting.			
Committee of Adjustment:			
Consent (1 new lot or lot addition)	\$1,050.00	\$1,000.00	
- PLUS ERCA		as set by	ERCA
Minor Variance	\$685.00	\$635.00	
- PLUS ERCA		as set by	ERCA
Joint Application (combined consent and minor variance)	\$1,475.00	\$1,425.00	
- PLUS ERCA		as set by	ERCA
Development Agreements:			
Minor Agreement (ie: consents)		\$500.00	
- PLUS EXTERNAL COSTS			
- PLUS SECURITY DEPOSIT			
Major Agreement (ie: subdivisions)		\$1,000.00	
- PLUS EXTERNAL COSTS			
- PLUS SECURITY DEPOSIT			
Development Agreement Amendment		\$500.00	
- PLUS EXTERNAL COSTS			
- PLUS SECURITY DEPOSIT			
Official Plan:			
Amendment	\$2,800.00	\$2,700.00	
- PLUS EXTERNAL COSTS			
- PLUS ERCA		as set by	ERCA
Joint Application (combined Official Plan Zoning By-law Amendments)	\$3,800.00	\$3,700.00	
- PLUS EXTERNAL COSTS			
- PLUS ERCA		as set by	ERCA
Parkland Dedication or Fees in Lieu:			
Commercial or Industrial Land		2%	of appraised value of land
Residential Land		\$1,500.00	Per new lot
Part Lot Control:			
Part Lot Control	\$1,650.00	\$1,600.00	
Part Lot Control Extension	\$1,050.00	\$1,000.00	
Plan of Condo/Subdivision:			

Plan of Condominium	\$3,300.00	\$3,200.00	
- PLUS EXTERNAL COSTS			
- PLUS ERCA		as set by	ERCA
Plan of Subdivision	\$4,800.00	\$4,700.00	
- PLUS EXTERNAL COSTS			
- PLUS ERCA		as set by	ERCA
Recirculation of Application (after 3 months of inaction by applicant)		\$50.00	
Plan of Subdivision (Redline)		\$1,000.00	
- PLUS EXTERNAL COSTS			
- PLUS ERCA		as set by	ERCA
Site Plan Control:			
Site Plan Agreement	\$1,850.00	\$1,800.00	
- PLUS SECURITY DEPOSIT			
- PLUS ERCA		as set by	ERCA
Site Plan Agreement Amendment	\$1,150.00	\$1,100.00	
- PLUS SECURITY DEPOSIT			
- PLUS ERCA		as set by	ERCA
Site Plan Agreement (Tower)	\$700.00	\$650.00	
- PLUS EXTERNAL COSTS			
- PLUS SECURITY DEPOSIT			
- PLUS ERCA		as set by	ERCA
Zoning By-law:			
Zoning By-law Amendments	\$2,400.00	\$2,300.00	
- PLUS EXTERNAL COSTS			
- PLUS ERCA		as set by	ERCA
Temporary Use	\$1,350.00	\$1,300.00	
- PLUS ERCA		as set by	ERCA
Temporary Use Extension	\$750.00	\$700.00	
- PLUS ERCA		as set by	ERCA
Removal of Holding (h)	\$650.00	\$600.00	
- PLUS ERCA		as set by	ERCA
Surplus Dwelling	\$2,100.00	\$2,000.00	
- PLUS ERCA	as set by	as set by	ERCA
Other Services:			
Renewable Energy Review and Approval PLUS EXTERNAL COSTS		\$1,500.00	
Sidewalk Patio			
- PLUS USE OF PARKING SPACE		\$100.00	Per month / space
- PLUS INDEMNITY DEPOSIT			
Compliance Letter (Subdivision / Site Plan, Development Agreement)		\$100.00	
Documents:			
Comprehensive Zoning By-law (hard copy)		\$100.00	
Official Plan Amendment (hard copy)		\$100.00	

MUNICIPAL SERVICES			
Encroachment / Entrance Permit		\$150.00	
- PLUS INDEMNITY DEPOSIT			
Encroachment Agreement			
- prepared / reviewed by Administration		\$500.00	
- prepared / reviewed by external legal services		Cost	
Local Improvement Charges (full details can be obtained from the Local Improvement Policy) <i>The cost of the works shall be assessed upon benefitting properties based upon a maximum fixed rate per metre of assessable frontage as follows:</i>			
Sanitary Sewers		\$165.00	per metre
Storm Sewers		\$125.00	per metre
Road Works (curb and gutter only)		\$65.00	per metre
Sewer Services Connections		Actual Cost	
Road Crossing Agreement		\$150.00	
- PLUS INDEMNITY DEPOSIT			
Road Use Agreement		\$1,500.00	
- PLUS INDEMNITY DEPOSIT			
Temporary Culvert Installation Permit		\$100.00	
Solar Signs			
Blank Sign		\$40.00	
New Post and hardware, if required		\$15.00	
Installation by Public Works		\$25.00	
Weed Cutting (on hour minimum)		\$75.00	per hour
TRANSIT			
Note: If an attendant is required, only half of the fee is payable by the attendant.			
Erie Shores Transit:			
Kingsville, Leamington, Wheatley		\$5.00	one way
Essex, Harrow, Tilbury, Woodslee		\$10.00	one way

Amherstburg, Belle River, LaSalle, St. Clair Beach, Tecumseh, Windsor	\$10.00	one way
WATER / SEWER SERVICES		
Hydrant Hook Up	\$80.00 + water consumption at current rate	
Water Meter (5/8" x 3/4" residential meter and MXU radio)	\$335.00	
Turn On	\$25.00	\$40.00
- after Town business hours	\$200.00	
Turn Off	\$25.00	\$40.00
- after Town business hours	\$200.00	
Frozen Meter Replacement	\$200.00	
- after Town business hours	\$400.00	
Frost Plate Repair	\$60.00	
- after Town business hours	\$260.00	
New Water Service Connection		
- 3/4"	\$5,000.00	\$5,100.00
- 1"	\$7,700.00	\$7,800.00
- 2" or larger	cost	
Raising / Lowering Curb Box / Meter Pit (result of owner grade change)	cost	
Lowering of Clean Out (result of owner grade change)	\$85.00	
Replace Clean Out Cap	\$85.00	
Minicam investigation	\$75.00	first hour
- PLUS -	\$50.00	each subsequent hour
Steaming Frozen Private Water Services	\$100.00	first hour
- PLUS -	\$75.00	each subsequent hour
Steaming Frozen Private Water Services after Town business hours	\$500.00	first hour
- PLUS -	\$175.00	each subsequent hour
Service Vehicle	\$24.00	per hour
Watermain and Appurtenance Application Review and Approval	\$1,200.00	

NOTE: For the purposes of this Schedule:

1. except where otherwise noted, fees are exclusive of HST;
2. “cost” shall mean an amount equal to the cost to the Town of labour, vehicle(s), materials, supplies or services used or purchased for the purpose of the service or activity;
3. **“instructional” refers to a program or service that is delivered by a 3rd party, but is available to the general public**
4. “prime” shall mean all day Saturday and Sunday, and 5 pm-close Monday – Friday
5. “senior” shall mean a person 65 years of age or older; and
6. “holidays” include the following days:

New Year’s Day
Family Day
Good Friday
Easter Monday
Victoria Day
Canada Day
Civic Holiday

Labour Day
Thanksgiving Day
Remembrance Day
December 24
Christmas Day
Boxing Day
December 31

SCHEDULE B

INDEMNITY DEPOSITS AND PENALTIES Proposed Changes

PARKS AND RECREATION SERVICES		
RENTALS		
Grovedale Arts and Culture Centre	\$500.00	
Lakeside Park Pavilion	\$500.00	
Kingsville Recreational Complex		
Auditorium	\$100.00	
Auditorium B, C or D	\$100.00	
Ridgeview Park	\$100.00	
Unico Community Centre	\$100.00	
Any hall rental with Alcohol	\$500.00	
MUNICIPAL SERVICES		
*Building Permit	\$1,000.00	\$2,000.00
Standard Penalties for Damage to Municipal Services:		
- Curb Box Replacement / Repair	\$175.00	
- Meter Pit Bonnet Replacement	\$275.00	
- Full Meter Pit Replacement	\$1,000.00	
- Install Cleanout Cap	\$85.00	
- Curb Repair (patching only)	\$100.00	per hour
- Sidewalk Replacement	Cost	\$100 per sq. m
- Curb Replacement	Cost	\$150 per metre
- Asphalt Replacement	Cost	
- All Other Repairs	Cost	
- Re-inspection Fee (after failing initial inspection)	\$75.00	
Encroachment / Entrance Permit	\$500.00	
Road Crossing Agreement	10%	of value of the works (\$500.00 minimum)
Road Use Agreement	100%	of value of the works

*Indemnity deposit not applicable to building permits issued for the following: sheds, signs, decks, solar panels, and indoor plumbing

SCHEDULE C

SECURITY DEPOSITS

ADMINISTRATIVE SERVICES			
Election Signs			
Municipal / School Board candidates	\$140.00		
Provincial or Federal candidates	\$300.00		
Utility Account Set Up (Tenant Accounts):			
Residential			
- no sewage	\$100.00		
- with sewage	\$200.00		
Business			
- no sewage	\$150.00		
- with sewage	\$250.00		
PLANNING SERVICES			
APPLICATIONS			
Development Agreements:			
Performance	50%	value of the works	
Maintenance	25%	value of the works	
Delayed Performance	100%	value of the approved delayed works	
- PLUS – maintenance			
Sidewalk Patio	\$500.00		
Site Plan Agreements:			
Minimal (obligation value less than \$10,000.00)	\$1,000.00		
Minor (new entrance, minor on-site construction, minor service connections)	\$5,000.00		
Major (new entrance, major internal services and connections, landscaping, additional studies, hard surfacing, lighting)	\$10,000.00	Minimum	
Greenhouse Minor Addition (no new entrances, storm water facilities)	\$5,000.00		
Greenhouse New or Major Addition (entrances, storm water facilities, buffering, internal facilities, parking areas, fire safety, outdoor large central storage locations installation of rate of flow control device)	\$30,000.00	Minimum	

SCHEDULE D
REDUCED OR NO FEE

PARKS AND RECREATION SERVICES			
FACILITY RENTALS – REDUCED FEE			
COLUMN I	COLUMN II	COLUMN III	
Lakeside Park Pavilion - anytime with or without alcohol - PLUS INDEMNITY DEPOSIT (with alcohol only)	\$300.00 per day	<ul style="list-style-type: none"> • Delta Waterfowl • Lion's Club (including auxiliaries) • Neighbourhood Charitable Alliance • Royal Canadian Legion (Including auxiliaries) 	
Kingsville Recreational Complex Ice Time - Minor Sports - non-prime (weekdays before 5:00 pm)	50% of standard rate	<ul style="list-style-type: none"> • Elementary or Secondary Schools Recognized by the Ministry of Education 	
Unico Community Centre	\$100.00 Per month	<ul style="list-style-type: none"> • Kingsville Friendly Club • Odd Fellows 	
Unico Community Centre	\$50.00 Per month	<ul style="list-style-type: none"> • Lily Rebekah 	
FACILITY RENTALS – NO FEE			
COLUMN I	COLUMN II	COLUMN III	
Lakeside Park Pavilion* - with or without alcohol (refer to section 11 of By-law for restrictions) - PLUS INDEMNITY DEPOSIT (with alcohol only)	No Fee	<ul style="list-style-type: none"> • Business Improvement Area Board of Management • Canadian Blood Services • Cottam Cubs & Scouts • Cottam Rotary Club • Discovery School-Based Childcare Program • Gosfield North Sportsmen • Horticultural Society • Kingsville Cubs & Scouts • Kingsville Firefighters Association • Kingsville Essex Associated Band • Knights of Columbus (including auxiliaries) • Optimist Club (including auxiliaries) • Organizations under contract for use of Sports Fields or Ice Time 	
Kingsville Recreational Complex Auditorium - anytime with or without alcohol - PLUS INDEMNITY DEPOSIT (with alcohol only)			
Auditorium B, C or D - anytime with or without alcohol - PLUS INDEMNITY DEPOSIT (with alcohol only)			
Ridgeview Park - Hall and pavilion with or without alcohol - PLUS INDEMNITY DEPOSIT (with alcohol only)			
- hall with or without alcohol - PLUS INDEMNITY DEPOSIT (with alcohol only)			
Unico Community Centre - anytime with or without alcohol - PLUS INDEMNITY DEPOSIT (with alcohol only)			
Marina Seasonal Ramp Pass		No Fee	<ul style="list-style-type: none"> • Baldwin, Neil • Balkwill, Gary • Branch, Jim • Clemente, Manual • Hodgkins, Leslie • Lacey, Eugene • Mallott, Jim • Miinch, Craig • Pretli, Andy • Woodall, N.

*See sections 11-12 for conditions.